



The attached minutes of the Mason Transit Authority regular meeting held on the 16th day of June, 2015, was approved by the Mason Transit Authority Board, by motion, on this 21st day of July, 2015.

Mike Olsen, Chair

Virginia Beech
Ginny Beech, Authority Member

Terri Jeffreys
Terri Jeffreys, Authority Member

Randy Neatherlin
Randy Neatherlin, Authority Member

Cheryl Williams
Cheryl Williams, Authority Member

Deborah Petersen
Deborah Petersen, Vice-Chair

John Campbell
John Campbell, Authority Member

Rick Johnson, Authority Member

Tim Sheldon, Authority Member

ATTEST: Jeri A Wood
Jeri A. Wood, Clerk of the Board

DATE: 7/21/15

**Mason Transit Authority
Minutes of the Regular Meeting
June 16, 2015
Mason County Fire District #1,
331 North Finch Creek Road, Hoodsport, Washington**



CALL TO ORDER: 4:00 pm

Authority Board Members Present: Mike Olsen, Chair; John Campbell; Terri Jeffreys, Rick Johnson; Randy Neatherlin; Deborah Petersen, Vice-Chair; Tim Sheldon; and Cheryl Williams. Ginny Beech was absent. **Quorum met.**

Others Present: Brad Patterson, General Manager; Rob Johnson, Legal Counsel; Jeri Wood, Clerk of the Board; Danette Brannin, Finance Manager; Kathy Geist, Transit-Community Center (T-CC) Manager; Rikki Johnson, Human Resources Manager; Christina Kramer, Outreach Manager; Marshall Krier, Maintenance Manager; and Jane Seymore, Operations Manager. Also present were John Piety, MCTAB member and Lou Bedingfield, Hood Canal Food Bank.

APPROVE AGENDA: Moved that the agenda be amended to include a New Business item: MTA staff to identify properties suitable for a park-and-ride location in north Mason County and present them to the board for further direction at the August meeting. **Neatherlin/Campbell. Motion carried.**

John Piety noted that the Mason County Transit Advisory Board (MCTAB) meetings are not suspended and that one will be held as scheduled in July, and asked that the Agenda be amended to reflect such.

MOVED that the Mason Transit Authority Board approve the Agenda as amended. **Campbell/Petersen. Motion carried.**

RECOGNITION

Operations Supervisor - Anthony (Tony) Person and new Drivers John McNamara and Shelly Wojcik were introduced by Operations Manager, Jane Seymore.

PUBLIC COMMENT – Lou Bedingfield of the Hood Canal Food Bank introduced himself.

BOARD COMMENTS – Cheryl Williams thanked those who attended the Shelton School District functions to introduce the new Superintendent. Deborah Petersen asked if Brad Patterson had located the Simpson Lumber clean-up agreement for the Radich property. Rob Johnson stated that Simpson is still in business and retains liability; he will attempt to find the agreement. Tim Sheldon provided a status report of the pending transportation legislation.

MINUTES

Moved that the Mason Transit Authority Board approve the May 19, 2015, regular meeting minutes as presented. **Campbell/Petersen. Motion carried**

Moved that the Mason Transit Authority Board approve the May 22, 2015, special meeting minutes as presented. **Johnson/Petersen. Motion carried**

MOVIE PRESENTATION

Creating the Nation's First Transit-Community Center: Part 2, by Mark Woytowich

CURRENT BUSINESS

1. **Finance Reports** – Financial information for May 2015 was not available because of a change in Finance Managers, and will be presented at the July 21, 2015 meeting for approval. Cheryl Williams asked for a year-to-year % change column to be added to the sales tax collected report.
2. **Check Approval – Moved** that the Mason Transit Authority Board approve the payment of May 20, 2015 through June 16, 2015 financial obligations on checks **#26457** through **#26278** as presented for a total of **\$606,133.92**. The total includes gross payroll in the amount of \$256,793.58 through June 16, 2015. **Petersen/Campbell. Motion carried.** Cheryl Williams requested that the fuel prices be included each month.

UNFINISHED BUSINESS

1. **Port of Allyn Request for Bill Hunter Park Restrooms:** The Port of Allyn has withdrawn its offer to acquire Bill Hunter Park from Mason County. No action by Mason Transit Authority is necessary.

NEW BUSINESS

1. **Resolution No. 2015-10** – Surplus Vehicles - **Moved** that the Mason Transit Authority Board approve Resolution No. 2015-10 authorizing the disposal of vehicles #7607, #7610 and #7613. **Petersen/Williams. Motion carried.**
2. **North Mason Park-and-Ride Property** - **Moved** that MTA staff identify properties suitable for a park-and-ride location in north Mason County and present them to the board for further direction at the August meeting. **Neatherlin/Campbell. Motion carried.**

MCTAB BUSINESS – John Piety, MCTAB member, stated that although MCTAB has been experiencing a lack of participation recently, he still feels that citizen participation to watch government is important. Randy Neatherlin asked for a report at a future meeting that describes MCTAB's past purpose and what MCTAB's future purpose may

be. Mike Olsen asked if MCTAB members could volunteer to chaperone youth activities at T-CC.

GENERAL MANAGER'S REPORT – Brad Patterson reported that a long-term federal MAP-21 transportation bill is still being kicked down the road; reported on receiving MTA's 2015 Rural Community Transportation System of the Year award by CTAA and presenting on the "Creating the Nation's 1st Transit-Community Center"; reported on collecting feedback from the T-CC Build Team regarding the T-CC construction and "lessons learned"; and participating in the Shelton Visioning meetings.

EXECUTIVE SESSION - at 5:36 PM the regular session was recessed and an Executive Session was convened to review the performance of a public employee. The legal authority for closing this portion of the meeting is RCW 42.30.110(1)(g). The public was asked to leave the room. The executive session lasted for thirty (30) minutes, and public notification was provided. No action was taken. At 6:04 PM the Executive Session adjourned and the public was invited to return to the open session

OTHER BUSINESS

UPCOMING MEETINGS

**Mason Transit Authority
Regular Board Meeting**

July 21, 2015 @ 4:00 PM

Transit-Community Center – Board Room
601 W Franklin Street
Shelton, Washington

**Mason County Transit Advisory Board
Regular Board Meeting**

July 28, 2015 @ 5:30 PM

Transit-Community Center – Board Room
601 W Franklin Street
Shelton, Washington

ADJOURN 6:05 PM