

RESOLUTION NO. 2009-01

A RESOLUTION AUTHORIZING THE MASON COUNTY TRANSPORTATION AUTHORITY BOARD CHAIR TO APPLY FOR AND ACCEPT FEDERAL GRANTS

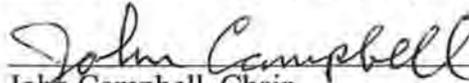
WHEREAS, the Mason County Transportation Authority desires to apply for Federal Funding Assistance; and

WHEREAS, the Federal Transit Administration requires a Resolution of the Mason County Transportation Authority Board authorizing a delegated representative to apply for, accept and sign all required certifications and assurances for Federal Grants.

BE IT HEREBY RESOLVED BY THE MASON COUNTY TRANSPORTATION AUTHORITY BOARD OF COMMISSIONERS that authorization be established as follows:

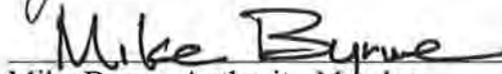
1. THAT THE CHAIR OF THE MASON COUNTY TRANSPORTATION AUTHORITY BOARD OF COMMISSIONERS IS HEREBY AUTHORIZED TO APPLY FOR AND ACCEPT FEDERAL GRANTS ON BEHALF OF THE MASON COUNTY TRANSPORTATION AUTHORITY.
2. FURTHER, THAT THE CHAIR OF THE MASON COUNTY TRANSPORTATION AUTHORITY BOARD OF COMMISSIONERS IS HEREBY AUTHORIZED TO SIGN FROM YEAR-TO-YEAR REQUIRED CERTIFICATIONS AND ASSURANCES FOR FEDERAL GRANTS ON BEHALF OF THE MASON COUNTY TRANSPORTATION AUTHORITY.

Dated this 13th day of January, 2009.



John Campbell, Chair

Lynda Ring-Erickson, Vice-Chair

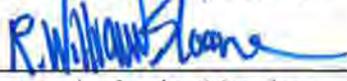


Mike Byrne, Authority Member

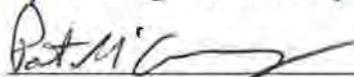
Tim Sheldon, Authority Member



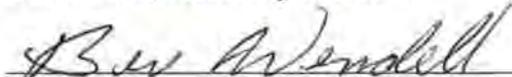
Ross Gallagher, Authority Member



Bill Sloane, Authority Member



Pat McGanney, Authority Member



Bev Wendell, Authority Member

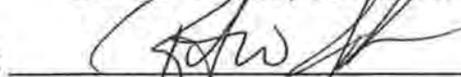
Deborah Petersen, Authority Member

APPROVED AS TO CONTENT:



Dave O'Connell, General Manager

APPROVED AS TO FORM:



Robert W. Johnson, Legal Counsel

ATTEST:



Kathy Cook, Clerk of the Board

DATE: 1/13/09

RESOLUTION NO. 2009-02

**A RESOLUTION AUTHORIZING THE MASON COUNTY
TRANSPORTATION AUTHORITY BOARD CHAIR TO SIGN THE
THIRD AMENDMENT TO AGREEMENT GCA5315 WITH THE
WASHINGTON STATE DEPARTMENT OF TRANSPORTATION**

WHEREAS, the Mason County Transportation Authority (MCTA) has entered into Mutual Agreement GCA5315 with the Washington State Department of Transportation (WSDOT) for Operating Funding Assistance to sustain and expand passenger transportation services to the general public and to persons with special needs in Mason County and adjacent communities; and

WHEREAS, the need exists to amend certain sections of said agreement to adjust funding levels as follows:

Project A: Increase Rural Mobility Transit Tax Equalization by \$914,903 from Project C and Increase Contractors Share by \$118,536, \$19,706 from Project B and \$98,830 from Project C.

Project B: Increase Rural Mobility Transit Tax Equalization by \$510,711 from Project C and Decrease Contractors Share by \$19,706 and move it to Project A.

Project C: Decrease Rural Mobility Transit Tax Equalization by \$1,425,614, move \$914,903 to Project A and \$510,711 to Project B. Also, Decrease Contractors Share by \$98,830 and move it to Project A.

WHEREAS, the total dollar amount of the grant agreement remains unchanged.

**NOW, THEREFORE, BE IT RESOLVED BY THE MASON COUNTY
TRANSPORTATION AUTHORITY BOARD OF DIRECTORS** that the Board Chair is hereby authorized to sign said Amendment to Mutual Agreement GCA5315 as Contractor on behalf of the Mason County Transportation Authority.

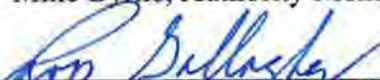
Dated this 17th day of February, 2009.



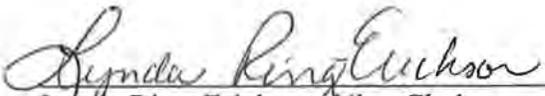
John Campbell, Chair



Mike Byrne, Authority Member



Ross Gallagher, Authority Member



Lynda Ring-Erickson, Vice-Chair

Tim Sheldon, Authority Member



Bill Sloane, Authority Member

Pat McGanney, Authority Member

Bev Wendell, Authority Member

Deborah Petersen, Authority Member

APPROVED AS TO CONTENT:

Dave O'Connell, General Manager

APPROVED AS TO FORM:

Robert W. Johnson, Legal Counsel

ATTEST:

Kathy Cook, Clerk of the Board

DATE: 2-17-09

RESOLUTION NO. 2009-03

**A RESOLUTION AUTHORIZING THE MASON COUNTY
TRANSPORTATION AUTHORITY BOARD CHAIR TO SIGN THE
FIRST AMENDMENT TO AGREEMENT GCA5708 WITH THE
WASHINGTON STATE DEPARTMENT OF TRANSPORTATION**

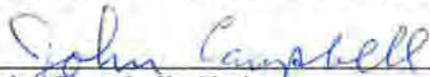
WHEREAS, the Mason County Transportation Authority (MCTA) has entered into Mutual Agreement GCA5708 with the Washington State Department of Transportation (WSDOT) for Capital Funding Assistance; and

WHEREAS, the need exists to change the description of Project A to only include the fuel station and remove the wash station.

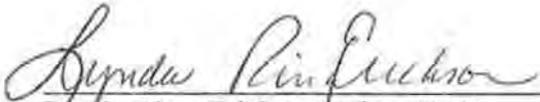
WHEREAS, the total dollar amount of the grant agreement remains unchanged.

NOW, THEREFORE, BE IT RESOLVED BY THE MASON COUNTY TRANSPORTATION AUTHORITY BOARD OF DIRECTORS that the Board Chair is hereby authorized to sign said Amendment to Mutual Agreement GCA5708 as Contractor on behalf of the Mason County Transportation Authority.

Dated this 17th day of February, 2009.



John Campbell, Chair



Lynda Ring-Erickson, Vice-Chair



Mike Byrne, Authority Member

Tim Sheldon, Authority Member

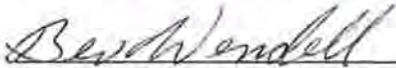


Ross Gallagher, Authority Member



Bill Sloane, Authority Member

Pat McGanney, Authority Member



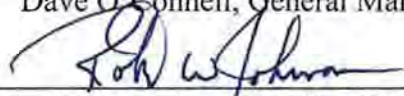
Bev Wendell, Authority Member



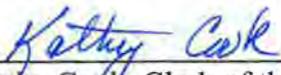
Deborah Petersen, Authority Member

APPROVED AS TO CONTENT: 

Dave O'Connell, General Manager

APPROVED AS TO FORM: 

Robert W. Johnson, Legal Counsel

ATTEST: 

Kathy Cook, Clerk of the Board

DATE: 2-17-09

RESOLUTION NO. 2009-04

**A RESOLUTION AUTHORIZING MASON COUNTY TRANSPORTATION
AUTHORITY BOARD CHAIR TO SIGN THE
FOURTH AMENDMENT TO MUTUAL AGREEMENT GCA4465**

WHEREAS, the Mason County Transportation Authority (MCTA) has entered into Mutual Agreement GCA4465 with the Washington State Department of Transportation for funding to purchase operating vehicles, and

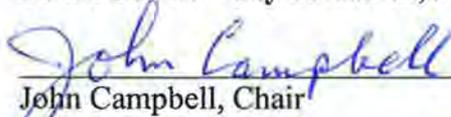
WHEREAS, the need exists to amend said agreement to correct an error contained in the third amendment and restate the Scope of Work in Project A to purchase four (4) ADA accessible minibuses instead of one (1) 35 ft replacement transit bus for transportation services to the general public in Mason County; and

WHEREAS, the amendment to said agreement will not change capital assistance funding or Contractor's funds to Project A; and

WHEREAS, the Washington State Department of Transportation has requested a Resolution of the Mason County Transportation Authority Board authorizing the signature of its representative as Contractor to said amendment.

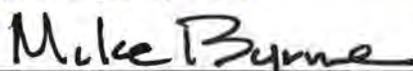
NOW, THEREFORE, BE IT RESOLVED BY THE MASON COUNTY TRANSPORTATION AUTHORITY BOARD OF DIRECTORS that the Board Chair is hereby authorized to sign the Fourth Amendment to Mutual Agreement GCA4465 as Contractor on behalf of the Mason County Transportation Authority.

Dated this 10th day of March, 2009.



John Campbell, Chair

Lynda Ring-Erickson, Vice-Chair



Mike Byrne, Authority Member

Tim Sheldon, Authority Member

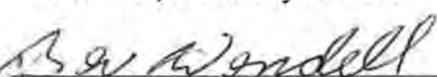


Ross Gallagher, Authority Member

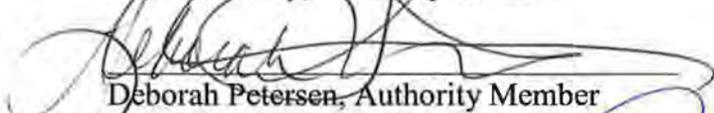
Bill Sloane, Authority Member



Pat McGanney, Authority Member



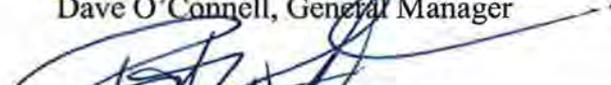
Bev Wendell, Authority Member



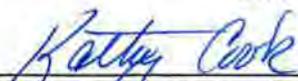
Deborah Petersen, Authority Member

APPROVED AS TO CONTENT: 

Dave O'Connell, General Manager

APPROVED AS TO FORM: 

Robert W. Johnson, Legal Counsel

ATTEST: 

Kathy Cook, Clerk of the Board

DATE: 3-10-09

RESOLUTION NO. 2009-05

**A RESOLUTION BY THE MASON COUNTY TRANSPORTATION
AUTHORITY AUTHORIZING THE MANAGER TO NEGOTIATE
A CONTRACT FOR ENGINEERING SERVICES WITH WASHINGTON ENGINEERING**

WHEREAS, in 2006 Mason County Transportation advertised for Architectural and Engineering services for the design and construction support for vehicle washing and fueling facilities;

WHEREAS, based on ratings by the Selection Board, In Form, Inc was selected to perform the design for the facilities and Washington Engineering was designated as the backup firm in the event that successful negotiations could not be reached with In Form, Inc.;

WHEREAS, Mason Transit was notified by In Form, Inc in January 2009 that the company was ceasing business operations and was defaulting on the contract with Mason Transit.

WHEREAS, Mason Transit has determined that the proposed wash facility is overly complex and too costly. Although permit approval has been received, the current design should be abandoned in favor of a less expensive alternative;

WHEREAS, Mason Transit has evaluated alternatives for completion of the remaining design work and construction support for the fueling facility only;

WHEREAS, Washington State law allows Mason Transit to negotiate with the Washington Engineering as the backup firm for completion of the remaining services for the refueling facility.

WHEREAS, Washington Engineering has reviewed to existing design documents and expressed a willingness to negotiate to perform the remaining work associated with the design and construction of the vehicle washing and fueling facilities; and

WHEREAS, Washington Engineering estimates that the documents can be prepared to advertise for construction of the fueling facility within 21 days after notice-to-proceed and that services to modify the existing documents and provide construction support for the fueling facility are expected to be in the range of \$20,000 to \$22,000.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT THE MASON COUNTY TRANSPORTATION AUTHORITY BOARD OF DIRECTORS authorize the General Manager to enter into negotiation with Washington Engineering to contract for remaining work on the vehicle fueling facilities and the future work for the vehicle washing facilities.

Dated this 14th day of April, 2009.

John Campbell, Chair



Mike Byrne, Authority Member



Ross Gallagher, Authority Member



Lynda Ring-Erickson, Acting Chair

Tim Sheldon, Authority Member

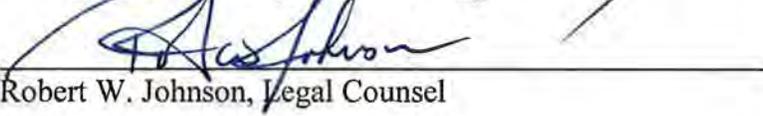
Bill Sloane, Authority Member

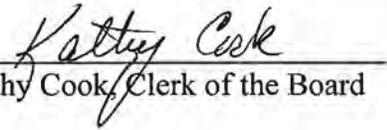

Pat McGanney, Authority Member


Bev Wendell, Authority Member


Deborah Petersen, Authority Member

APPROVED AS TO CONTENT: 
Dave O'Connell, General Manager

APPROVED AS TO FORM: 
Robert W. Johnson, Legal Counsel

ATTEST: 
Kathy Cook, Clerk of the Board

DATE: 4-14-09

RESOLUTION NO. 2009-06

**A RESOLUTION BY THE MASON COUNTY TRANSPORTATION
AUTHORITY BOARD AUTHORIZING THE SIGNING OF
THE FIRST AMENDMENT TO ARCHITECT SERVICES AGREEMENT
WITH FOSTER AND WILLIAMS ARCHITECTS**

WHEREAS, Mason County Transportation Authority purchased a facility to serve as a Transit Community Center in Shelton, Washington; and

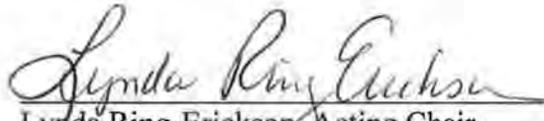
WHEREAS, Mason County Transportation Authority selected and entered into an agreement with Foster and Williams Architects to provide for the selection of a Planning Team to deliver a remodel design to the facility; and

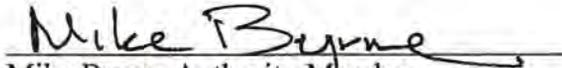
WHEREAS, changes are necessary to the Agreement Scope of Work to provide services necessary for the project funding phase.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT THE MASON COUNTY TRANSPORTATION AUTHORITY BOARD OF DIRECTORS authorize the General Manager to sign the First Amendment to the Architect Services Agreement with Foster and Williams Architects.

Dated this 14th day of April, 2009.

John Campbell, Chair

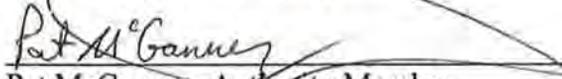

Lynda Ring-Erickson, Acting Chair

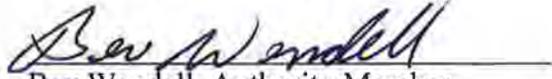

Mike Byrne, Authority Member

Tim Sheldon, Authority Member

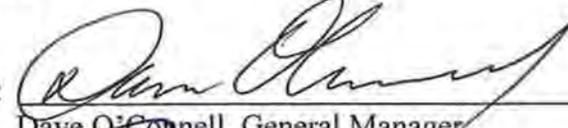

Ross Gallagher, Authority Member

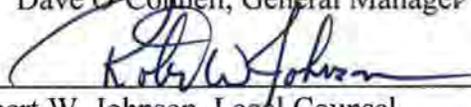
Bill Sloane, Authority Member

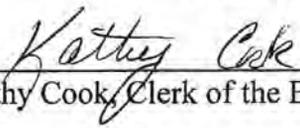

Pat McGanney, Authority Member


Bev Wendell, Authority Member


Deborah Petersen, Authority Member

APPROVED AS TO CONTENT: 
Dave O'Connell, General Manager

APPROVED AS TO FORM: 
Robert W. Johnson, Legal Counsel

ATTEST: 
Kathy Cook, Clerk of the Board

DATE: 4-14-09

RESOLUTION NO. 2009-07

**A RESOLUTION BY THE MASON COUNTY TRANSPORTATION
AUTHORITY AUTHORIZING THE SELECTION FOR ENGINEERING SERVICES FOR
THE NORTH MASON PARK & RIDE PROJECT**

WHEREAS, Mason County Transportation Authority desires to provide a park and ride lot and facility in the Belfair area of North Mason County; and

WHEREAS, the need exists to identify a site and provide for the design of a 150 to 200 vehicle park and ride lot and facility; and

WHEREAS, the Request for Statement of Qualifications process was approved and conducted and interviews held for Engineering Services; and

WHEREAS, Washington Engineering has been selected as the most responsive firm.

NOW, THEREFORE, BE IT HEREBY RESOLVED BY THE MASON COUNTY TRANSPORTATION AUTHORITY BOARD OF DIRECTORS that the General Manager be authorized to negotiate and sign a contract with Washington Engineering for engineering services for the North Mason Park & Ride Project.

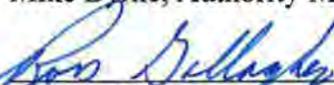
Dated this 14th day of April, 2009.

John Campbell, Chair


Lynda Ring-Erickson, Acting Chair


Mike Byrne, Authority Member

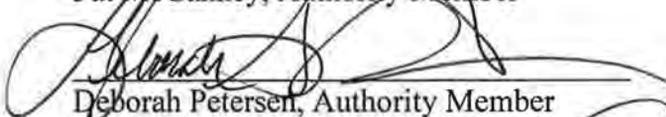
Tim Sheldon, Authority Member


Ross Gallagher, Authority Member

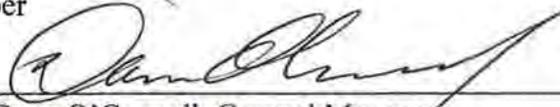
Bill Sloane, Authority Member


Pat McGanney, Authority Member

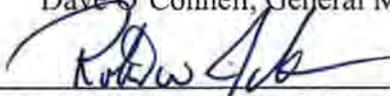

Bev Wendell, Authority Member


Deborah Petersen, Authority Member

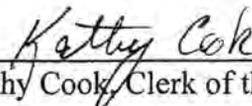
APPROVED AS TO CONTENT:


Dave O'Connell, General Manager

APPROVED AS TO FORM:


Robert W. Johnson, Legal Counsel

ATTEST:


Kathy Cook, Clerk of the Board

DATE: 4-14-09

RESOLUTION NO. 2009-08

**A RESOLUTION BY THE MASON COUNTY TRANSPORTATION
AUTHORITY AUTHORIZING THE
FUELING FACILITY CONSTRUCTION CONTRACT AWARD**

WHEREAS, Mason County Transportation Authority purchased a facility to serve as the central base of operations in Shelton, Washington; and

WHEREAS, the Request for Bid solicitation was approved and conducted for the construction of a fueling facility; and

WHEREAS, bids were received and opened on Thursday, June 4, 2009 at 3:00 pm; and

WHEREAS, the lowest bidder is ESE Corporation.

NOW, THEREFORE, BE IT HEREBY RESOLVED BY THE MASON COUNTY TRANSPORTATION AUTHORITY BOARD OF DIRECTORS approve the fueling facility construction contract award to ESE Corporation.

Dated this 16TH day of JUNE, 2009.

John Campbell
John Campbell, Chair

Mike Byrne
Mike Byrne, Authority Member

Ross Gallagher
Ross Gallagher, Authority Member

Pat McGanney, Authority Member

Deborah Petersen, Authority Member

Lynda Ring-Erickson
Lynda Ring-Erickson, Acting Chair
VICE

Tim Sheldon
Tim Sheldon, Authority Member

R. William Sloane
Bill Sloane, Authority Member

Bev Wendell
Bev Wendell, Authority Member

APPROVED AS TO CONTENT: Dave O'Connell, General Manager

APPROVED AS TO FORM: Robert W. Johnson, Legal Counsel

ATTEST: Kathy Cook
Kathy Cook, Clerk of the Board

DATE: 6-16-09

RESOLUTION NO. 2009-09

**A RESOLUTION AUTHORIZING THE MASON COUNTY
TRANSPORTATION AUTHORITY BOARD CHAIR TO SIGN
WASHINGTON STATE DEPARTMENT OF TRANSPORTATION
AGREEMENT #GCA6186**

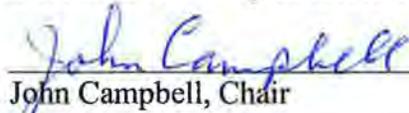
WHEREAS, the Mason County Transportation Authority (Contractor) has entered into a mutual agreement with the Washington State Department of Transportation for Operating Funding Assistance to sustain passenger transportation services to the general public and to persons with special needs in Mason County and adjacent communities; and

WHEREAS, the mutual agreement provides \$2,443,553 in the state Rural Mobility Competitive, Paratransit Special Needs Formula, and Revenue Equity Transit Formula funds; and

WHEREAS, Washington State Department of Transportation has requested a Resolution of the Mason County Transportation Authority Board authorizing the signature of its representative who is certified to execute this Agreement on behalf of Mason County Transportation Authority as Contractor.

NOW, THEREFORE, BE IT RESOLVED, that the Mason County Transportation Authority Board of Commissioners authorize the Chair to sign the Washington State Department of Transportation Agreement #GCA6186 with Mason County Transportation Authority.

Dated this 13th day of October, 2009.

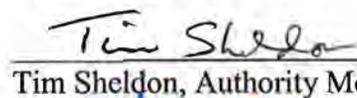


John Campbell, Chair

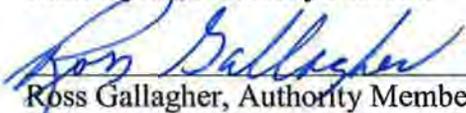
Lynda Ring-Erickson, Vice Chair



Mike Byrne, Authority Member



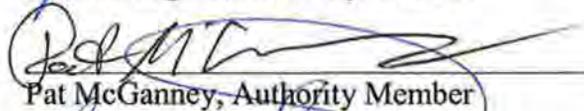
Tim Sheldon, Authority Member



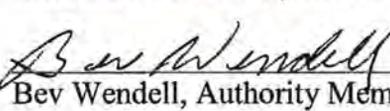
Ross Gallagher, Authority Member



Bill Sloane, Authority Member



Pat McGanney, Authority Member



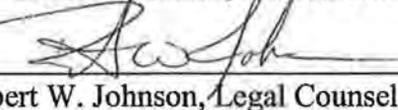
Bev Wendell, Authority Member



Deborah Petersen, Authority Member

APPROVED AS TO CONTENT: 

Dave O'Connell, General Manager

APPROVED AS TO FORM: 

Robert W. Johnson, Legal Counsel

ATTEST: 

Kathy Cook, Clerk of the Board

DATE: 10-13-09

Exhibit I
SCOPE OF WORK AND BUDGET

Total Project Cost	
Federal Funds	\$ 0
State Funds	\$ 2,443,553
Contractor's Funds	\$ 1,843,442
Total Project Cost	\$ 4,286,995

Funding by Project

PROJECT A

Scope of Work: To provide operating funding assistance to provide specialized transportation services including door-to-door and ADA paratransit services in Mason County.

Funding	Percentage	2009-2010 Current	2010-2011 Projected	Total Project Costs
State Rural Transit Tax Equalization Formula	66%	\$ 1,191,888	TBD	\$ 1,191,888
State Paratransit / Special Needs Transit Formula	34%	\$ 624,677	\$ 0	\$ 624,677
Contractor's Funds	0%	\$ 0	\$ 0	\$ 0
Total Project Cost	100%	\$ 1,816,565	\$ 0	\$ 1,816,565

Budget: Funding and percentages identified reflects Total project funds for 2009-2010. 2010-2011 Projected Funds are subject to renegotiation based on availability of funds. 2010-2011 Rural Mobility Transit Tax Equalization Formula are To Be Determined (TBD) by May 30, 2010. As Projected Funds become available they will be added by Amendment.

PROJECT B

Scope of Work: To provide operating funding assistance for demand response transportation services to enable persons with special needs and the general public to reach employment, employment related services and other basic needs in Mason County not served by existing fixed route and route deviated services.

Funding	Percentage	2009-2010 Current	2010-2011 Projected	Total Project Costs
FTA 5311	0%	\$ 0	\$ 783,886	\$ 783,886
State Rural Mobility Competitive	17%	\$ 154,564	\$ 0	\$ 154,564
Contractor's Funds	83%	\$ 773,071	\$ 773,071	\$ 1,546,142
Total Project Cost	100%	\$ 927,635	\$ 1,556,957	\$ 2,484,592

Budget: Funding and percentages identified reflects Current funds for 2009-2010. 2010-2011 Projected funds are subject to renegotiation based on the availability of funds. Projected funds will be added by Amendment when available.

PROJECT C

Scope of Work: To provide operating funding assistance to sustain route deviated general public transit services in Mason County with scheduled connections to other transit services in Jefferson, Kitsap and Thurston counties.

Funding	Percentage	2009-2010 Current	2010-2011 Projected	Total Project Costs
FTA 5311	0%	\$ 0	\$ 472,424	\$ 472,424
State Rural Mobility Competitive	50%	\$ 472,424	\$ 0	\$ 472,424
Contractor's Funds	50%	\$ 472,424	\$ 472,424	\$ 944,848
Total Project Cost	100%	\$ 944,848	\$ 944,848	\$ 1,889,696

Budget: Funding and percentages identified reflects Current funds for 2009-2010. 2010-2011 Projected funds are subject to renegotiation based on the availability of funds. Projected funds will be added by Amendment when available.

PROJECT D

Scope of Work: To provide operating funding assistance to sustain general public and zone route transit services between Shelton, Lower Hood Canal, Arcadia and Agate/Harstine Island areas in Mason County.

Funding	Percentage	2009-2010 Current	2010-2011 Projected	Total Project Costs
FTA 5311	0%	\$ 0	\$ 207,170	\$ 207,170
Contractor's Funds	100%	\$ 597,947	\$ 597,948	\$ 1,195,895
Total Project Cost	100%	\$ 597,947	\$ 805,118	\$ 1,403,065

Budget: Funding and percentages identified reflects Current funds for 2009-2010. 2010-2011 Projected funds are subject to renegotiation based on the availability of funds. Projected funds will be added by Amendment when available

RESOLUTION NO. 2009-10

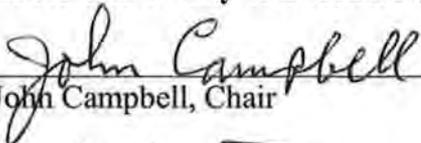
**A RESOLUTION, ADOPTING A BUDGET FOR THE MASON COUNTY
TRANSPORTATION AUTHORITY, FOR THE CALENDAR YEAR BEGINNING
JANUARY 1, 2010**

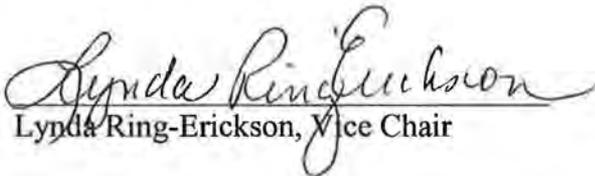
WHEREAS, the Mason County Transportation Authority Board has prepared a Budget for the 2010 Calendar Year; and

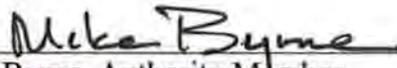
WHEREAS, the anticipated Resources of \$7,274,391 adequately addresses the anticipated Uses of \$7,274,391, anticipating a \$6,210,716 Ending Fund Balance.

**NOW THEREFORE, BE IT RESOLVED BY THE MASON COUNTY
TRANSPORTATION AUTHORITY BOARD OF DIRECTORS** that the 2010 Budget, with the anticipated revenue and anticipated expenses in the amounts stated and detailed in the *Mason County Transportation Authority 2010 Budget*, be adopted as written, and recorded as such with the office of the Mason County Auditor.

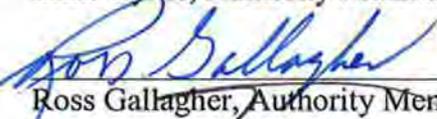
Dated this 8th day of December, 2009.


John Campbell, Chair


Lynda Ring-Erickson, Vice Chair

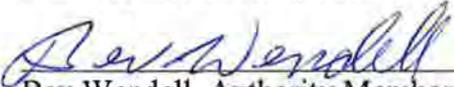

Mike Byrne, Authority Member

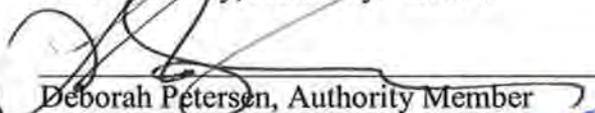
Tim Sheldon, Authority Member


Ross Gallagher, Authority Member

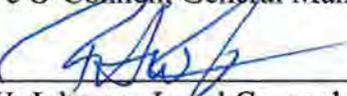
Bill Sloane, Authority Member

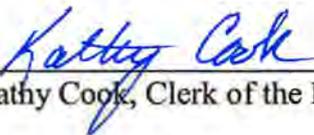
Pat McGanney, Authority Member


Bev Wendell, Authority Member


Deborah Petersen, Authority Member

APPROVED AS TO CONTENT: 
Dave O'Connell, General Manager

APPROVED AS TO FORM: 
Robert W. Johnson, Legal Counsel

ATTEST: 
Kathy Cook, Clerk of the Board

DATE: 12/8/09

Mason Transit 2010 Anticipated Revenue

"DRAFT"

CATEGORY	2010 Anticipated Revenue	
Estimated Beginning Fund Balance	\$ 7,000,000	2010 Beginning Balance Includes Reserves
REVENUE:		
Local Sales Tax	2,800,000	Estimated 7% Decrease
Investment Interest - State Pool	40,000	
Sales Tax Interest	7,000	
Investment Interest	47,000	Economic Downturn
FTA / WSDOT Dial-A-Ride Service	1,415,376	
FTA/WSDOT Fixed Route Service	103,585	
FTA/WSDOT Connecting Commuter Service	588,168	
CTAA - Grant to cover Program Consulting	50,400	
DSHS Title III - LMT Area Agency on Aging	27,194	
Operating Grants	2,184,723	Annual % Based on Approved Grants
Transit Fares - Worker/Driver Bus	200,000	
Transit Fares - Fixed Route/Out-of-County	100,000	
Transit Fares - Vanpool Fares	200,000	
Transit Fares - Special Events		Effect of Charter Rules
Fares	500,000	Est based 2009 YTD Sales
Fuel Tax Refund - D. O. L.	0	Own Fueling Station will be operational in 2010
WSTIP Training, Safety and Recognition	2,500	
Maintenance Shop Revenue	10,000	
Johns Prairie Building # 1 - Tenant Lease	6,384	
Downtown Transit Station - Tenant Leases	7,500	Tenant Leases Changes allow for daily Space Rentals
Donations - Volunteer Program	3,000	
Miscellaneous and Vending Revenue	2,000	
Community Transit Center Revenue	12,000	Daily Space Rental
Non-Revenue Refunds and Reimbursements	10,000	
Misc	53,384	
SUBTOTAL OPERATING REVENUE	\$5,585,107	
FTA / WSDOT Vehicle Grants	900,000	3 coaches
STP Capital Grant -- Fueling Facility	0	
SUBTOTAL CAPITAL REVENUE	900,000	
2009 PROJECTED REVENUE	\$6,485,107	
AMOUNT FROM BEGINNING FUND BALANCE	\$789,284	From Capital Reserve Account
TOTAL BUDGETED REVENUE	\$7,274,391	

Mason Transit 2010 Proposed Budget Expenses

CATEGORY	2010 Total Proposed Budget	
Payroll - Gross Wages	\$2,690,649	0% Cola
Benefits	1,238,453	24% increase in health care benefits
Salaries and Benefits	\$3,929,103	
Board Stipends	5,000	Based on total stipends pd to end of July 09 x 2 rounded up
Board Travel & Mileage	4,000	
Board Expenses	9,000	
Fuel	310,000	
Volunteer Driver Reimbursement	32,000	
Fuel (Includes Volunteer Drivers)	342,000	
Insurance	151,000	
CTAA Loan Payments	102,000	
Debt Payment & Interest	102,000	
Supplies	33,881	Per YTD Actuals -- mostly cleaning Maintenance
Tools, Equipment & Software (TES)	18,170	
Legal services	15,000	
Contract Services	90,172	Includes \$15,000 for Camera System Maintenance
Contract Transportation Services	100,000	
Phone	44,221	
Postage	5,100	Increase includes Buss Pass Consignment per YTD Actuals
Mobile Radio Mthly Svc	22,000	
MTA Website & Internet	1,800	
Travel/Training-Staff	44,480	Increase due to Ops new Training Schedule for all areas
Travel - MCTAB	4,000	
Advertising & VP Marketing	11,500	
Rent - Other	15,000	
Rent - Equipment	4,000	
Utilities -- Johns Prairie Main	60,000	
Utilities -- Downtown Transit Center	28,685	
Utilities -- Belfair Office	3,500	
Maint Office Machines & Software	1,500	
Repair/Maint - Facility	11,062	

Mason Transit 2010 Proposed Budget Expenses

"DRAFT"

Fleet Maintenance Parts & Supples	155,814		
Uniforms and Laundry	17,902		
Incidental, Vending & ACH Fees	3,200		
Registration fees	11,650	Increase due to Ops new Training Schedule for all areas	
Dues, Subscriptions & Memberships	11,650		
Printing & Photocopy	20,000		
Driver Safety Training & Competition	1,600		
Intergovernmental/Auditor	12,000		
Public Utility, Retail Sales & Leasehold Taxes	3,553		
Equipment	7,000		
Shelter Structures			
Other Goods & Services	\$758,438		
SUBTOTAL OPERATING EXPENSES	\$5,291,541		
Capital Projects/Facility	697,850	See Breakdown Below	
Operating Vehicles	1,285,000	See Breakdown Below	
SUBTOTAL CAPITAL EXPENSES	\$1,982,850		
2010 PROJECTED TOTAL EXPENSES	\$7,274,391		
	2010 Proposed		
Capital Projects/Facility Breakdown	Estimate 2010 Local Share of Facility Projects Cost	Operating Vehicles	
Security Cameras on Vehicles	20,000	2 Staff Vehicles	50,000
Transit Community Center	55,000	3 Coaches (Includes \$900,000 FTA Grant in 2009-2011 Allocation)	1,155,000
North Mason Base of Operations Park & Ride	200,000	1 ADA Accessible Van	80,000
Replace Phone System	40,000		1,285,000
Facilities Security System	25,000		
Waterline/Utilities Expansion	250,000		
Replace 2 and Add 1 Bus Shelter	20,000		
ADA Improvements	50,000		
Computer & Software Upgrades	30,850		
Replace A/C Charge & Recover Machine	7,000		
Total	697,850		
December 31, 2010 Projected Ending Fund Balance		\$ 6,210,716	(Includes Reserves)



2010 Proposed Budget

Public Hearings Scheduled

Mason County Transportation Authority Board of Directors will hold public hearings to receive comments on the proposed 2010 Budget at its regular meetings scheduled to be held on Tuesday, October 13, 2009; and Tuesday, November 10, 2009 at 790 E. John's Prairie Road in Shelton, WA. The meetings start at 4:00 pm, the Public Hearing portion is scheduled for 4:30 pm. The 2010 Budget is scheduled for adoption at the Authority Board of Directors meeting scheduled on Tuesday, December 8, 2009.

Mason Transit 2010 Proposed Budget Plan

Our Mission is to develop a coordinated system of **affordable** public transportation that: **operates within financial limits**; maximizes the use of existing resources including volunteers, and is available, to some extent, in most areas of Mason County.

2010 Financial Plan

Current projections used for the 2010 budget development include a projected decline in Sales Tax revenue of approximately 7%. The reduction in local revenue combined with a 24% increase in health care benefits costs has necessitated efforts to develop our financial plan through reducing expenditures and setting aside operating and capital reserves for the future.

The goals and assumptions of the 2010 budget below are designed to ensure Mason Transit can continue to meet the needs of the community should we see another economic downturn.

2010 Budget Goals

- Balanced Budget
- Set aside 3-month Operating Reserve Fund
- Set aside Capital Reserve Fund

2010 Budget Assumptions

- Sustain current service levels
- No fare increase
- No personnel increase
- Maintain current employee wages & health care benefits

Questions and comments on the proposed 2010 Budget?

Contact: Carolyn LePage, Finance Manager
Phone: (360) 426-9434 or toll free at 1-800-281-9434
Fax: (360) 426-0899
Email: clepage@masontransit.org
US Mail: PO Box 1880, Shelton, WA 98584

We welcome your questions and comments.

Please note final comments on the proposed 2010 Budget will be accepted through December 8, 2009 by 4:30 pm.

Mason Transit Board of Directors

John Campbell, Chair
North Mason School District #4

Lynda Ring-Erickson, Vice-Chair
Mason County Commissioner

Mike Byrne
City of Shelton Commissioner

Ross Gallagher
Mason County Commissioner

Pat McGanney
Mason Co. Fire District #5

Deborah Petersen
Hood Canal School District

Tim Sheldon
Mason County Commissioner

Bill Sloane
Southside School District #042

Bev Wendell
Mason County Public Hospital
District No. 2

Advisory Board Members

John Piety, Chair

Mary Ogg, Vice-Chair/Secretary

Frances Arnold

Bob Bottman

Tim Burford

John Calabrese

Glen Fourre

Kevin Frankeberger

Pamela Hillstrom

Barry Mihailov

Bill Rathke

Herb Baze, Associate Member



October 2009

2010 Proposed Budget

Public Hearings Scheduled

Mason County Transportation Authority Board of Directors will hold public hearings to receive comments on the proposed 2010 Budget at its regular meetings scheduled to be held on Tuesday, October 13, 2009; and Tuesday, November 10, 2009 at 790 E. John's Prairie Road in Shelton, WA. The meetings start at 4:00 pm, the Public Hearing portion is scheduled for 4:30 pm. The 2010 Budget is scheduled for adoption at the Authority Board of Directors meeting scheduled on Tuesday, December 8, 2009.

Mason Transit Board of Directors

John Campbell, Chair
North Mason School District #4

Lynda Ring-Erickson, Vice-Chair
Mason County Commissioner

Mike Byrne
City of Shelton Commissioner

Ross Gallagher
Mason County Commissioner

Pat McGanney
Mason Co. Fire District #5

Deborah Petersen
Hood Canal School District

Tim Sheldon
Mason County Commissioner

Bill Sloane
Southside School District #042

Bev Wendell
Mason County Public Hospital
District No. 2

Advisory Board Members

John Piety, Chair

Mary Ogg, Vice-Chair/Secretary

Frances Arnold

Bob Bottman

Tim Burford

John Calabrese

Glen Fourre

Kevin Frankeberger

Pamela Hillstrom

Barry Mihailov

Bill Rathke

Herb Baze, Associate Member

Mason Transit 2010 Proposed Budget Plan

Our Mission is to develop a coordinated system of **affordable** public transportation that: **operates within financial limits**; maximizes the use of existing resources including volunteers, and is available, to some extent, in most areas of Mason County.

2010 Financial Plan

Current projections used for the 2010 budget development include a projected decline in Sales Tax revenue of approximately 7%. The reduction in local revenue combined with a 24% increase in health care benefits costs has necessitated efforts to develop our financial plan through reducing expenditures and setting aside operating and capital reserves for the future.

The goals and assumptions of the 2010 budget below are designed to ensure Mason Transit can continue to meet the needs of the community should we see another economic downturn.

2010 Budget Goals

- Balanced Budget
- Set aside 3-month Operating Reserve Fund
- Set aside Capital Reserve Fund

2010 Budget Assumptions

- Sustain current service levels
- No fare increase
- No personnel increase
- Maintain current employee wages & health care benefits

Questions and comments on the proposed 2010 Budget?

Contact: Carolyn LePage, Finance Manager
Phone: (360) 426-9434 or toll free at 1-800-281-9434
Fax: (360) 426-0899
Email: clepage@masontransit.org
US Mail: PO Box 1880, Shelton, WA 98584

We welcome your questions and comments.

Please note final comments on the proposed 2010 Budget will be accepted through December 8, 2009 by 4:30 pm.

Comparison of 2009 Year To Date Revenue and Expenditures through 9/30/09 with 2010 Projected Budget

Beginning Fund Balance		5,400,000	7,000,000				
	YTD @ Sept 30, 2009	2009 Approved Budget	2010 Projected		YTD @ Sept 30, 2009	2009 Approved Budget	2010 Projected
Revenues	Cash Basis				Cash Basis		
Local Sales Tax	2,144,329	3,000,000	2,800,000		Salaries & Benefits	2,759,080	4,234,759
Investment Interest	36,115	98,000	47,000		Fuel	231,021	620,000
Operating Grants	3,278,323	2,264,611	2,184,723		Insurance	120,694	125,000
Fares	392,942	366,000	500,000		Debt Pymnt & Interest	75,829	102,000
Misc	91,316	55,150	53,384		Other Goods & Services	496,064	796,710
Operating Revenue	5,943,026	5,783,761	5,585,107		Operating Expenses	3,682,688	5,878,469
					Capital Projects	69,919	905,751
Capital Grants	183,887	612,400	900,000		Vehicles & Equipment	115,583	421,000
Capital Revenue	183,887	612,400	900,000		Capital Expenses	185,502	1,326,751
From Beginning Balance		809,059	\$789,284				
Total Revenues	6,126,913	7,205,220	7,274,391		Total Expenditures	3,868,189	7,205,220
							7,274,391

2010 Capital Projects/Facility Breakdown

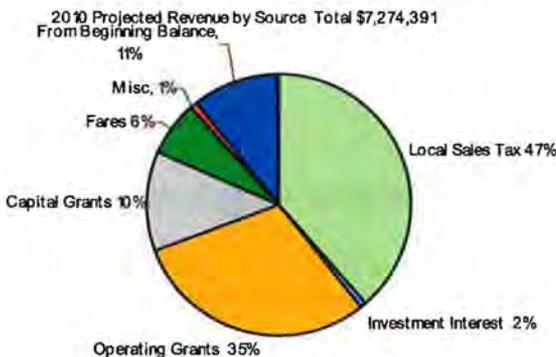
Security Cameras on Vehicles	20,000
Transit Community Center	55,000
North Mason Base of Operations Park & Ride	200,000
Replace Phone System	40,000
Facilities Security System	25,000
Waterline/Utilities Expansion	250,000
Replace 2 and Add 1 Bus Shelter	20,000
ADA Improvements	50,000

30,850	Computer & Software Upgrades
7,000	Replace A/C Charge & Recover Machine
<u>697,850</u>	Total 2010 Capital Projects

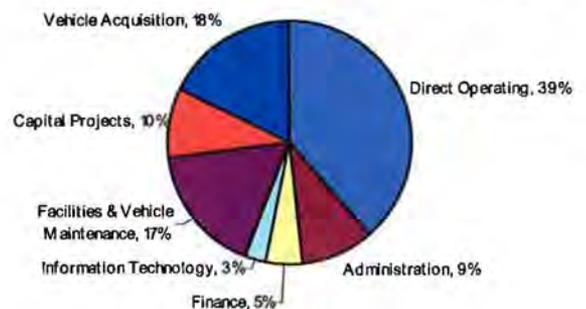
Operating Vehicles

50,000	2 Staff Vehs
1,155,000	3 Coaches (Includes \$900,000 FTA Grant)
80,000	1 ADA Accessible Van
<u>1,285,000</u>	

December 31, 2010 Ending Fund Balance \$6,210,716



2010 Projected Expenditures by Department - Total \$7,274,391



Comparison of 2009 Year To Date Revenue and Expenditures through 9/30/09 with 2010 Projected Budget

<i>Beginning Fund Balance</i>		5,400,000	7,000,000				
	YTD @ Sept 30, 2009	2009 Approved Budget	2010 Projected		YTD @ Sept 30, 2009	2009 Approved Budget	2010 Projected
Revenues	Cash Basis				Cash Basis		
Local Sales Tax	2,144,329	3,000,000	2,800,000		Salaries & Benefits	2,759,080	4,234,759
Investment Interest	36,115	98,000	47,000		Fuel	231,021	620,000
Operating Grants	3,278,323	2,264,611	2,184,723		Insurance	120,694	125,000
Fares	392,942	366,000	500,000		Debt Pymnt & Interest	75,829	102,000
Misc	91,316	55,150	53,384		Other Goods & Services	496,064	796,710
Operating Revenue	5,943,026	5,783,761	5,585,107		Operating Expenses	3,682,688	5,878,469
					Capital Projects	69,919	905,751
Capital Grants	183,887	612,400	900,000		Vehicles & Equipment	115,583	421,000
Capital Revenue	183,887	612,400	900,000		Capital Expenses	185,502	1,326,751
From Beginning Balance		809,059	\$789,284				
Total Revenues	6,126,913	7,205,220	7,274,391		Total Expenditures	3,868,189	7,205,220

2010 Capital Projects/Facility Breakdown

Security Cameras on Vehicles	20,000
Transit Community Center	55,000
North Mason Base of Operations Park & Ride	200,000
Replace Phone System	40,000
Facilities Security System	25,000
Waterline/Utilities Expansion	250,000
Replace 2 and Add 1 Bus Shelter	20,000
ADA Improvements	50,000

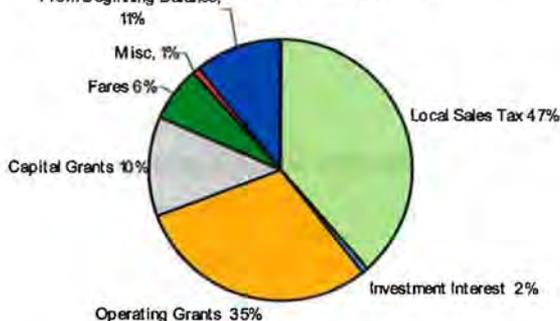
30,850	Computer & Software Upgrades
7,000	Replace A/C Charge & Recover Machine
697,850	Total 2010 Capital Projects

Operating Vehicles

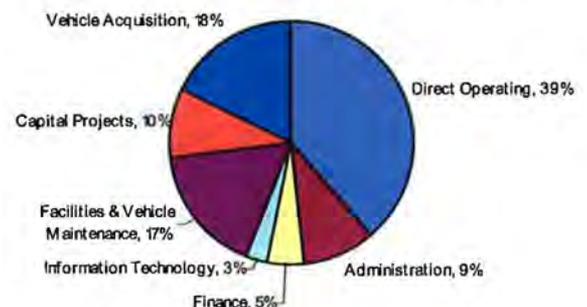
50,000	2 Staff Vehs
1,155,000	3 Coaches (Includes \$900,000 FTA Grant)
80,000	1 ADA Accessible Van
1,285,000	

December 31, 2010 Ending Fund Balance \$6,210,716

2010 Projected Revenue by Source Total \$7,274,391
From Beginning Balance



2010 Projected Expenditures by Department - Total \$7,274,391



RESOLUTION NO. 2009-11

A RESOLUTION ESTABLISHING THE 2010 SCHEDULE OF REGULAR MEETINGS FOR THE MASON COUNTY TRANSPORTATION AUTHORITY

WHEREAS, the Mason County Transportation Authority Board holds regular monthly meetings on the 2nd Tuesday of each month, which are open to the public; and

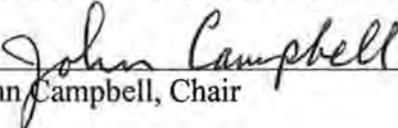
WHEREAS, the need exists to establish a published schedule of said meetings;

NOW THEREFORE, BE IT RESOLVED by the Mason County Transportation Authority Board of Commissioners that the regular monthly meetings for the 2010 calendar year be established as follows:

THE MONTHLY PUBLIC MEETINGS SHALL BE HELD AT THE TIMES AND LOCATIONS AS OUTLINED ON THE ATTACHED SCHEDULE. Meeting changes and special meetings will be published as required by law.

APPROVED by the Mason County Transportation Authority Board at its regular open public meeting thereof this 8th day of December 2009.

Dated this 8th day of December, 2009.



John Campbell, Chair



Lynda Ring-Erickson, Vice Chair

Mike Byrne, Authority Member



Tim Sheldon, Authority Member



Ross Gallagher, Authority Member

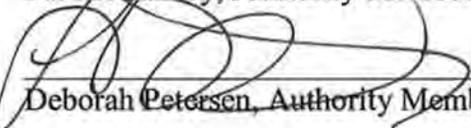
Bill Sloane, Authority Member



Pat McGarney, Authority Member



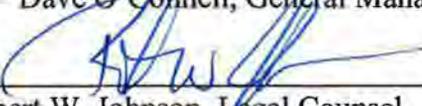
Bev Wendell, Authority Member



Deborah Petersen, Authority Member

APPROVED AS TO CONTENT: 

Dave O'Connell, General Manager

APPROVED AS TO FORM: 

Robert W. Johnson, Legal Counsel

ATTEST: 

Kathy Cook, Clerk of the Board

DATE: 12/8/09

Mason County Transit Authority Board (MTA)
Mason County Transit Advisory Board (MCTAB)
2010 MEETING SCHEDULE
(Adopted December 8, 2009)

MTA	Time	Date	Month	Date	MCTAB	Time
Mason Transit Business Office	4:00 pm	12	January	26	Mason Transit Business Office	5:30 pm
Mason Transit Business Office	4:00 pm	9	February	23	Mason Transit Business Office	5:30 pm
Port of Allyn 18560 E SR 3, Allyn	5:30 pm	9	March Joint Meeting	9	Port of Allyn 18560 E SR3, Allyn	5:30 pm
Mason Transit Business Office	4:00 pm	13	April	27	Mason Transit Business Office	5:30 pm
Mason Transit Business Office	4:00 pm	11	May	18	Mason Transit Business Office	5:30 pm
Mason Transit Business Office	5:30 pm	8	June Joint Meeting	8	Mason Transit Business Office	5:30 pm
Mason Transit Business Office	4:00 pm	13	July	27	Mason Transit Business Office	5:30 pm
Mason Transit Business Office	4:00 pm	10	August	24	Mason Transit Business Office	5:30 pm
Port of Allyn 18560 E SR3, Allyn	5:30 pm	14	September Joint Meeting	14	Port of Allyn 18560 E SR3, Allyn	5:30 pm
Mason Transit Business Office	4:00 pm	12	October	26	Mason Transit Business Office	5:30 pm
Mason Transit Business Office	4:00 pm	9	November	16	Mason Transit Business Office	5:30 pm
Mason Transit Business Office	5:30 pm	14	December Joint Meeting	14	Mason Transit Business Office	5:30 pm

Call Mason Transit at (360) 426-9434 or 1-800-281-9434 with questions.
Mason Transit Business Office: 790 E John's Prairie Road, Shelton, WA (PO Box 1880) 98584

RESOLUTION NO. 2009-12

A RESOLUTION AUTHORIZING THE MASON COUNTY TRANSPORTATION AUTHORITY BOARD CHAIR TO APPLY FOR AND ACCEPT FEDERAL GRANTS

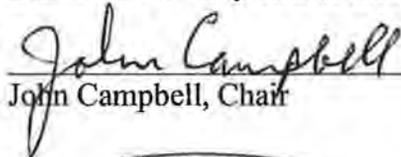
WHEREAS, the Mason County Transportation Authority desires to apply for Federal Funding Assistance; and

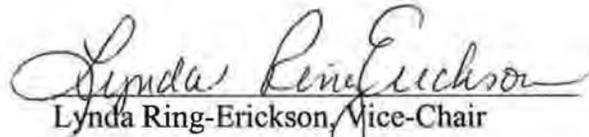
WHEREAS, the Federal Transit Administration requires a Resolution of the Mason County Transportation Authority Board authorizing a delegated representative to apply for, accept and sign all required certifications and assurances for Federal Grants.

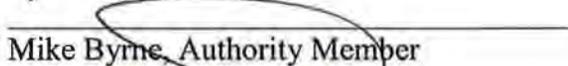
BE IT HEREBY RESOLVED BY THE MASON COUNTY TRANSPORTATION AUTHORITY BOARD OF COMMISSIONERS that authorization be established as follows:

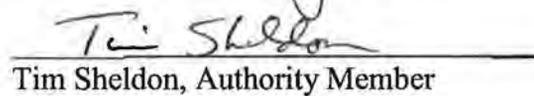
1. THAT THE CHAIR OF THE MASON COUNTY TRANSPORTATION AUTHORITY BOARD OF COMMISSIONERS IS HEREBY AUTHORIZED TO APPLY FOR AND ACCEPT FEDERAL GRANTS ON BEHALF OF THE MASON COUNTY TRANSPORTATION AUTHORITY.
2. FURTHER, THAT THE GENERAL MANAGER OF THE MASON COUNTY TRANSPORTATION AUTHORITY IS HEREBY AUTHORIZED TO SIGN FROM YEAR-TO-YEAR REQUIRED CERTIFICATIONS AND ASSURANCES FOR FEDERAL GRANTS ON BEHALF OF THE MASON COUNTY TRANSPORTATION AUTHORITY.

Dated this 8th day of December, 2009.

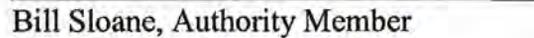

John Campbell, Chair


Lynda Ring-Erickson, Vice-Chair


Mike Byrne, Authority Member

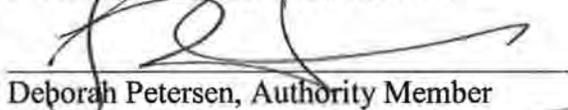

Tim Sheldon, Authority Member


Ross Gallagher, Authority Member


Bill Sloane, Authority Member

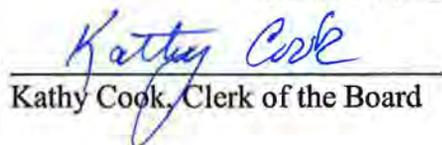

Pat McGanney, Authority Member


Bev Wendell, Authority Member


Deborah Petersen, Authority Member

APPROVED AS TO CONTENT: 
Dave O'Connell, General Manager

APPROVED AS TO FORM: 
Robert W. Johnson, Legal Counsel

ATTEST: 
Kathy Cook, Clerk of the Board

DATE: 12/8/09