

**RESOLUTION No. 2001-01**

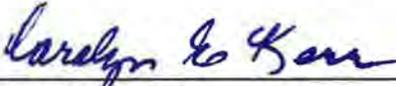
**A RESOLUTION BY THE MASON COUNTY TRANSPORTATION AUTHORITY  
ADOPTING A VOLUNTEER DRIVER PROGRAM POLICY AND STATEMENT OF  
UNDERSTANDING**

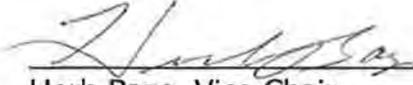
**Whereas**, the Mason County Transportation Authority (MCTA) has entered into a contractual agreement with the Lewis-Mason-Thurston Area Agency on Aging (LMTAAA) for assistance to fund the MCTA Volunteer Driver Program; and

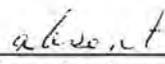
**Whereas**, the LMTAAA has requested that MCTA establish a formal Volunteer Driver Program Policy.

**NOW THEREFORE, BE IT HEREBY RESOLVED**, by the Mason County Transportation Authority Board of Commissioners that the attached Volunteer Driver Program Policy and Volunteer Driver Statement of Understanding be and they are hereby adopted.

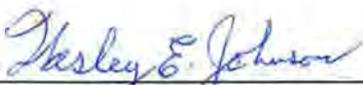
Dated this 9<sup>th</sup> day of January, 2001.

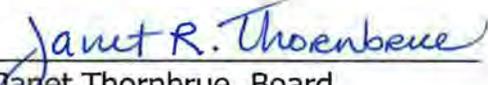
  
\_\_\_\_\_  
Carolyn Kerr, Chair

  
\_\_\_\_\_  
Herb Baze, Vice Chair

  
\_\_\_\_\_  
Mary Jo Cady, Board

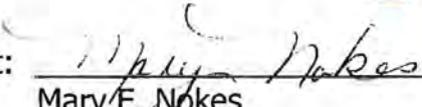
  
\_\_\_\_\_  
John Tarrant, Board

  
\_\_\_\_\_  
Wesley Johnson, Board

  
\_\_\_\_\_  
Janet Thornbrue, Board

Approved as to content:   
\_\_\_\_\_  
Dave O'Connell, General Manager

Approved as to form:   
\_\_\_\_\_  
Benjamin Settle, Legal Counsel

Attest:   
\_\_\_\_\_  
Mary E. Nokes

Date: 2/13/01

RESOLUTION NO. 2001-03<sup>02</sup>

**A RESOLUTION BY THE MASON COUNTY PUBLIC TRANSPORTATION BENEFIT AREA AUTHORITY, AUTHORIZING SUBMITTAL OF A PROPOSITION TO THE VOTERS TO IMPOSE ADDITIONAL SALES AND USE TAXES FOR PUBLIC TRANSPORTATION**

**WHEREAS**, the Mason County Public Transportation Benefit Area (PTBA) funds the operation, maintenance, and capital needs required to provide public transportation in Mason County revenues generated by a portion of the motor vehicle excise tax and sales and use taxes previously approved by the voters of Mason County; and

**WHEREAS**, the repeal of the Motor Vehicle Excise Tax (MVET), effective January 1, 2000 reduced the revenue available to fund the operation, maintenance, and capital needs of Mason County Transportation Authority (MCTA); and

**WHEREAS**, the loss of revenue has resulted in a significant reduction in transportation services available to the citizens of Mason County.

**WHEREAS**, RCW 82.14.045 (1) permits the PTBA, with the permission of the voters, to impose up to six-tenths (6/10ths) of one percent (1%) of sales and use tax solely for the purposes of providing for the operation, maintenance and capital needs of the public transportation system of MCTA;

**WHEREAS**, the voters of Mason County have already approved the imposition of two-tenths (2/10ths) of one percent (1%) sales and use tax for transportation functions.

**NOW, THEREFORE, IT IS HEREBY RESOLVED:**

Section 1. A proposition shall be placed before the voters of Mason County at an election to be held on March 13, 2001 which, if approved by a majority of the persons voting thereon, shall authorize the PTBA to impose, within Mason County, an additional four-tenths (4/10ths) of one percent (1%) of the selling price or value of the article used, as defined and made taxable pursuant to Chapters 82.08 and 82.12 RCW, effective January 1, 2002.

Section 2. Pursuant to RCW 82.14.045, the revenue generated by such additional tax shall be used solely for the purpose of funding the operation, maintenance, and capital needs of MCTA.

Section 3. The Mason County Auditor is requested and directed to place upon the ballot for March 13, 2001, a proposition worded as follows:

*Authority for use*  
Shall the Mason County Public Transportation Benefit Area (PTBA) be authorized to impose an additional sales and use tax of four-tenths (4/10ths) of one percent (1%) within Mason County effective January 1, 2002, the proceeds of which are to be used solely to fund the operation, maintenance, and capital needs of the public transportation system for Mason County?

*Original filed  
w/ Mason  
County Election  
on 4/11/01  
(see reverse)*

RESOLUTION 2001-03

Page 2.

Yes [ ]

No [ ]

**APPROVED** by the Mason County Transit Authority Board of Commissioners at its regular open public meeting thereof this 9<sup>th</sup> day of January, 2001.

Mary Jo Cady  
Mary Jo Cady, Chairman

John Tarrant  
John Tarrant, Board

Herb Baze  
Herb Baze, Board

Carolyn E. Kerr  
Carolyn Kerr, Vice-Chair

Wesley Johnson  
Wesley Johnson, Board

Janet R. Thornbrue  
Janet R. Thornbrue, Board

APPROVED AS TO CONTENT:

Dave O'Connell  
Dave O'Connell, General Manager

APPROVED AS TO FORM:

Benjamin Settle  
Benjamin Settle, Legal Counsel

ATTEST:

Mary E. Nokes

DATE:

Jan. 9, 2001

RESOLUTION NO. 2001-03

**A RESOLUTION BY THE MASON COUNTY TRANSPORTATION AUTHORITY  
CONCERNING EMPLOYEE INSURANCE**

**WHEREAS**, Resolution 1992-06 established that benefits for the Mason County Transit employees and their dependents would be equivalent to the current Mason County, non-union package;

**WHEREAS**, an agreement has been entered into by Mason County concerning insurance premium contributions for calendar year 2001 as follows:

- Effective January 1, 2001, Mason County will contribute up to \$466 per employee, per month toward the cost of insurance premiums through the Washington Counties Insurance Fund;
- Effective July 1, 2001 Mason County will contribute up to \$500 per employee, per month toward the cost of insurance premiums through the Washington Counties Insurance Fund;

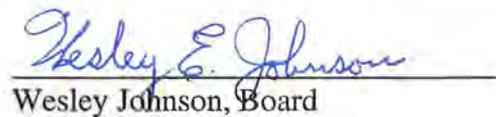
**NOW, THEREFORE, IT IS HEREBY RESOLVED: That the above contributions be extended to Mason County Transportation Authority employees and their dependents.**

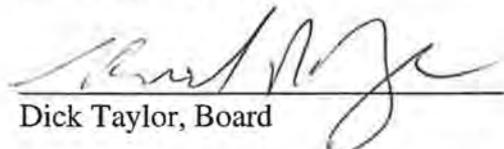
**APPROVED** by the Mason County Transit Authority Board of Commissioners at its regular open public meeting thereof this 13<sup>th</sup> day of March, 2001.

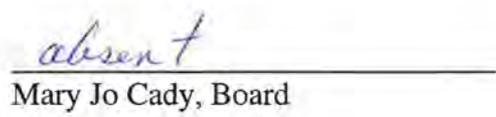
  
Janet Thornbrue, Chair

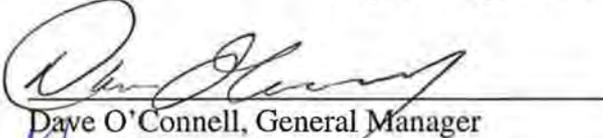
  
Herb Baze, Vice-Chair

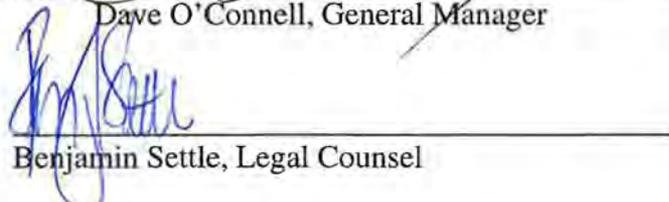
  
John Tarrant, Board

  
Wesley Johnson, Board

  
Dick Taylor, Board

  
absent  
Mary Jo Cady, Board

APPROVED AS TO CONTENT:   
Dave O'Connell, General Manager

APPROVED AS TO FORM:   
Benjamin Settle, Legal Counsel

ATTEST: 

DATE: 3/13/01

RESOLUTION NO. 17-01  
 AMENDING RESOLUTION NO. 5-00 TO IMPLEMENT A  
 AN INCREASE IN INSURANCE CONTRIBUTIONS  
 FOR NON-UNION EMPLOYEES

WHEREAS, RCW 36.40.080 states that "...the Board of county Commissioners shall fix and determine each item of the budget separately and shall by resolution adopt the budget...";

WHEREAS, RCW 36.16.070 states that "...the Board shall fix the compensation of all employees...";

WHEREAS, the Board has determined that the County's contribution toward the premiums for employee group insurance for Non-Union employees should be adjusted:

NOW, THEREFORE BE IT RESOLVED that the Board of County Commissioners does hereby establish the County's insurance contribution rate for Non-Union employees at a maximum of \$466 per employee, per month effective January 1, 2001 and a maximum of \$500 per employee, per month effective July 1, 2001.

Dated this 13<sup>th</sup> day of February, 2001

BOARD OF COUNTY COMMISSIONERS

ATTEST:

Rebecca S. Rogers  
 Rebecca S. Rogers  
 Clerk of the Board

Approved as to Form:

Michael Clift  
 Michael Clift  
 Chief Deputy Prosecutor

absent  
 Mary Jo Cady, Chairperson

Herb Baze  
 Herb Baze, Commissioner

Wesley E. Johnson  
 Wesley E. Johnson, Commissioner

**RESOLUTION NO. 2001-04**

**A RESOLUTION BY THE MASON COUNTY PUBLIC TRANSPORTATION BENEFIT AREA AUTHORITY, AUTHORIZING SUBMITTAL OF A PROPOSITION TO THE VOTERS TO IMPOSE ADDITIONAL SALES AND USE TAX FOR PUBLIC TRANSPORTATION**

**WHEREAS**, the Mason County Public Transportation Benefit Area (PTBA) funds the operation, maintenance, and capital needs required to provide public transportation in Mason County revenues generated by a portion of the motor vehicle excise tax and sales and use tax previously approved by the voters of Mason County; and

**WHEREAS**, the repeal of the Motor Vehicle Excise Tax (MVET), effective January 1, 2000 reduced the revenue available to fund the operation, maintenance, and capital needs of Mason County Transportation Authority (MCTA); and

**WHEREAS**, the loss of revenue has resulted in a significant reduction in transportation services available to the citizens of Mason County; and

**WHEREAS**, RCW 82.14.045 (1) permits the PTBA, with the permission of the voters, to impose up to six-tenths (6/10ths) of one percent (1%) of sales and use tax solely for the purposes of providing for the operation, maintenance and capital needs of the public transportation system of MCTA; and

**WHEREAS**, the voters of Mason County have already approved the imposition of two-tenths (2/10ths) of one percent (1%) sales and use tax for transportation functions.

**NOW, THEREFORE, IT IS HEREBY RESOLVED:**

Section 1. A proposition shall be placed before the voters of Mason County at an election to be held on September 18, 2001 which, if approved by a majority of the persons voting thereon, shall authorize the PTBA to impose, within Mason County, an additional four-tenths (4/10ths) of one percent (1%) of the selling price or value of the article used, as defined and made taxable pursuant to Chapters 82.08 and 82.12 RCW, effective January 1, 2002.

Section 2. Pursuant to RCW 82.14.045, the revenue generated by such additional tax shall be used solely for the purpose of funding the operation, maintenance, and capital needs of MCTA.

Section 3. The Mason County Auditor is requested and directed to place upon the ballot for September 18, 2001, a proposition worded as follows:

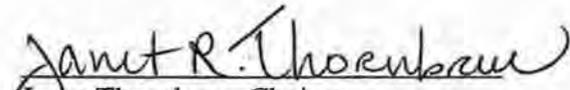
Shall the Authority of the Mason County Public Transportation Benefit Area (PTBA) be authorized to impose an additional sales and use tax of four-tenths (4/10ths) of one percent (1%) within Mason County effective January 1, 2002, the proceeds of which are to be used solely to fund the operation, maintenance, and capital needs of the public transportation system for Mason County?

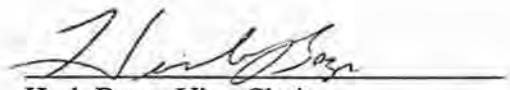
RESOLUTION 2001-04  
Page 2.

Yes [ ]

No [ ]

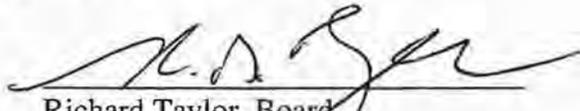
**APPROVED** by the Mason County Transit Authority Board of Commissioners at its regular open public meeting thereof this 5th day of June, 2001.

  
Janet Thornbrue, Chairman

  
Herb Baze, Vice Chair

  
Mayor John Tarrant

\_\_\_\_\_  
Wesley Johnson, Board

  
Richard Taylor, Board

  
Mary Jo Cady, Board

APPROVED AS TO CONTENT:

  
Dave O'Connell, General Manager

APPROVED AS TO FORM:

  
Benjamin Settle, Legal Counsel

ATTEST:



DATE:

6/5/2001



*Ride Forever*

August 3, 2001

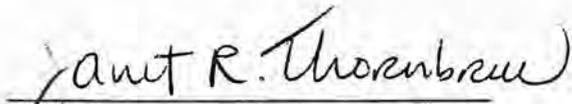
Allan T. Brotche  
Mason County Auditor  
411 No. 5<sup>th</sup> St.  
Shelton, WA 98584

Dear Mr. Brotche:

By Resolution 2001-04, the Mason County Transit Board of Commissioners has approved submitting a proposition to the voters to impose additional sales and use tax for public transportation on the September 18, 2001 ballot measure.

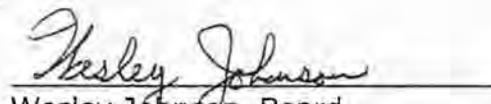
The City and County Commissioners request that the Primary Election be conducted by an all mail ballot.

Thank you.

  
Janet Thornbrue, Chair

  
Herb Baze, Vice Chair

  
Mayor John Tarrant, Board

  
Wesley Johnson, Board

  
Richard Taylor, Board

  
Mary Jo Cady, Board

**AMENDMENT TO  
RESOLUTION NO. 2001-05**

**A RESOLUTION BY THE MASON COUNTY PUBLIC TRANSPORTATION BENEFIT  
AREA AUTHORITY TO IMPOSE REGIONAL FARES**

**WHEREAS**, the repeal of the Motor Vehicle Excise Tax (MVET), effective January 1, 2000 reduced the revenue available to fund the operation, maintenance, and capital needs of Mason County Transportation Authority (MCTA); and

**WHEREAS**, the loss of revenue from MVET has created a need for MCTA to establish a fare system; and

**WHEREAS**, due to the limited availability of equipment for this purpose, MCTA has determined it necessary to limit fare collection to its regional connections to Olympia, Bremerton and Brinnon.

**NOW, THEREFORE, IT IS HEREBY RESOLVED** that effective November 1, 2001 a fare collection system shall be established on the MCTA regional connections to Olympia, Bremerton and Brinnon; and that a fare of \$1.00 per one-way trip shall be imposed.

**APPROVED** by the Mason County Transit Authority Board of Commissioners at its regular open public meeting thereof this 16th day of October, 2001.

\_\_\_\_\_  
Janet Thornbrue, Chairman

\_\_\_\_\_  
Herb Baze, Vice Chair

\_\_\_\_\_  
Mayor John Tarrant

\_\_\_\_\_  
Wesley Johnson, Board

\_\_\_\_\_  
Richard Taylor, Board

\_\_\_\_\_  
Bob Holter, Board

APPROVED AS TO CONTENT:

\_\_\_\_\_  
Dave O'Connell, General Manager

APPROVED AS TO FORM:

\_\_\_\_\_  
Benjamin Settle, Legal Counsel

ATTEST:

\_\_\_\_\_  
DATE: 10/16/01

RESOLUTION NO. 2001-05

A RESOLUTION BY THE MASON COUNTY PUBLIC TRANSPORTATION BENEFIT AREA AUTHORITY TO IMPOSE REGIONAL FARES

WHEREAS, the repeal of the Motor Vehicle Excise Tax (MVET), effective January 1, 2000 reduced the revenue available to fund the operation, maintenance, and capital needs of Mason County Transportation Authority (MCTA); and

WHEREAS, the loss of revenue from MVET has created a need for MCTA to establish a fare system; and

WHEREAS, due to the limited availability of equipment for this purpose, MCTA has determined it necessary to limit fare collection to its regional connections to Olympia, Bremerton and Brinnon.

NOW, THEREFORE, IT IS HEREBY RESOLVED that effective 10/1/01 a fare collection system shall be established on the MCTA regional connections to Olympia, Bremerton and Brinnon; and that a fare of \$1.00 per one-way trip shall be imposed.

APPROVED by the Mason County Transit Authority Board of Commissioners at its regular open public meeting thereof this 14th day of August, 2001.

Janet R. Thornbrue  
Janet Thornbrue, Chairman

Herb Baze  
Herb Baze, Vice Chair

John S. Tarrant  
Mayor John Tarrant

Wesley Johnson  
Wesley Johnson, Board

ABSENT  
Richard Taylor, Board

Mary Jo Cady  
Mary Jo Cady, Board

APPROVED AS TO CONTENT:

Dave O'Connell  
Dave O'Connell, General Manager

APPROVED AS TO FORM:

Benjamin Settle  
Benjamin Settle, Legal Counsel

ATTEST:

Mary Nokes

DATE:

8/14/01

RESOLUTION NO. 2001-06

**A RESOLUTION BY THE MASON COUNTY PUBLIC TRANSPORTATION BENEFIT  
AREA AUTHORITY APPOINTING AGENT TO RECEIVE CLAIMS UNDER  
CHAPTER 4.96 RCW**

**WHEREAS**, Chapter 4.96 RCW requires that all claims for tortious conduct against a legal governmental entity must be filed with the governmental entity before a civil suit may be filed; and

**WHEREAS**, the chapter further requires that the Board of Commissioners of Mason County Transportation Authority appoint an agent to receive any claim for damages against Mason County Transit.

**NOW, THEREFORE, IT IS HEREBY RESOLVED** that the General Manager of Mason County Transit be and the same is hereby appointed as the agent to receive any claim for damages against Mason County Transit under Chapter 4.96 RCW. The agent may be reached during the normal business hours of Mason County Transit (8:00 am to 5:00 pm) at 1718 Olympic Highway No., Shelton, Washington 98584; telephone (360) 426-9434.

**APPROVED** by the Mason County Transit Authority Board of Commissioners at its regular open public meeting thereof this 14th day of August, 2001.

Janet R. Thornbrue  
Janet Thornbrue, Chairman

ABSENT  
Herb Baze, Vice Chair

John S. Tarrant  
Mayor John Tarrant

Wesley Johnson  
Wesley Johnson, Board

ABSENT  
Richard Taylor, Board

Mary Jo Cady  
Mary Jo Cady, Board

APPROVED AS TO CONTENT: Dave O'Connell  
Dave O'Connell, General Manager

APPROVED AS TO FORM: Benjamin Settle  
Benjamin Settle, Legal Counsel

ATTEST: Mary Nokes

DATE: 8/14/01

# Mason County Auditor



Allan T. Brotche

P.O. Box 400  
411 N. 5th  
Shelton, WA 98584  
(360) 427-9670  
Fax (360) 427-1753

<http://auditor.co.mason.wa.us>  
[e-mailauditor@auditor.co.mason.wa.us](mailto:e-mailauditor@auditor.co.mason.wa.us)

To: Mason County Transit

From: Al Brotche, *AL*  
Mason County Auditor

Date: August 20, 2001

Re: EHB 1530 – Appointment of agent to accept claims for damages

Enclosed is a copy of Engrossed House Bill 1530 for your reference. The bill requires all governing bodies of county, city, town and special districts to appoint an agent of the district to receive any claim for damages made under this chapter.

The law requires under Section 2 of this bill, underlined, the requirements of each district to record with the auditor of the county in which the entity is located.

Not mentioned in the bill are the recording requirements under state law. Documents recorded with the County Auditor must conform to Washington State standardization requirements. All recorded documents must include a heading, a return address in the upper left-hand corner, a 3" top margin and a 1" side and bottom margins. All subsequent pages must have a 1" margin on all sides.

A suggested heading for the above document to be recorded is a Resolution. This original document must be recorded and will be mailed back to you in approximately two weeks. The recording fee is \$8.00 for the first page and \$1.00 for any additional pages, if needed.

If you have any questions, please contact Karen Herr, Recording Manager, or myself, at (360) 427-9670 ext. 468.

CERTIFICATION OF ENROLLMENT

ENGROSSED HOUSE BILL 1530

Chapter 119, Laws of 2001

57th Legislature  
2001 Regular Legislative Session

LOCAL GOVERNMENT--SERVICE OF CLAIMS

EFFECTIVE DATE: 7/22/01

Passed by the House March 9, 2001  
Yeas 95 Nays 0

FRANK CHOPP  
Speaker of the House of Representatives

CLYDE BALLARD  
Speaker of the House of Representatives

Passed by the Senate April 9, 2001  
Yeas 47 Nays 0

BRAD OWEN  
President of the Senate

Approved April 27, 2001

GARY LOCKE  
Governor of the State of Washington

CERTIFICATE

We, Timothy A. Martin and Cynthia Zehnder, Co-Chief Clerks of the House of Representatives of the State of Washington, do hereby certify that the attached is ENGROSSED HOUSE BILL 1530 as passed by the House of Representatives and the Senate on the dates hereon set forth.

TIMOTHY A. MARTIN  
Chief Clerk

CYNTHIA ZEHNDER  
Chief Clerk

FILED

April 27, 2001 - 1:08 p.m.

Secretary of State  
State of Washington

1 (3) For the purposes of this chapter, "volunteer" is defined  
2 according to RCW 51.12.035.

3 Sec. 2. RCW 4.96.020 and 1993 c 449 s 3 are each amended to read  
4 as follows:

5 (1) The provisions of this section apply to claims for damages  
6 against all local governmental entities.

7 (2) The governing body of each local government entity shall  
8 appoint an agent to receive any claim for damages made under this  
9 chapter. The identity of the agent and the address where he or she may  
10 be reached during the normal business hours of the local governmental  
11 entity are public records and shall be recorded with the auditor of the  
12 county in which the entity is located. All claims for damages against  
13 ((any such)) a local governmental entity ((for damages)) shall be  
14 presented to ((and filed with the governing body thereof)) the agent  
15 within the applicable period of limitations within which an action must  
16 be commenced.

17 (3) All claims for damages arising out of tortious conduct must  
18 locate and describe the conduct and circumstances which brought about  
19 the injury or damage, describe the injury or damage, state the time and  
20 place the injury or damage occurred, state the names of all persons  
21 involved, if known, and shall contain the amount of damages claimed,  
22 together with a statement of the actual residence of the claimant at  
23 the time of presenting and filing the claim and for a period of six  
24 months immediately prior to the time the claim arose. If the claimant  
25 is incapacitated from verifying, presenting, and filing the claim in  
26 the time prescribed or if the claimant is a minor, or is a nonresident  
27 of the state absent therefrom during the time within which the claim is  
28 required to be filed, the claim may be verified, presented, and filed  
29 on behalf of the claimant by any relative, attorney, or agent  
30 representing the claimant.

31 (4) No action shall be commenced against any local governmental  
32 entity for damages arising out of tortious conduct until sixty days  
33 have elapsed after the claim has first been presented to and filed with  
34 the governing body thereof. The applicable period of limitations  
35 within which an action must be commenced shall be tolled during the  
36 sixty-day period.



Return Address:

Mason County Transportation Authority  
PO Box 1880  
Shelton, WA 98584

RESOLUTION NO. 2001-06

A RESOLUTION BY THE MASON COUNTY PUBLIC TRANSPORTATION BENEFIT AREA  
AUTHORITY APPOINTING AGENT TO RECEIVE CLAIMS UNDER  
CHAPTER 4.96 RCW

WHEREAS, Chapter 4.96 RCW requires that all claims for tortious conduct against a legal governmental entity must be filed with the governmental entity before a civil suit may be filed; and

WHEREAS, the chapter further requires that the Board of Commissioners of Mason County Transportation Authority appoint an agent to receive any claim for damages against Mason County Transit.

NOW, THEREFORE, IT IS HEREBY RESOLVED that the General Manager of Mason County Transit be and the same is hereby appointed as the agent to receive any claim for damages against Mason County Transit under Chapter 4.96 RCW. The agent may be reached during the normal business hours of Mason County Transit (8:00 am to 5:00 pm) at 1718 Olympic Highway No., Shelton, Washington 98584; telephone (360) 426-9434.

APPROVED by the Mason County Transit Authority Board of Commissioners at its regular open public meeting thereof this 14th day of August, 2001.

Janet R. Thornbrue  
Janet Thornbrue, Chairman

absent  
Herb Baze, Vice Chair

John Tarrant  
Mayor John Tarrant

Wesley Johnson  
Wesley Johnson, Board

absent  
Richard Taylor, Board

Mary Jo Cady  
Mary Jo Cady, Board

APPROVED AS TO CONTENT: Dave O'Connell  
Dave O'Connell, General Manager

APPROVED AS TO FORM: Benjamin Settle  
Benjamin Settle, Legal Counsel

ATTEST: Mary Baze

DATE: 8/14/01

Passed the House March 9, 2001.  
Passed the Senate April 9, 2001.  
Approved by the Governor April 27, 2001.  
Filed in Office of Secretary of State April 27, 2001.

Return Address:

Mason County Transit  
PO Box 1880  
Shelton, WA 98584

**RESOLUTION NO. 2001-07**

**A RESOLUTION BY THE MASON COUNTY PUBLIC TRANSPORTATION BENEFIT AREA AUTHORITY FIXING AND IMPOSING A SALES AND USE TAX**

**WHEREAS**, the Mason County Public Transportation Benefit Area (PTBA) and the AUTHORITY thereof were created in accordance with procedures established by Chapter 36.57A, RCW; and

**WHEREAS**, on November 15, 1991, at an election held within the boundaries of the PTBA, after notice duly given, the qualified electors of the PTBA passed a proposition imposing a sales and use tax of two-tenths of one percent (0.2%) for the purpose of providing funding for public transportation within the benefit area; and

**WHEREAS**, by resolution adopted Resolution 2001-4 the AUTHORITY authorized the submission to qualified electors residing within the PTBA a proposition authorizing the AUTHORITY to impose additional sales and use tax of four-tenths of one percent (0.4%), in accordance with Chapter 82.14 RCW, for the purpose of providing funding for public transportation within the benefit area; and

**WHEREAS**, on September 18, 2001, at an election held within the boundaries of the PTBA, after notice duly given, the qualified electors of the PTBA passed said proposition; and

**WHEREAS**, in order to better fulfill its mission, the AUTHORITY desires to pass a resolution imposing the additional sales and use tax within the authority granted to it; and

**WHEREAS**, State law requires that the AUTHORITY contract with the State of Washington, Department of Revenue to collect such tax, now therefore,

**BE IT RESOLVED BY THE AUTHORITY OF THE MASON COUNTY PUBLIC BENEFIT AREA THAT:**

Section 1: A retail sales and use tax is hereby fixed and imposed, effective January 1, 2002, within the PTBA as defined by Public Transportation Resolution No. 2 upon the occurrence of taxable event as defined by Chapter 82.14 RCW. The tax shall

be imposed upon and collected from persons from whom state sales tax or state use tax is collected pursuant to Chapters 82.08 and 82.12 RCW, and shall be collected commencing January 1, 2002.

Section 2: The rate of tax imposed by this Resolution shall be six-tenths of one percent (0.6%) of the selling price (in the case of sales tax) or the value of the article used (in the case of a use tax.)

Section 3: The administration and collection of the sales and use taxes imposed by this Resolution shall be in accordance with Chapter 82.14 RCW.

Section 4: The Chair of the AUTHORITY is hereby authorized to execute and enter into a contract with the Department of Revenue of the State of Washington for the administration and collection of these sales and use taxes.

PASSED AND ADOPTED this 16<sup>th</sup> day of October, 2001.

absent  
Janet Thornbrue, Chairman

Herb Baze  
Herb Baze, Vice Chair

John Tarrant  
Mayor John Tarrant

Wesley Johnson  
Wesley Johnson, Board

Richard Taylor  
Richard Taylor, Board

Bob Holter  
Bob Holter, Board

APPROVED AS TO CONTENT:

Dave O'Connell  
Dave O'Connell, General Manager

APPROVED AS TO FORM:

Benjamin Settle  
Benjamin Settle, Legal Counsel

ATTEST:

Mary Nakes

DATE:

10/16/01

**RESOLUTION NO. 2001-08**

**A RESOLUTION BY THE  
MASON COUNTY PUBLIC TRANSPORTATION BENEFIT AREA AUTHORITY  
TO IMPOSE SYSTEM-WIDE FARES, AND  
DEVELOP AND IMPLEMENT A REDUCED FARE PROGRAM**

**WHEREAS**, the Mason County Transit Authority (MCTA) by Amendment to Resolution 2001-05 established a fare system limited to its regional routes effective November 1, 2001; and

**WHEREAS**, this limited regional route fare was approved due to the lack of sufficient fare box equipment for system-wide collection; and

**WHEREAS**, sufficient equipment is now available and installed for this purpose; and

**WHEREAS**, there is also a need to develop a reduced fare program;

**NOW, THEREFORE, IT IS HEREBY RESOLVED** that the General Manager be authorized to impose a system-wide fare collection program;

**IT IS FURTHER RESOLVED**, that the General Manager be authorized to develop and implement a reduced fare program in accordance with the attached "Monthly Pass Policy" dated November 13, 2001;

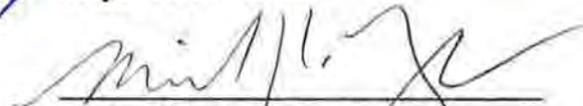
**APPROVED** by the Mason County Transit Authority Board of Commissioners at its regular open public meeting thereof this 13th day of November, 2001.

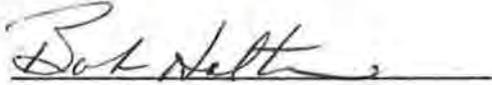
  
Janet Thornbrue, Chair

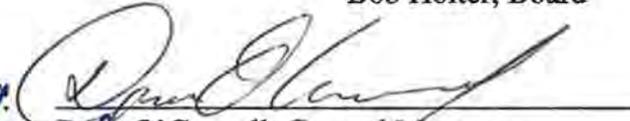
  
Herb Baze, Vice Chair

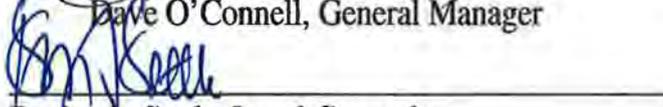
  
Mayor John Tarrant

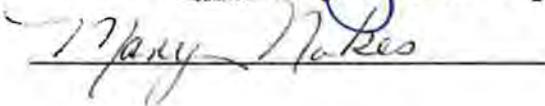
  
Wesley Johnson, Board

  
Richard Taylor, Board

  
Bob Holter, Board

APPROVED AS TO CONTENT:   
Dave O'Connell, General Manager

APPROVED AS TO FORM:   
Benjamin Settle, Legal Counsel

ATTEST: 

DATE: 11/13/01

# Mason Transit

## Monthly Pass Policy

Fare Type	Rate	Effective
Regional Service		
Adult	\$1.00 per ride	11/1/01
Senior and Persons With Disabilities	.50 per ride	_____
Child**	Free	11/1/01
Monthly Pass	\$22.00	_____
Senior and Persons With Disabilities Pass	\$9.00	_____
Youth Pass***	\$14.00	_____

- Reduced Fare for persons 65+ years of age and disabled persons requires a Mason Transit Pass, Regional Reduced Fare Permit, or a valid identification of age 65+.

\*\* Child = 5 years and under when accompanied by an adult.

\*\*\*

Youth Pass = 6 – 17 years issued for one month.

November 13, 2001

**RESOLUTION NO. 2001-09**

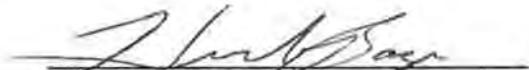
**A RESOLUTION BY THE  
MASON COUNTY PUBLIC TRANSPORTATION BENEFIT AREA AUTHORITY  
ESTA**

**WHEREAS**, the need exists for the Mason County Transit Authority (MCTA) to change from a cash basis of accounting to an accrual basis of accounting in order to comply with the Washington State Budgeting Accounting Reporting System (BARS) and generally accepted accounting principals (GAAP).

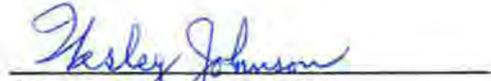
**NOW, THEREFORE, IT IS HEREBY RESOLVED** that the MCTA be authorized to change to an accrual basis of accounting beginning with the period ending December 31, 2001.

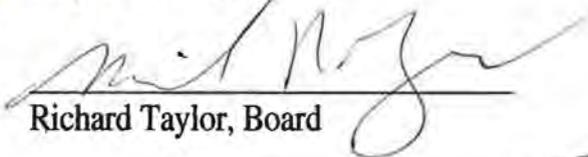
**APPROVED** by the Mason County Transit Authority Board of Commissioners at its regular open public meeting thereof this 13th day of November, 2001.

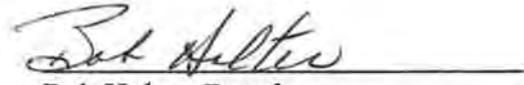
  
Janet Thornbrue, Chair

  
Herb Baze, Vice Chair

  
Mayor John Tarrant

  
Wesley Johnson, Board

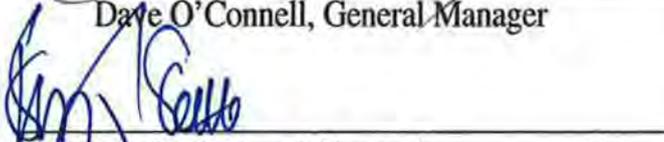
  
Richard Taylor, Board

  
Bob Holter, Board

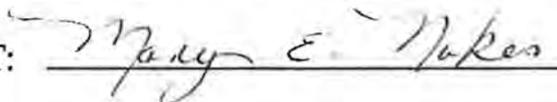
APPROVED AS TO CONTENT:

  
Dave O'Connell, General Manager

APPROVED AS TO FORM:

  
Benjamin Settle, Legal Counsel

ATTEST:



DATE:

11/13/01

**RESOLUTION NO. 2001-10**

**A RESOLUTION ESTABLISHING THE 2002 SCHEDULE OF REGULAR MEETINGS FOR THE MASON COUNTY TRANSPORTATION AUTHORITY**

**WHEREAS**, THE Mason County Transportation Authority holds regular monthly meetings on the 2<sup>nd</sup> Tuesday of each month, which are open to the public; and

**WHEREAS**, the need exists to change these meeting to the 3<sup>rd</sup> Tuesday of each month and establish a published schedule of said meetings;

**NOW THEREFORE, BE IT RESOLVED** by the Mason County Transportation Authority Board of Commissioners that the regular monthly meetings for the 2002 calendar year be held on the 3<sup>rd</sup> Tuesday of each month and be established as follows:

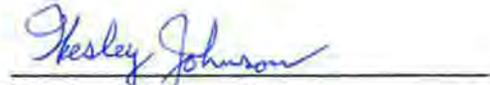
**THE MONTHLY PUBLIC MEETINGS SHALL BE HELD AT THE TIMES AND LOCATIONS AS OUTLINED ON THE ATTACHED SCHEDULE. All meetings shall be published and changes, if any, shall be published as required by law.**

**APPROVED** by the Mason County Transit Authority Board of Commissioners at its regular open public meeting thereof this 11th day of December, 2001.

  
Janet Thornbrue, Chair

  
Herb Baze, Vice Chair

  
Mayor John Tarrant

  
Wesley Johnson, Board

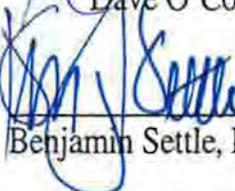
  
Richard Taylor, Board

  
Bob Holter, Board

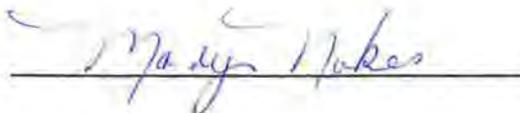
APPROVED AS TO CONTENT:

  
Dave O'Connell, General Manager

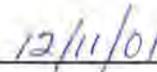
APPROVED AS TO FORM:

  
Benjamin Settle, Legal Counsel

ATTEST:

  
Mary Hakes

DATE:

  
12/11/01

## MTA/MCTAB MEETING SCHEDULES - 2002

12/11/01

<b>MTA</b>	<b>Time</b>	<b>Date</b>	<b>Month</b>	<b>Date</b>	<b>MCTAB</b>	<b>Time</b>
Mason County Comm. Chambers	4:00 pm	15	January	22	Port of Allyn	6:00 pm
Mason County Comm. Chambers	4:00 pm	19	February	26	Shelton Civic Center	6:00 pm
<b>Port of Allyn</b>	<b>6:00 pm</b>	<b>19</b>	<b>March Joint Meeting</b>	<b>19</b>	<b>Port of Allyn</b>	<b>6:00 pm</b>
Mason County Comm. Chambers	4:00 pm	16	April	23	Shelton Civic Center	6:00 pm
Mason County Comm. Chambers	4:00 pm	21	May	28	Shelton Civic Center	6:00 pm
<b>Port of Allyn</b>	<b>6:00 pm</b>	<b>18</b>	<b>June Joint Meeting</b>	<b>18</b>	<b>Port of Allyn</b>	<b>6:00 pm</b>
Mason County Comm. Chambers	4:00 pm	16	July	23	Shelton Civic Center	6:00 pm
Mason County Comm. Chambers	4:00 pm	20	August	27	Shelton Civic Center	6:00 pm
<b>Port of Allyn</b>	<b>6:00 pm</b>	<b>17</b>	<b>September Joint Meeting</b>	<b>17</b>	<b>Port of Allyn</b>	<b>6:00 pm</b>
Mason County Comm. Chambers	4:00 pm	15	October	22	Shelton Civic Center	6:00 pm
Mason County Comm. Chambers	4:00 pm	19	November	19	Port of Allyn	6:00 pm
<b>Shelton Civic Center</b>	<b>6:00 pm</b>	<b>17</b>	<b>December Joint Meeting</b>	<b>17</b>	<b>Shelton Civic Center</b>	<b>6:00 pm</b>

**RESOLUTION NO. 2001-11**

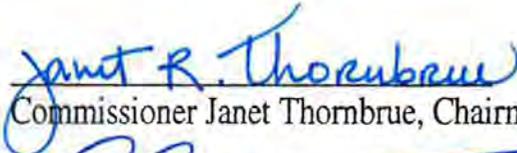
**A RESOLUTION, ADOPTING A BUDGET FOR THE MASON COUNTY  
TRANSPORTATION AUTHORITY, FOR THE CALENDAR YEAR BEGINNING  
JANUARY 1, 2002.**

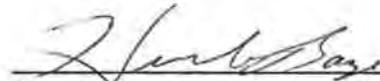
**WHEREAS**, the Mason County Transportation Authority Board has prepared a Budget for the 2002 Calendar Year; and

**WHEREAS**, the Anticipated Revenue of \$2,909,455.00 adequately addresses the anticipated Expenses of \$2,909,455.00.

**NOW THEREFORE, BE IT RESOLVED BY THE MASON COUNTY  
TRANSPORTATION AUTHORITY BOARD OF DIRECTORS** that the 2002 Budget, with the anticipated revenue and anticipated expenses in the amounts stated and detailed in the *Mason County Transportation Authority 2002 Budget*, be adopted as written, and recorded as such with the office of the Mason County Auditor.

**DATED** this 11th day of December, 2001.

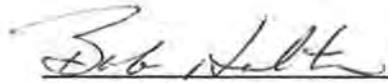
  
Commissioner Janet Thornbrue, Chairman

  
Commissioner Herb Baze, Vice Chair

  
Mayor John Tarrant, Board

  
Commissioner Wesley Johnson, Board

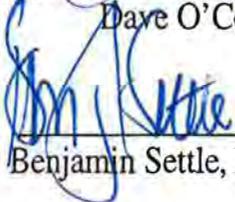
  
Commissioner Dick Taylor, Board

  
Commissioner Bob Holter, Board

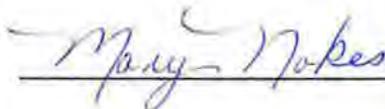
APPROVED AS TO CONTENT:

  
Dave O'Connell, General Manager

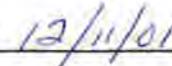
APPROVED AS TO FORM:

  
Benjamin Settle, Legal Counsel

ATTEST:



DATE:



**RESOLUTION NO. 2001-12**

**A RESOLUTION BY THE MASON COUNTY TRANSPORTATION AUTHORITY  
TO REIMBURSE MILEAGE AT THE MAXIMUM IRS ALLOWABLE**

**WHEREAS**, the IRS annually adjusts the maximum allowable level of mileage reimbursement; and

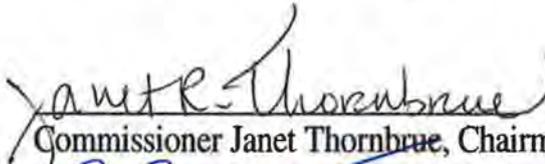
**WHEREAS**, the Mason County Transportation Authority Board reimburses allowable mileage to volunteer drivers and Mason Transit employees; and

**WHEREAS**, mileage is currently being reimbursed at \$.325 to volunteers and \$.31 to MTA employees;

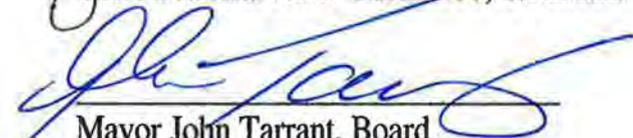
**WHEREAS**, there exists a need to establish a uniform mileage reimbursement policy consistent with IRS standards;

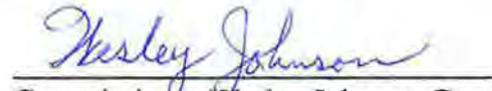
**NOW THEREFORE, BE IT RESOLVED BY THE MASON COUNTY  
TRANSPORTATION AUTHORITY BOARD OF COMMISSIONERS** that allowable mileage for any given period shall be reimbursed by Mason Transit at the then current maximum permitted by the IRS.

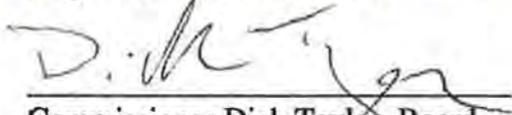
**DATED** this 11th day of December, 2001.

  
Commissioner Janet Thornbrue, Chairman

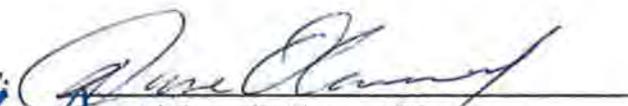
  
Commissioner Herb Baze, Vice Chair

  
Mayor John Tarrant, Board

  
Commissioner Wesley Johnson, Board

  
Commissioner Dick Taylor, Board

  
Commissioner Bob Holter, Board

APPROVED AS TO CONTENT:   
Dave O'Connell, General Manager

APPROVED AS TO FORM:   
Benjamin Settle, Legal Counsel

ATTEST: 

DATE: 12/11/2001

**RESOLUTION NO. 2001-13**

**A RESOLUTION BY THE MASON COUNTY TRANSPORTATION AUTHORITY  
REGARDING INSURANCE BENEFITS PACKAGES FOR EMPLOYEES**

**WHEREAS**, Resolution 1992-06 established that benefits for the Mason County Transit employees and their dependents would be equivalent to the current Mason County, non-union package; and

**WHEREAS**, the Mason County insurance benefit package contract is renegotiated periodically; and

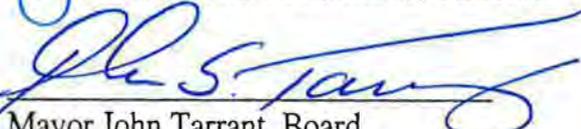
**WHEREAS**, it is intended to extend to Mason Transit employees, including the General Manager, the insurance benefits package equivalent to the current Mason County, non-union package contract henceforth, at such times as said contract is renegotiated, without the need of future resolution.

**NOW THEREFORE, BE IT RESOLVED BY THE MASON COUNTY  
TRANSPORTATION AUTHORITY BOARD OF COMMISSIONERS** that medical, dental, vision and life insurance benefits equivalent to the current Mason County, non-union package be extended to Mason County Transportation Authority employees, including the General Manager, and their dependents, now and henceforth, without need for further resolution.

DATED this 11th day of December, 2001.

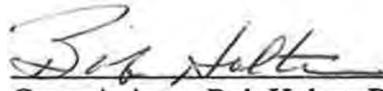
  
Commissioner Janet Thornbrue, Chairman

  
Commissioner Herb Baze, Vice Chair

  
Mayor John Tarrant, Board

  
Commissioner Wesley Johnson, Board

  
Commissioner Dick Taylor, Board

  
Commissioner Bob Holter, Board

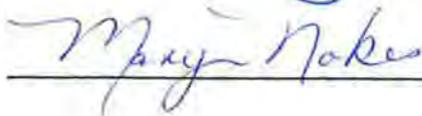
APPROVED AS TO CONTENT:

  
Dave O'Connell, General Manager

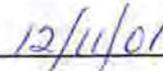
APPROVED AS TO FORM:

  
Benjamin Settle, Legal Counsel

ATTEST:



DATE:



**RESOLUTION NO. 2001-14**

**A RESOLUTION BY THE MASON COUNTY TRANSPORTATION AUTHORITY  
ADOPTING A SALARY STEP PLAN**

WHEREAS, the Mason County Transportation Authority, in consideration of its employees, has identified the need for a salary step plan; and

WHEREAS, the salaries set forth in this plan have been determined by the Board to be fair and equitable; and

NOW THEREFORE, BE IT RESOLVED BY THE MASON COUNTY TRANSPORTATION AUTHORITY BOARD OF COMMISSIONERS that the following Salary Step Plan be adopted, effective January 1, 2002.

**Salary Step Plan**

Position	Entry	A	B	C	D	E	F	G
General Manager	4,013	4,213	4,425	4,646	4,878	5,126	5,383	5,652
Financial Services Manager	3,200	3,726	3,912	4,108	4,313	4,529	4,755	4,993
Administrative Services Manager **	2,287	2,344	2,403	2,463	2,526	2,589	2,654	2,721
Administrative Services Clerk	1,733	1,777	1,821	1,867	1,914	1,962	2,011	2,061

\*\* Mason Transit intends to conduct a salary survey to appropriately compensate the Administrative Services Manager. It is further intended, based on the results of the salary survey, to compensate Mary Nokes, Administrative Services Manager, retroactive to January 1, 2002.

DATED this 11th day of December, 2001.

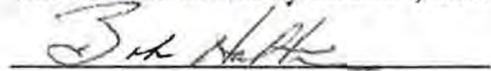
  
Commissioner Janet Thornbrue, Chairman

  
Mayor John Tarrant, Board

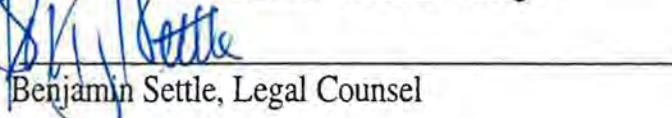
  
Commissioner Dick Taylor, Board

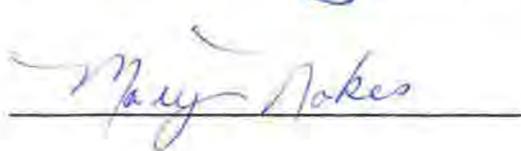
  
Commissioner Herb Baze, Vice Chair

  
Commissioner Wesley Johnson, Board

  
Commissioner Bob Holter, Board

APPROVED AS TO CONTENT:   
Dave O'Connell, General Manager

APPROVED AS TO FORM:   
Benjamin Settle, Legal Counsel

ATTEST: 

DATE: 12/11/01