



The attached minutes of the Mason Transit Authority regular meeting held on the 15th day of August, 2017, were approved by the Mason Transit Authority Board, by motion, on this 19th day of September, 2017.



Terri Drexler, Chair



John Campbell, Vice-Chair

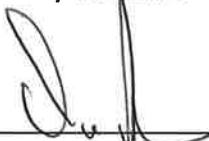


Wes Martin, Authority Member




Tracy Moore, Authority Member

Randy Neatherlin, Authority Member



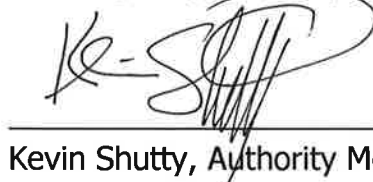
Don Pogreba, Authority Member



Deborah Petersen, Authority Member



Sandy Tarzwell, Authority Member



Kevin Shutty, Authority Member

ATTEST:



Tracy Becht, Clerk of the Board

DATE: September 19, 2017

**Mason Transit Authority
Minutes of the Regular Board Meeting
August 15, 2017
MTA Transit-Community Center
601 West Franklin Street
Shelton**



OPENING PROTOCOL

CALL TO ORDER: 4:00 p.m.

Authority Voting Board Members Present: Terri Drexler, Chair; John Campbell, Vice Chair; Tracy Moore; Randy Neatherlin; Don Pogreba; Kevin Shutty and Sandy Tarzwell. - **Quorum met.**

Authority Voting Board Members Not Present: Wes Martin and Deb Petersen were absent.

Authority Non-voting Board Member Not Present: Bobby Joe Murray, Business Representative, IAM and AW, District Lodge 160 was not present.

Others Present: Tracy Becht, Clerk of the Board; Danette Brannin, General Manager; Robert Johnson, Legal Counsel; LeeAnn McNulty, Administrative Services Manager; Mike Oliver, Development Manager and Mike Ringgenberg, Operations Manager. Also present were Brian Hellenthal, Jordan Hurst, Dana Kampa and John Piety (MCTAB).

ACCEPTANCE OF AGENDA: Moved that the agenda for the August 15, 2017 Mason Transit Authority (MTA) regular board meeting be accepted and approved. **Neatherlin/Campbell. Motion carried.**

PUBLIC COMMENT – Brian Hellenthal, Director of Gethsemane Ministries introduced himself and some of the ministry work that they do in Mason County, such as community housing services, reuniting children and families and getting them on their feet.

RECOGNITION – Heidi Williams, Service Director and Susan Tiffany, Supervisor of Catholic Community Services of Western Washington had not arrived. The Clerk read aloud the letter of appreciation from the City of Shelton.

CONSENT AGENDA

Moved to approve Consent Agenda items 1 – 3, as follows:

1. **Moved** to approve the draft minutes of the MTA Board regular meeting of July 18, 2017.
2. **Moved** that the Mason Transit Authority Board approve the financial reports for the period of July, 2017 as presented.

3. **Moved** that the Mason Transit Authority Board approve the payments of July 15, 2017 through August 11, 2017, financial obligations on checks #30096 through #30259, as presented for a total of \$629,046.90.

Moore/Shutty. Motion carried.

RECOGNITION (*revisited*) – Heidi Williams, Service Director of Supervisor of Catholic Community Services of Western Washington arrived at 4:15 pm. She expressed her thanks to the MTA Authority Board for such a beautiful facility and discussed various programs, such as Children’s Crisis Stabilization Services and Wraparound with Intensive Services (WISE). She explained that crisis response is quicker now that nearly all various responders are located nearby which results in faster interventions.

REGULAR AGENDA

UNFINISHED BUSINESS

1. **Union Contract for Comm Center CBU** – Ms. Brannin, General Manager, explained to the Board that the union contract had been negotiated in three meetings and moved quickly, which was why she had not previously brought it to the Board. She directed the attention of the Board to the wage matrix and described it in detail and how it relates to current salaries. **Moved** that the Mason Transit Authority Board approve the agreement for the Comm Center employees between Mason Transit Authority and the International Association of Machinists and Aerospace Workers District Lodge 160 for the period September 1, 2017 to August 31, 2020 (the “Agreement”) and approve Resolution No. 2017-20 authorizing the General Manager to sign the Agreement. **Campbell/Shutty. Motion carried.**

NEW BUSINESS

1. **Mason Transit Authority’s 2017-2022 Transit Development Plan (TDP) and 2016 Annual Report** – Mike Oliver, Development Manager, provided an overview of the process and indicated that the overall service review had been added to the TDP; otherwise, it was typical and what one would expect to see in the plan and annual report. **Moved** that the Mason Transit Authority Board approve the Transit Development Plan Draft for 2017-2022 with the 2016 Annual Report for submission to the Washington State Department of Transportation by September 1, 2017. **Shutty/Moore. Motion carried.**
2. **Van Grant Program Recipient** – Ms. Brannin spoke of the previous action taken by the Authority Board of surplusing vans and that one of the vans was placed into the MTA van grant program to be used according to the criteria defined in the Surplus Vehicle Grant program. The surplus van was awarded to Gethsemane Ministries. **Moved** that the Mason Transit Authority Board authorizing the General Manager to execute the Agreement Relating to the Exchange of Vehicle for Transit Related Services between MTA and Gethsemane Ministries. **Campbell/Pogreba. Motion carried.**

Following the award to Gethsemane Ministries, the Chair invited Mr. Hellenthal to speak on how the van will be used. He expressed appreciation for Gethsemane Ministries having been awarded the van and that one of the biggest challenges for getting people back on their feet is transportation, as many of the citizens they work with lack a driver’s license and that as they enter the workforce, transportation is important, as well as going to doctor appointments and for some, back to school. The van will be a complement to the

transportation already supplied by MTA for those they assist. In addition, the vans will be used to transport a group of people out to different projects in which they help elderly with yardwork, work at the food banks and other outreach opportunities. They have received vehicles in the past, but the vehicles are usually worn out and take a lot of money to make operational. This van has had pristine care throughout its life and is coming to them in great shape so that they can continue to maintain it.

INFORMATIONAL UPDATES –

Mike Oliver gave an overview of the various park and ride sites.
Ms. Brannin summarized the key items of the MTA Management Reports.

GENERAL MANAGER'S REPORT – Ms. Brannin described the Public Transportation Conference that she attended as one of the best in content and speakers.

COMMENTS BY BOARD MEMBERS –

Board member John Campbell commented it was a fine meeting.

Board member Sandy Tarzwell commented that she had attended the Bite and was able to see the van and learn more about MTA.

PUBLIC COMMENT – None.

Moved that the meeting be adjourned.

ADJOURNED 4:56 p.m.

UPCOMING MEETINGS

**Mason Transit Authority
Regular Board Meeting**
Tuesday, September 19, 2017 at 4:00 p.m.
Transit-Community Center
601 West Franklin Street
Shelton