

Mason County Transportation
Advisory Board Minutes
October 22, 2013

Call to Order: The meeting was called to order at 5:30 p.m.

Introductions were made: In attendance were John Piety, Steven VanDenover, Josiah Rowell, Brad Patterson, Andrea Billingsley & Pamela Hillstrom.

Absent: Glen Fourre, Gene Currier, Kevin Frankeberger, Ph.D, John Calabrese, Lauren Gessler, & Christina McClathey.

Minutes: Steve made a motion to approve the August 27, 2013 minutes; Josiah seconded. The minutes were approved.

Correspondence: None

Public Comment: None

Old Business-

By-Laws Update: A copy of the By-Laws with comments and edits by Lauren were presented. Brad commented that Jeri just returned from training and recommended that one or two MCTAB board members work with her to go over the industry standard for By-Laws. Josiah will contact Jeri and check with Lauren to see if she would like to participate.

Bus Ad's Update: An Advertising Policy that is a work in progress was handed out that includes part of the Policy Brad gave an overview

Survey Update: Tabled due to Jane Seymour not in attendance.

Outreach Potential: Tabled due to Jane Seymour not in attendance.

New Business-

Election Committee Selection/Candidates: John explained our process of elections. Since our Board is minimally filled, at this time, we haven't been forming an elections committee and instead ask for volunteers to fill positions or nominate a member. John asked if anyone was interested to fill any of the positions. Nominations will be on next month's agenda.

General Manager's Report: Andrea Billingsley will be the liaison between the MCTAB Board and MTA. Brad continued, saying two of the four Operation Supervisors have been out due to illness so they have been shorthanded. The Management team has been working on the Strategic Plan and he will present it to an All Staff Meeting that will be held on February 9, 2014 at the Civic Center.

Route 6 that begins at the Civic Center is frequently over capacity with as many as 18 standing before they even start the route.

He implemented a hiring freeze on new supplemental bus drivers when he came on board because he wanted to evaluate how to retain drivers that MTA took the time and expense to train. He worked on a plan to guarantee a minimum of 20-30 hours once the drivers are trained. Beginning in 2015 all part-time drivers that are working a minimum of 30 hours will be eligible for benefits. That would amount to an additional annual cost of \$150,000.

Currently the sales tax rate in Mason County delegated to transit is .006%. By law, the cap is .009%. Grays Harbor and Mason County are the only two counties in the state that haven't seen increase tax revenue over last year. MTA will be looking to get voter approval on increasing the tax the additional .003% in the future to help cover these additional expenses.

A MCTAB board member asked who the Authority Board is made up from. Brad responded the 9 member board is made up with the following:

- 3 County Commissioners,
- 1 City Commissioner,
- 1 Shelton School District,
- 1 Hood Canal School District,

Along with 2 year alternate year terms from the following:

- 1 Mary M. Knight/Southside School District,
- 1 Pioneer School/Grapeview School District,
- 1 Shelton Hospital/North Mason School District (staggered terms from the above two).

Operations Manager's Report: None

Good of the Order: None

Adjournment: Meeting was adjourned at 6:34 p.m.

Next MCTAB Meeting: Tuesday, November 26, 2013, 5:30 p.m.
Mason Transit Business Office
790 E Johns Prairie Road, Shelton, WA