

RESOLUTION NO. 1996-01

A RESOLUTION, BY THE MASON COUNTY TRANSPORTATION AUTHORITY, AUTHORIZING THE GENERAL MANAGER AS THE AUDIT OFFICER OF THIS MUNICIPALITY:

Whereas, the Board of Directors recognizes the need to authorize an official Audit Officer for Mason County Transportation Authority, otherwise referred to as "this municipality"; and

Whereas, the Board of Directors has determined that the General Manager is the most appropriate individual to serve as this municipality's Audit Officer, and;

Whereas, the Board of Director's also recognizes the need for the appointment of a designee of the Audit Officer for this municipality, and;

Whereas, the Board of Director's has determined that the Administrative Services Manager is appropriate as designee of the Audit Officer;

NOW THEREFORE, BE IT RESOLVED BY THE MASON COUNTY TRANSPORTATION AUTHORITY BOARD OF DIRECTORS that the General Manager be authorized to serve as Audit Officer with Mason County Transportation Authority; and

BE IT FURTHER RESOLVED that the Administrative Services Manager be authorized to serve as designee of the Audit Officer.

DATED this 6TH day of FEB, 1996.

Mary Jo Cady
Mary Jo Cady, Chairman

Janet R. Thornbrue
Janet R. Thornbrue, Vice-Chairman

M. L. Faughender
Marv. L. Faughender, Board

Scott L. Hilburn
Scott L. Hilburn, Board

William O. Hunter
William O. Hunter, Board

John S. Tarrant
John S. Tarrant, Board

APPROVED AS TO CONTENT: Dave O'Connell
Dave O'Connell, General Manager

APPROVED AS TO FORM: Benjamin Settle
Benjamin Settle, Legal Counsel



ATTEST: Rebecca Mae Tobin **DATE:** 6 FEB 96

RESOLUTION NO. 1996-03-02

A RESOLUTION, BY THE MASON COUNTY TRANSPORTATION AUTHORITY,
ADOPTING A DRUG & ALCOHOL POLICY:

Whereas, the Board of Directors recognizes the need to set forth an established policies regarding Drug & Alcohol use among it's employees; and

Whereas, the establishment of such policies is required by law; and

Whereas, the Board of Director's also recognizes the value of such policies, as relates to Mason County Transportation Authority operations,

NOW THEREFORE, BE IT RESOLVED BY THE MASON COUNTY TRANSPORTATION AUTHORITY BOARD OF DIRECTORS that the Drug and Alcohol Policies reflecting corresponding resolution numbers, be adopted.

DATED this 6TH day of FEB, 1996.

Mary Jo Cady
Mary Jo Cady, Chairman

Janet R. Thornbrue
Janet R. Thornbrue, Vice-Chairman

M. L. Faughender
Marv. L. Faughender, Board

Scott L. Hilburn
Scott L. Hilburn, Board

William O. Hunter
William O. Hunter, Board

John S. Tarrant
John S. Tarrant, Board

APPROVED AS TO CONTENT: Dave O'Connell
Dave O'Connell, General Manager

APPROVED AS TO FORM: Benjamin Settle
Benjamin Settle, Legal Counsel



ATTEST: Rebecca Mae Tobin DATE: 6 FEB 96

RESOLUTION NO. 1996-03

A RESOLUTION, BY THE MASON COUNTY TRANSPORTATION AUTHORITY, AUTHORIZING THE PTBA CHAIRMAN TO SIGN AN AGREEMENT AND/OR CONTRACT FOR SERVICE:

Whereas, the Board of Directors has agreed to continue to provide public transportation to the citizens of Mason County; and

Whereas, the provision of this service shall be contracted, as previously set forth; and

Whereas, through an established "Request for Proposals" process, Paratransit Services, Inc. submitted the most responsive proposal; and

Whereas, the contract and agreement developed does meet with the specifications established by the Mason County Transportation Authority;

NOW THEREFORE, BE IT RESOLVED BY THE MASON COUNTY TRANSPORTATION AUTHORITY BOARD OF DIRECTORS that the PTBA Chairman be authorized to sign the Lease Agreement and Contract # _____, between Paratransit Services, Inc. and Mason County Transportation Authority.

DATED this 5th day of MARCH, 1996.

Mary Jo Cady
Mary Jo Cady, Chairman

Janet R. Thornbrue
Janet R. Thornbrue, Vice-Chairman

M. L. Faughender
Marv. L. Faughender, Board

Scott L. Hilburn
Scott L. Hilburn, Board

William O. Hunter, Board

John S. Tarrant
John S. Tarrant, Board

APPROVED AS TO CONTENT: _____
Dave O'Connell, General Manager

APPROVED AS TO FORM: Benjamin Settle
Benjamin Settle, Legal Counsel



ATTEST: Rebecca Job **DATE:** 5 MARCH 1996

RESOLUTION NO. 1996-04

**A RESOLUTION, BY THE MASON COUNTY TRANSPORTATION AUTHORITY,
ADOPTING PERSONNEL POLICIES:**

Whereas, the Board of Directors recognizes the need to set forth an established policies regarding the conduct of Mason County Transportaion Authority employees; and

Whereas, the establishment of the afore mentioned policies may be beneficial to both the Authority and the employee; and

Whereas, the Personnel Policies have been designed to allow for fair and equal treatmewnt of Mason County Transportation Authority employees, under the guidelines of applicable State and Federal laws;

NOW THEREFORE, BE IT RESOLVED BY THE MASON COUNTY TRANSPORTATION AUTHORITY BOARD OF DIRECTORS that the Personnel Policies referenced by this resolution, and identified with corresponding resolution number(s), be adopted.

DATED this 5th day of MARCH, 1996.

Mary Jo Cady
Mary Jo Cady, Chairman

Janet R. Thornbrue
Janet R. Thornbrue, Vice-Chairman

Marv. L. Faughender
Marv. L. Faughender, Board

Scott L. Hilburn
Scott L. Hilburn, Board

William O. Hunter, Board

John S. Tarrant
John S. Tarrant, Board

APPROVED AS TO CONTENT: Dave O'Connell
Dave O'Connell, General Manager

APPROVED AS TO FORM: Benjamin Settle
Benjamin Settle, Legal Counsel



ATTEST: Rebecca Mae Tobin

DATE: 5 MARCH 1996

RESOLUTION NO. 1996-04

**A RESOLUTION, BY THE MASON COUNTY TRANSPORTATION AUTHORITY,
ADOPTING PERSONNEL POLICIES:**

Whereas, the Board of Directors recognizes the need to set forth and establish policies regarding the conduct of Mason County Transportation Authority employees, and that a method of evaluation should be included in this policy; and

Whereas, the establishment of the afore mentioned policies may be beneficial to both the authority and the employees; and

Whereas, the Personnel Policies have been designed to allow for fair and equal treatment of Mason county Transportation Authority employees, under the guidelines of applicable State and Federal laws;

NOW THEREFORE, BE IT RESOLVED BY THE MASON COUNTY TRANSPORTATION AUTHORITY BOARD OF DIRECTORS that the Personnel Policies referenced by this resolution, and identified with corresponding resolution number(s), be adopted.

DATED this 5TH day of MARCH, 1996.

Janet R. Thornbrue, Chairman

John A Bolender, Vice-Chairman

Scott L. Hilburn, Board

Mary Jo Cady, Board

John S. Tarrant, Board

Cynthia D. Olsen, Board

APPROVED AS TO CONTENT: _____

APPROVED AS TO FORM: _____

ATTEST: _____

RESOLUTION NO. 1996-06

**A RESOLUTION, BY THE MASON COUNTY TRANSPORTATION AUTHORITY,
AMENDING THE 1996 BUDGET AS PREVIOUSLY ADOPTED:**

Whereas, the Mason County Transportation Authority has and will receive funding which is not addressed in the current budget; and

Whereas, the need exists to create a more efficient and reliable accounting of such funds; and

Whereas, it is appropriate that these funds be reflected in both revenue and expense categories;

NOW THEREFORE, BE IT RESOLVED BY THE MASON COUNTY TRANSPORTATION AUTHORITY BOARD OF DIRECTORS that the following changes be made to the 1996 Budget, to take effect immediately:

Add the following line to Anticipated Revenue:

668 010 010 547.90 336.00.85.0000 "INTERGOVERNMENTAL REVENUE
ST. ENTITLEMENTS, IMPACT PMTS-IN-LIEU TAXES
MOTOR VEHICLE EXCISE TAX - EQUALIZATION" \$292,000.00

Increase the line titled "Capital Reserve Expense" as follows:

668 010 010 547.90 62 0020 "CAPITAL RESERVE EXPENSE" \$292,000.00

DATED this 5th day of MARCH, 1996.

Mary Jo Cady
Mary Jo Cady, Chairman

Janet R. Thornbrue
Janet R. Thornbrue, Vice-Chairman

M. L. Faughender
Marv. L. Faughender, Board

Scott L. Hilburn
Scott L. Hilburn, Board

William O. Hunter, Board

John S. Tarrant, Board

APPROVED AS TO CONTENT: Dave O'Connell
Dave O'Connell, General Manager

APPROVED AS TO FORM: Benjamin Settle
Benjamin Settle, Legal Counsel



ATTEST: Rebecca Mae Tobin DATE: 5 MARCH 1996

RESOLUTION NO. 1996-07

A RESOLUTION, BY THE MASON COUNTY TRANSPORTATION AUTHORITY, DESIGNATING THEIR DIRECTOR AND ALTERNATE DIRECTOR TO THE WASHINGTON STATE TRANSIT INSURANCE POOL BOARD.

Whereas, the Mason County Transportation Authority has the responsibility to designate a board Director and Alternate Director for representation on the WSTIP Board of Directors;

NOW THEREFORE, BE IT RESOLVED BY THE MASON COUNTY TRANSPORTATION AUTHORITY BOARD OF DIRECTORS as follows:

1. The Board of Mason County Transportation Authority approves and authorizes the General Manager, or his alternate, to sign Washington State Transit Insurance Pool Interlocal Agreements.
2. The General Manager is appointed as Mason County Transportation Authority's representative to the Board of Directors of the Washington State Transit Insurance Pool.
3. The Administrative Services Manager is appointed as Mason County Transportation Authority's alternate representative to the Board of Directors of the Washington State Transit Insurance Pool.

DATED this 2nd day of July, 1996.

Mary Jo Cady
Mary Jo Cady, Chairman

Marv L. Faughender
Marv L. Faughender, Board

Scott L. Hilburn
Scott L. Hilburn, Board

John S. Tarrant
John S. Tarrant, Board

APPROVED AS TO CONTENT: Dave O'Connell
Dave O'Connell, General Manager

APPROVED AS TO FORM: _____
Ben Settle, Legal

ATTEST: Rebecca Joh

RESOLUTION NO. 1996-08

A RESOLUTION, BY THE MASON COUNTY TRANSPORTATION AUTHORITY, ESTABLISHING AUTHORITY TO PURCHASE AN EMERGENCY REPLACEMENT TRANSIT VEHICLE:

Whereas, Mason County Transportation Authority has suffered the loss of a transit vehicle; and

Whereas, the need exists to replace the said vehicle; and

Whereas, an appropriate vehicle has been located, available for the purchase price of Twenty-seven Thousand and no/100s dollars (\$27,000.);

NOW THEREFORE, BE IT RESOLVED BY THE MASON COUNTY TRANSPORTATION AUTHORITY BOARD OF DIRECTORS that the General Manager be authorized to finalize the purchase of the vehicle identified in the attached Exhibit "A"; and

BE IT FURTHER RESOLVED that the voucher authorizing payment for the named vehicle signed, approved and submitted for warrant issuance.

DATED this 20th day of August, 1996.

Mary Jo Cady
Mary Jo Cady, Chairman

Janet R. Thornbrue
Janet R. Thornbrue, Vice-Chairman

M. L. Faughender
Marv L. Faughender, Board

Scott L. Hilburn
Scott L. Hilburn, Board

William O. Hunter
William O. Hunter, Board

John S. Tarrant
John S. Tarrant, Board

APPROVED AS TO CONTENT: Dave O'Connell
Dave O'Connell, General Manager

APPROVED AS FORM: _____
Ben Settle, Legal Counsel

ATTEST: Rebecca M. Tobin
REBECCA M. TOBIN, CLERK OF THE BOARD



RESOLUTION No. ~~96-04~~ 96-09

WHEREAS, the MASON COUNTY TRANSPORTATION AUTHORITY, has been sued by Olympic Trails Bus Co., Inc. in Mason County Superior Court Cause No. 96-2-00127-2;

WHEREAS, a settlement has been negotiated by the district's counsel which is in the best interests of the District to enter; now therefore be it

RESOLVED, that the District enter into a settlement agreement with Olympic Trails Bus Co., Inc. as set forth in the letter of counsel dated October 28, 1996; and it is further

RESOLVED, that the Manager and Counsel are authorized to sign all necessary documents to effect said Settlement.

Dated this 28th day of October 1996

May Jo Cady

Janet R. Thoenbrun

Scott L. Hill

John S. Tamm

RESOLUTION NO. 96 - 10

A RESOLUTION ADOPTING A BUDGET FOR THE MASON COUNTY
TRANSPORTATION AUTHORITY, FOR THE CALENDAR YEAR BEGINNING
JANUARY 1, 1997.

Whereas, the Mason County Transportation Authority has prepared a Budget for the 1997
Calendar Year and;

Whereas, the anticipated Revenue of \$ 3,576,165.00 adequately addresses the anticipated
Expenses of \$ 3,576,165.00, now therefore

BE IT HEREBY RESOLVED BY THE MASON COUNTY TRANSPORTATION
AUTHORITY BOARD OF DIRECTORS that the 1997 Budget, with anticipated
revenues, in the amount stated and anticipated expenses in the amount stated and
further detailed in the *Mason County Transportation Authority 1997 Budget*, be adopted
as written; and recorded as such with the office of the Mason County Auditor.

DATED this 19th day of December, 1996.

Mary Jo Cady
Mary Jo Cady, Chairman

Janet R. Thornbrue
Janet R. Thornbrue, Vice-Chairman

Marv L. Faughender
Marv L. Faughender, Board

Scott L. Hilburn
Scott L. Hilburn, Board

William O. Hunter
William O. Hunter, Board

John S. Tarrant
John S. Tarrant, Board

APPROVED AS TO CONTENT: Dave O'Connell
Dave O'Connell, General Manager

APPROVED AS TO FORM: Benjamin Settle
Benjamin Settle, Legal Counsel

ATTEST: Rebecca Mae Tobin

DATE: 12/19/96

