

Mason County Transportation Advisory Board

January 28, 2014

5:30 – 7:00

Attendee: Lauren Gessler, Chair; Josiah Powell, Secretary; John Piety; Pam Hillstrom; Glen Fourre;

Absent: Steve Van Denver, Vice Chair (Excused)

Others in Attendance: Brad Patterson, Andrea Billingsley, Christina Kramer, Mike Oliver, Marshall Krier, Rikki Johnson, Jane Seymore

Greetings from the new Chair, Lauren Gessler.

Mason Transit Authority Leadership Team Introductions were made to the MCTAB members. Each Team Manager gave a brief description of their background, current duties and projects.

NOVEMBER 2013 MCTAB MINUTES: **Move** to approve minutes from November 2013 meeting. **Pam/Josiah. Motion carried unanimously.**

NEW BUSINESS:

1. Respectfully Submitted By:

Suggestion was made that the person who is taking the minutes includes “Respectfully Submitted By” to the end of the minutes.

Move to add “Respectfully Submitted By” at the bottom of minutes. **Pam/John. Motion carried unanimously.**

2. MTA Staff as MCTAB Support:

It was suggested to have a MTA staff person responsible for taking, drafting and submitting the minutes for the MCTAB meetings. This will help expedite the distribution of Board minutes and uploading them onto the MTA website.

Move to have MTA Staff person responsible for minute taking. **Josiah/Pam. Motion carried unanimously.**

CORRESPONDENCE:

Mike Oliver had drafted a letter of support from MCTAB for 5339 Grant. The draft was sent out to all MCTAB members. Lauren received comments from four members, constituting a quorum and majority, so she signed the letter on behalf of MCTAB. A copy will be handed out at the next meeting. John Piety would like to see a summary of the proposal if available.

OLD BUSINESS:

1. MCTAB Bylaws Update:

Josiah, Lauren and Steve have been working with Jeri Wood on updating the current bylaws. Jeri has them close to completion. Josiah hopes that there will be draft for review at the next meeting.

2. Bus Ads Update:

Handout was included with meeting packet that included King County's Policy on Transit Advertising along with a Draft of MTA's Advertising Policy. Brad explained that MTA will follow the same guidelines as King County in regards to political advertising.

3. Possible Survey Update:

Jane Seymore, Operations manager, attended the meeting and gave a brief summary of the process that has been in the works by an internal work group to review Customer Satisfaction Surveys done by other Transit Agencies and to create a survey for MTA. Development of this survey is in the works now.

Josiah volunteered to be the MCTAB member that is a member of this committee.

4. Member discussion of "Being an Effective Board Member"

Move to table this item until the next meeting for the good of the order. **Pam/Glen. Motion carried unanimously.**

OPERATIONS MANAGER'S REPORT:

Jane Seymore handed out Year End Reports to the members. She explained the numbers and the discrepancies. Jane also told the group that they are expanding the Pilot service up to Lake Cushman Campground.

GENERAL MANAGER UPDATE:

1. Volunteer Recognition Lunch

The Volunteer Recognition Lunch will be held on April 7, 2014 from 12:00 – 1:00. Location is still being determined.

2. Recognition for Outgoing MCTAB members

Invitations to the next Joint MTA/MCTAB meeting will be sent out to the outgoing MCTAB members so they can come and receive their appreciation plaques. If they do not attend at that time their plaques will be mailed to them.

NEXT MEETING:

February 25, 2014 – Mason Transit Authority Administrative Office, 790 E John's Prairie Rd, Shelton, WA.

ADJOURN: 7:15 P.M.

Respectfully Submitted by Andrea Billingsley