



**Mason County Transportation Authority  
Mason County Transit Advisory Board  
MINUTES of the Joint Meeting  
June 8, 2010**

**MTA Board Members Present:** John Campbell, Board Chair; Lynda Ring-Erickson, Vice Chair; Mike Byrne, Authority Member; Ross Gallagher, Authority Member; Deborah Petersen, Authority Member; Tim Sheldon, Authority Member; Leroy Valley, Authority Member; Gary Volk, Authority Member; and Bev Wendell, Authority Member.

**MCTAB Board Members Present:** John Piety, Chair; Mary Ogg, Vice Chair/Secretary; Fran Arnold; Tim Burford; John Calabrese; and Pamela Hillstrom. Advisory Board Members Glen Fourre; Kevin Frankeberger; Barry Mihailov and Bill Rathke were absent.

**Others Present:** Dave O'Connell, General Manager; Robert Johnson, Legal Counsel; Kathy Cook, Administrative Services Manager and Clerk of the Board; Mike Oliver, Maintenance Manager; Sara Wazewski, Finance Manager; Jay Rosapepe, Operations Manager; Libby Avery, MTA; Barbara Singleton, MTA; Laura Lewis; Dustin Brown; and Terra Dittmer.

**Called to Order:** 5:30 p.m.

**Staff Recognition:** Congratulations expressed to Juan Perez-Moron, MTA Driver for placing 1<sup>st</sup> in Pierce Transit's Invitational Rodeo and recipient of the most spirited award at the CTAA National Rodeo in recognition of his positive attitude and ongoing desire to improve his driving skills.

**APPROVE AGENDA:**

**MOTION** to approve the agenda as presented. **Gallagher/Sheldon. Motion carried unanimously.**

**MTA MINUTES:**

**MOTION** to approve May 11, 2010 minutes as presented. **Ring-Erickson/Gallagher. Motion carried unanimously.**

**MCTAB MINUTES:**

**MOTION** to approve May 18, 2010 minutes as presented. **Calabrese/Burford. Motion carried unanimously.**

**MTA CORRESPONDENCE:**

None.

**MCTAB CORRESPONDENCE:**

Advisory Board membership applications received from Dustin Brown, Gregory Hanson and Liz Webber.

**MTA CURRENT BUSINESS:**

**1. Financial Report 5/01/10 through 5/30/10**

**MOTION** to approve financial reports for the period **5/01/10** through **5/30/10** as presented with revenues of **\$28,319.87** and expenses of **\$151,986.80**. **Gallagher/Volk. Motion carried unanimously.**

Comparison chart demonstrating 2007-2010 Sales Tax Revenue was presented.

**2. Check Approval 5/01/10 through 5/30/10**

**MOTION** to approve May 2010 financial obligations on checks **#18571** through **#18683** as presented for a total of **\$418,342.40**. The total includes Gross Payroll in the amount of **\$213,300.29** through May 28, 2010. **Gallagher/Volk. Motion carried unanimously.**

**MTA UNFINISHED BUSINESS:**

**1. Facility Update**

Staff confirmed adequate water flow will be available for both domestic and fire purposes. Anticipated waterline hook up date is unknown.

**2. Transit Community Center Update**

Libby Avery provided highlights of tenant activities and programs at the Armory. Al Hatten, Washington State Transit Insurance Pool Executive Director, is scheduled to attend the next meeting of the Community Center Association to discuss liability insurance coverage.

**3. QFC Commuter Parking Issue Update**

Meeting with Belfair QFC representatives and Vanpool Drivers held on June 7, 2010 to discuss parking concerns. QFC will provide a letter/flyer of their intent and timeline to act on parking enforcement. The information will be distributed to participants in commuter programs offered by MTA. Staff has confirmed additional parking space is available at the Assembly of God Church in Belfair.

**4. Financial Planning Committee Report**

Sara Wazewski summarized discussion from the last meeting, noting that a draft budget calendar will be presented at the next committee meeting scheduled on June 24<sup>th</sup>.

**MCTAB UNFINISHED BUSINESS:**

**1. MCTAB Membership Recruitment**

John Piety introduced Dustin Brown, Shelton School District student who has submitted an Advisory Board membership application. John encouraged Board members to review the May 18 minutes for details on the review of representation on the current Advisory Board.

**2. Joint Advisory Board Meeting Update**

Efforts continue to plan a meeting with members representing Advisory Boards in the Olympic Peninsula region.

**MTA NEW BUSINESS:**

**1. CTAA EXPO – Attendees Report**

Dave O'Connell noted that a shared concern expressed at the conference was economic times and sustaining service. Bev Wendell briefly commented on training sessions he attended, in particular "Winning the PR Battle", hybrid buses at the EXPO and comments about Long Beach Transit's system. Jay Rosapepe noted he and Athena Green, Communication Center Supervisor, attended in part to obtain CTAA Manager/Supervisory Certification.

## **2. Proposed Bylaw Amendment**

Staff requested Authority Board direction whether or not to amend the Bylaws consistent with RCW 36.57A.050 allowing an increase in the number of meetings certain Board members can be reimbursed in any year. The RCW allows for up to seventy-five days, the Bylaws allow for up to thirty-six days.

Following discussion, it was agreed to amend section 5.12 Compensation, first sentence to read, "Members of the Authority shall be paid compensation for attendance at regular and special Authority meetings and at any official Authority Committee meetings, not to exceed thirty-six such meetings per year, unless otherwise authorized by the Board and in no event more than seventy-five."

### **MCTAB NEW BUSINESS:**

None.

### **ITEMS TO GO BEFORE MCTAB:**

None.

### **GENERAL MANAGER'S REPORT:**

Dave O'Connell announced his formal appointment to the Washington State Legislative Transportation Committee. Dave noted that there are a number of federal grants available for capital purchases such as equipment and facilities only, which Mason Transit is applying for.

### **OPERATIONS REPORT:**

Jay Rosapepe provided highlights of the May 2010 Operations Summary report.

### **PUBLIC COMMENT:**

None.

### **OTHER BUSINESS:**

None.

The next regular meeting of the Mason County Transportation Authority Board is scheduled to be held on Tuesday, July 13, 2010 at 4:00 pm at the Transit Facility located at 790 E. John's Prairie Road, Shelton, WA. The next regular meeting of the Advisory Board is scheduled to be held on Tuesday, July 27, 2010 at 5:30 p.m. at the Transit Facility located at 790 E. John's Prairie Road, Shelton, WA.