

## **MINUTES**

### **Mason County Transit Advisory Board (MCTAB)**

Transit-Community Center – Conference Room

601 W Franklin Street Shelton, Washington

April 28, 2015 @ 5:30 PM

#### **CALL TO ORDER** @ 5:39

**Members Present:** John Piety, Member; Pam Hillstrom, Member. Absent: Steve Van Denver and Glen Foure. **No Quorum.**

**MTA Staff Present:** Brad Patterson, General Manager; Kathy Geist, T-CC Manager; Jane Seymore, Operations Manager; and Haley Wooten, MCTAB Clerk of the Board.

#### **APPROVE AGENDA** – *Tabled*

#### **CORRESPONDENCE** - None

#### **PUBLIC COMMENT** - None

#### **BOARD MEMBER COMMENTS**

1. Discussed Steve Van Denver, Chair, absences for the last four MCTAB meetings and action that may need to be taken.
2. Discussed recruitment tactics of new MCTAB members and whether or not a quarterly meeting of citizens would better serve the topics and member's time.  
(Reminder to Christina Kramer to put a MCTAB slide in the reader board display)

#### **MINUTES**

1. March 17<sup>th</sup>, 2015 Joint Meeting Minutes – *Tabled*

#### **MCTAB UNFINISHED BUSINESS**

1. Creation of a "Rapid Response Team" - *Tabled*

#### **NEW BUSINESS** - None

#### **ITEMS TO GO BEFORE MCTAB** – None

#### **INFORMATION**

1. Operation's Report

- a. Jane brought two handouts: April 2015 Summary of Route Changes and June 2015 Summary of Route Changes.
  - i. Jane went over each summary, noting that the summaries came from drivers and riders input, as well as Jane's observations.
  - ii. Working on hiring new drivers to keep same level of service for new implementation of service changes.
  - iii. Proposed June 8<sup>th</sup> date of new/added service.
  - iv. Pam Hillstrom brought up possibility of MTA drivers to fill-in for Squaxin Transit when they have drivers out. Jane would look into what could possibly be done to help.
  - v. Ridership of Route 9 increased drastically.
2. Finance Report
  - a. Handout provided
3. Team Manager's Report
  - a. Handout provided highlighting all team's projects
  - b. Kathy gave an update on how the first month of the operation at the T-CC is going.
    - i. Had increased customer feedback.
    - ii. Discussed the success of the Gym being utilized; booked full through June.
    - iii. Discussed the vendors; Olympic College, ESD, Jitterbug, Juan's Gift shop.
      1. Juan's Gift shop opening May 5<sup>th</sup> for Cinco De Mayo
      2. Jitter Bug Coffee doing renovations to their retail space.
    - iv. Benches for T-CC have been ordered with TAP grant; should be ready mid-May.
    - v. May- Will be having meetings with T-CC neighbors to continue building and keeping good relations with our surrounding neighbors.
    - vi. Meeting with City of Shelton next week to discuss pedestrian sidewalk with lights outside of T-CC.

### **GENERAL MANAGER'S REPORT**

1. Announcement of Mason Transit Authority being named the Best Rural Community Transit Agency of 2015 by the CTAA.

### **OTHER BUSINESS**

1. Orientation Binder – Updated Roster for Binder

### **UPCOMING MEETINGS**

## **Mason Transit Authority Board Meeting**

*May 19, 2015 @ 4:00 PM*

Transit-Community Center – Conference Room  
601 W Franklin Street Shelton, Washington

**Mason County Transit Advisory Board Meeting**

*May 26, 2015 @ 5:30 PM*

Transit-Community Center – Conference Room  
601 W Franklin Street Shelton, Washington

**Meeting Adjourned:** 7:26 p.m.

Respectfully submitted by Haley Wooten, MCTAB Clerk of the Board.