




The attached minutes of the Mason Transit Authority regular meeting held on the 18th day of April, 2017, were approved by the Mason Transit Authority Board, by motion, on this 16th day of May, 2017.

Terri Jeffreys, Chair



Wes Martin, Authority Member

Randy Neatherlin, Authority Member



Don Pogreba, Authority Member

Kevin Shutty, Authority Member

ATTEST: 

Tracy Becht, Clerk of the Board



John Campbell, Vice-Chair



Tracy Moore, Authority Member



Deborah Petersen, Authority Member

VACANT, Authority Member

DATE: May 16, 2017

**Mason Transit Authority
Minutes of the Regular Board Meeting
April 18, 2017
Port of Allyn
18560 E SR 3
Allyn**



OPENING PROTOCOL

CALL TO ORDER: 4:08 p.m.

Authority Voting Board Members Present: Terri Jeffreys, Chair; John Campbell, Vice Chair; Deb Petersen; Don Pogreba and Kevin Shutty. - **Quorum met.**

Authority Voting Board Members Not Present: Wes Martin; Tracy Moore, Randy Neatherlin (*arrived at 4:28 p.m.*); and Ginger Seslar were absent.

Authority Non-voting Board Member Not Present: Bobby Joe Murray, Business Representative, IAM and AW, District Lodge 160 was not present.

Others Present: Tracy Becht, Clerk of the Board; Danette Brannin, General Manager and LeeAnn McNulty, Finance Manager. Also present were Ernie Corona, John Piety, Herb Gerhardt, Ryan Warner and Gordon Weeks.

ACCEPTANCE OF AGENDA: Moved that the agenda for the April 18, 2017 Mason Transit Authority (MTA) regular board meeting be accepted and approved. **Shutty/Campbell. Motion carried.**

PUBLIC COMMENT – None.

CONSENT AGENDA

Moved to approve Consent Agenda items 1 – 3, as follows:

1. **Moved** to approve the draft minutes of the MTA Board regular meeting of March 21, 2017.
2. **Moved** that the Mason Transit Authority Board approve the financial reports for the period of March, 2017 as presented.
3. **Moved** that the Mason Transit Authority Board approve the payments of March 19, 2017 through April 15, 2017, financial obligations on checks #29652 through #29776, as presented for a total of \$565,828.70.

Campbell/Pogreba. Motion carried.

REGULAR AGENDA

UNFINISHED BUSINESS

- 1. Applications for Review and Approval for MCTAB Membership** – General Manager, Danette Brannin, updated the Board concerning the status and the applicants, except for Daryl Gauthier, were prior MCTAB members. Ms. Brannin had recruited Mr. Gauthier as he was an MTA rider and had shared some good ideas with her concerning service. **Moved** that the Mason Transit Authority Board approve the Mason County Transit Advisory Board membership of Pamela Hillstrom, John Calabrese, Daryl Gauthier, Glenn Fourre and John Piety for a two (2) year period, effective April 18, 2017 through April 18, 2019. **Campbell/Shutty. Motion carried.**

(Board member Randy Neatherlin arrived at meeting.)

NEW BUSINESS

- 1. Update to Vision, Mission and Guiding Principles of MTA** – Ms. Brannin described to the Board the process that led to the need of changing MTA's Vision to be more reflective of MTA's contribution and benefit to the community. **Moved** that the Mason Transit Authority Board approve Resolution No. 2017-08 amending the Vision Statement and the Guiding Principles as presented. **Petersen/Shutty. Motion carried.**
- 2. Compensation Philosophy and Plan** – Ms. Brannin described the compensation philosophy and plan of non-represented employees, as well as reviewing the information within the matrix and pie charts. **Moved** that Mason Transit Authority Board of Directors approve Resolution No. 2017-09 adopting the Compensation Philosophy and Plan. **Campbell/Petersen. Motion carried.**

INFORMATIONAL UPDATES – Ms. Brannin described the current status relating to the Regional Mobility grant in the legislature. She also described to the Board some of the new bus advertising.

GENERAL MANAGER'S REPORT – Ms. Brannin submitted her report as a part of the packet, as well as a status report of 2017 Work Items.

(To accommodate Board member Shutty's need to leave for another meeting, the Executive Session was moved to follow the General Manager's report.)

EXECUTIVE SESSION:

The Chair announced the meeting was in Executive Session at 5:00 p.m. The executive session was being held pursuant to RCW 42.30.140 relating to collective bargaining negotiations and action may follow the executive Session. The Chair excused all from the room except Board members, General Manager Danette Brannin and Administrative Services Manager, LeeAnn McNulty. The Chair announced that the executive session would conclude at 5:15 p.m. (15 minutes). At 5:15 p.m., the Chair announced that the conclusion of the executive session would be at 5:20 p.m. (5 minutes).

RECONVENED REGULAR SESSION:

The Chair announced the meeting was in regular session at 5:25 p.m. with no action having been taken.

COMMENTS BY BOARD MEMBERS – Board member John Campbell indicated that MTA was being well run.

PUBLIC COMMENT – Herb Gerhardt expressed his opposition to the roundabout being presented in the handout relating to the Belfair Park and Ride. He suggested that there be a public hearing. He is supportive of park and rides, but objects strongly to the roundabout and referenced the roundabout that had been proposed on Highway 106 many years ago.

Board member Randy Neatherlin addressed Mr. Gerhardt’s concern indicating that this is only an option. There are other alternatives that will be explored as well, such as having a stoplight or doing nothing.

Ryan Warner, WSDOT liaison to MTA, suggested that MTA look into the Intercity citizens advisory board as it meets monthly and attends board meetings. He also promoted the WSDOT Annual conference in July, as well as the APTA conference for Board members and Clerks being held in Chicago. APTA supports big and small transit agencies.

Ms. Brannin also informed the Board members that Ryan is an ADA expert as well.

Moved that the meeting be adjourned.

ADJOURNED 5:34 p.m.

UPCOMING MEETINGS

**Mason Transit Authority
Regular Board Meeting**
Tuesday, May 18, 2017 at 4:00 p.m.
Transit-Community Center
601 West Franklin Street
Shelton