

## **Minutes**

### **Mason County Transit Advisory Board (MCTAB)**

Mason Transit Authority Administrative Office – Board Room  
790 East Johns Prairie Road  
Shelton, Washington  
July 22, 2014 @ 5:30 PM

#### **CALL TO ORDER**

#### **ROLL CALL:**

*Present:* Lauren Gessler, Chair; Steve Van Denver, Vice Chair; John Piety;

*MTA:* Jane Seymore, Ops Manager; Brad Patterson, General Manager; Andrea Billingsley

*Absent:* Glen Fourre; Pam Hillstrom; Josiah Rowell

#### **APPROVE AGENDA – ACTION**

***No Quorum was met so no action will be taken.***

#### **MCTAB CORRESPONDENCE**

#### **PUBLIC COMMENT**

#### **MCTAB MEMBER COMMENT**

Chuck – wanted to take the opportunity to come in and explain what a professional and “awesome” job our drivers, especially Mike and Matt. They are very good at working with transit riders that have ADA needs.

Summer Youth Passes – How successful are they? Are we encouraging getting our youth out on trips and field trips that will get the youth of our communities out to explore our rainforests and other areas?

Loves watching the T-CC grow. Good job!

#### **MCTAB MINUTES**

May 27, 2014 Regular Meeting – ***ACTION***

#### **MCTAB UNFINISHED BUSINESS**

1. Bylaws Revision Draft for Review – **ACTION** – to provide for member participation by electronic means.
2. How to be an Effective Board Member *Draft for Review* – **ACTION**
  - a. *Handout – Ethics in Government*
  - b. Document – Van Denver/Gessler ??

## **MCTAB NEW BUSINESS**

**ITEMS TO GO BEFORE MCTAB** – Brad Patterson, General Manager

## **INFORMATION**

1. Transit-Community Center Project – Mike Oliver
2. Outreach-Christina Kramer
3. Operations-Jane Seymore
4. ? (order and whether or not MTA thinks this is needed or appropriate, is up to MTA)

## **GENERAL MANAGER'S REPORT**

Brad introduced Mary Ann Norquist as our new finance manager. Danette left MTA for a new job opportunity closer to home.

ADA Policy assigned by the Board, regarding transporting children, that needs to be reviewed. It is out of date and needs to be updated. Brad passed out information from RTD.

Review the Riders Survey results.

## **OTHER BUSINESS**

## **UPCOMING MEETINGS**

**Mason County Transit Advisory Board (MCTAB)**  
Mason Transit Authority Administrative Office – Board Room  
790 East Johns Prairie Road  
Shelton, Washington  
August 26, 2014 @ 5:30 PM