



**Mason County Transportation Authority
Mason County Transit Advisory Board
MINUTES of the Joint Meeting
March 9, 2010**

MTA Board Members Present: John Campbell, Board Chair; Mike Byrne, Authority Member; Ross Gallagher, Authority Member; Leroy Valley, Authority Member; Bev Wendell, Authority Member. Authority Members Lynda Ring-Erickson, Deborah Petersen, Tim Sheldon and Gary Volk were absent.

MCTAB Board Members Present: John Piety, Chair; Mary Ogg, Vice Chair/Secretary; Tim Burford; John Calabrese; Glen Fourre; Kevin Frankeberger; and Pamela Hillstrom. Advisory Board Members Fran Arnold, Barry Mihailov and Bill Rathke were absent.

Others Present: Dave O'Connell, General Manager; Robert Johnson, Legal Counsel; Kathy Cook, Administrative Services Manager and Clerk of the Board; Lori Dougherty, Staff Accountant; Mike Oliver, Maintenance Manager; Jay Rosapepe, Operations Manager; and Barbara Singleton, MTA.

Called to Order: 5:35 p.m.
Introductions and welcome.

APPROVE AGENDA:

MOTION to approve the agenda as presented. **Gallagher/Wendell. Motion carried unanimously.**

MTA MINUTES:

MOTION to approve February 9, 2010 minutes as presented. **Gallagher/Wendell. Motion carried unanimously.**

MCTAB MINUTES:

MOTION to approve February 23, 2010 minutes as presented. **Frankeberger/Fourre. Motion carried unanimously.**

MTA CORRESPONDENCE: None.

MCTAB CORRESPONDENCE: None.

MTA CURRENT BUSINESS:

1. Financial Report 2/01/10 through 2/28/10

MOTION to approve financial reports for the period **2/01/10** through **2/28/10** as presented with revenues of **\$59,761.21** and expenses of **\$358,360.02**. **Gallagher/Wendell. Motion carried unanimously.**

Comparison chart demonstrating 2006-2009 Sales Tax Revenue was presented.

Lori Dougherty reported that Mason Transit received revenue from the Washington State Department of Transportation for the following: 2009 3rd quarter operating grant - \$554,222.11; 2009 4th quarter operating grant - \$524,229.17; fueling station capital project grant - \$204,110.18. In addition, the Mason County Transportation Cooperative fueling retainer refund was received - \$16,769.74.

Kevin Frankeberger offered thanks to MTA finance staff for their efforts and responsiveness to questions.

The negative net revenue over expenses figure does not reflect anticipated or received sales tax revenue for 2010. Sales tax revenues are received two months in arrears.

2. Check Approval 2/01/10 through 2/28/10

MOTION to approve February 2010 financial obligations on checks #18202 through #18324 as presented for a total of **\$755,214.59**. The total includes Gross Payroll in the amount of **\$201,443.95** through March 5, 2010. **Gallagher/Wendell. Motion carried unanimously.**

MTA UNFINISHED BUSINESS:

1. Facility Update

Mason Transit has received a copy of the first draft of the late comers' agreement. Cost to hook up is pending results from PUD's construction contract. The four new cutaway vehicles were placed in service this week. Pre-heating systems are being installed in coaches as part of the Department of Ecology (DOE) anti-idle campaign to reduce the carbon foot print. Mason Transit is hosting representatives from the DOE and neighboring transits scheduled to be present for training on the pre-heating systems this month.

2. Transit Community Center Update

Libby Avery provided statistics on programs and activities held at the Armory and number of individuals accessing services. The statistics are being compiled for a report requested by Kristine Reeves, Regional Director with Patty Murray's office. The Community Center Association is researching how the various programs and activities currently being offered can continue.

3. QFC Commuter parking Issue Update

Concerns expressed about the inability to find a suitable piece of land in North mason, and QFC's expressed need to take action to limit commuter parking at their location. Mason Transit has ample parking at the Belfair Assembly of God that is not fully utilized by all commuters. MTA staff has been unsuccessful in attempts to contact QFC's parking enforcement representative to confirm implementation of enforcement activities and offering assistance in notifying commuters. QFC's manager indicates the corporate office is working with the parking enforcement agency.

PUBLIC HEARING

Six Year Transit Development Plan (TDP) and 2009 Annual Report

John Campbell, Chair, recessed the joint meeting and opened the Public Hearing at 6:00 p.m. The Public Hearing is to allow for final review and comments on the Draft Six Year Transportation Development Plan and 2009 Annual Report. Staff presented highlights of the Plan and Annual Report. Of significance are proposed changes featured in Section 7.

Public comments:

Kevin Frankeberger, on behalf of Becky Frankeberger, expressed continued vision of a transit system that operates 24/7, noting that even in today's economy the most vulnerable residents still need to get to work and other destinations. Please continue to include expansion of service in the future.

Ross Gallagher referenced Section 10, page 24, the progressive negative results for net revenue over expenses line item. Dave O'Connell noted the State is seeing this from transit systems across the state.

There were no additional comments received via US Mail, email or phone.

John Campbell, Chair, closed the Public Hearing and reconvened the joint meeting at 6:11 p.m.

MCTAB UNFINISHED BUSINESS:

1. February 23, 2010 Public Hearing – Six Year Transit Development Plan Comments

Comments received during the public hearing are included in the February 23, 2010 Advisory Board meeting minutes.

2. Advisory Board Recruitment

Members of the Advisory Board requested assistance from Authority Board members in the recruitment effort for Advisory Board members. Application and brief informational statement provided.

3. Intercity Transit Advisory Board Meeting Invitation

Representatives from the Advisory Board will attend Intercity Transit's Advisory Board meeting on Monday, March 15. Authority Board and staff interested in attending are welcome.

MTA NEW BUSINESS:

1. Approve 2010-2015 Transit Development Plan (TDP) and 2009 Annual Report

MOTION that the Mason County Transportation Authority Board approve the 2010-2015 Transit Development Plan and 2009 Annual Report as presented. **Gallagher/Wendell. Motion carried unanimously.**

2. Washington State Department of Transportation (WSDOT) 2009 Site Visit

Highlights of WSDOT's annual site visit as referenced in the February 24, 2010 letter were provided. MTA finance staff was instrumental in the success of the outcome of this visit and thanks for the continued cooperative effort expressed.

3. Financial Outlook

Dave O'Connell reported on Mason Transit's financial outlook given current revenues are anticipated to reduce in mid 2011 due to state reduction in grants for operating assistance by 30%. Highlights of financial assumptions and options for consideration were discussed and include changes in the way we do business to include potential service reductions, workforce reductions, employee benefits and seeking other grant sources. Staff recommended forming a task force group consisting of staff, Authority and Advisory Board members to formulate a financing plan. Members who volunteered to serve on the task force are: John Campbell, John Piety, John Calabrese and Kevin Frankeberger.

MCTAB NEW BUSINESS: None.

ITEMS TO GO BEFORE MCTAB: None.

GENERAL MANAGER'S REPORT:

Dave reported on the CTAA Board Member meeting held in California where representatives from CAL-ACT, Federal Transit Administration, CA Department of Transportation and a chair person of the Riders Union met to discuss the crisis in transit and serious cut backs in major transit systems throughout California. The Riders Union sued the state of California under civil rights law,

deprived of their rights to mobility and won. The current argument that investment in transit is going away, will be closely monitored. This topic will be part of the CTAA Conference in May, and workshop session CD's will be available.

OPERATIONS REPORT:

Jay Rosapepe provided highlights of the February 2010 Operations Summary report.

PUBLIC COMMENT:

None.

OTHER BUSINESS:

None.

The next regular meeting of the Mason County Transportation Authority Board is scheduled to be held on Tuesday, April 13, 2010 at 4:00 pm at the Transit Facility located at 790 E. John's Prairie Road, Shelton, WA. The next regular meeting of the Advisory Board is scheduled to be held on Tuesday, April 27, 2010 at 5:30 p.m. at the Transit Facility located at 790 E. John's Prairie Road, Shelton, WA.