

RESOLUTION NO. 2003-01

**A RESOLUTION BY THE MASON COUNTY TRANSPORTATION AUTHORITY
REGARDING INVESTMENT OF FUNDS**

WHEREAS, the Mason County Transportation Authority currently deposits to the Washington State Treasurer's Local Government Investment Pool; and

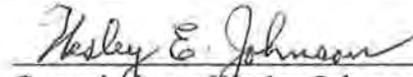
WHEREAS, Mason County Transit should have the discretion of depositing or investing funds in any legally authorized depository or investment account.

NOW THEREFORE, BE IT RESOLVED by the Mason County Transportation Authority Board of Commissioners that the General Manager may, at his discretion, authorize the Financial Services Manager to deposit or invest MTA investment funds in any legally authorized depository or investment account in the State of Washington.

APPROVED by the Mason County Transit Authority Board of Commissioners at its regular open public meeting thereof this 8th day of April, 2003.



Commissioner Dick Taylor, Chair



Commissioner Wesley Johnson, Vice Chair

absent

Mayor John Tarrant, Board



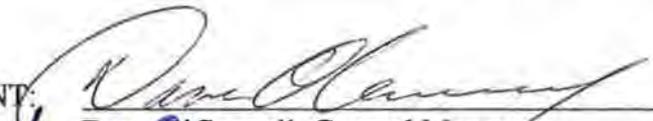
Commissioner Herb Baze, Board

absent

Commissioner Jayni Kamin, Board



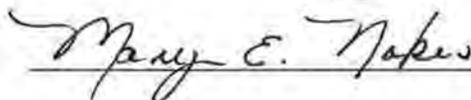
Commissioner Dawn Pannell, Board

APPROVED AS TO CONTENT: 

Dave O'Connell, General Manager

APPROVED AS TO FORM: 

Benjamin Settle, Legal Counsel

ATTEST: 

DATE: 4/8/03

RESOLUTION NO. 2003-02

A RESOLUTION AUTHORIZING SHELTON CITY COMMISSIONER, DICK TAYLOR'S SIGNATURE TO APPROVE AGREEMENT #GCA3698

Whereas, the Mason County Transportation Authority (Contractor) has entered into a mutual agreement with the Washington State Department of Transportation for Capital Funding Assistance to purchase of two 30 foot transit coaches to replace existing vehicles for fixed route transportation services to the general public in Mason County and adjacent communities; and

Whereas, the Washington State Department of Transportation has requested a Resolution of the Mason County Transportation Authority Board authorizing the signature of it's representative as Contractor to this agreement, now therefore

BE IT HEREBY RESOLVED BY THE MASON COUNTY TRANSPORTATION AUTHORITY BOARD OF DIRECTORS that authorization for signing said Agreement, be established as follows:

SHELTON CITY COMMISSIONER, DICK TAYLOR, IS HEREBY AUTHORIZED TO SIGN AS CONTRACTOR ON BEHALF OF THE MASON COUNTY TRANSPORTATION AUTHORITY THE WASHINGTON STATE CAPITAL ASSISTANCE AGREEMENT #GCA3698

DATED this 14th day of October, 2003.



Commissioner Dick Taylor



Mayor John Tarrant

ABSENT

Commissioner Wesley Johnson

ABSENT

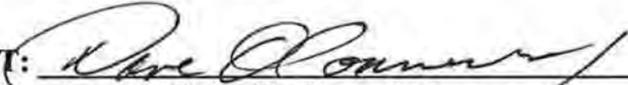
Commissioner Jayni Kamin



Commissioner Herb Baze



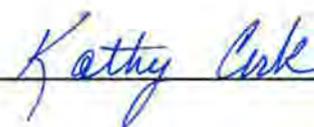
Commissioner Dawn Pannell

APPROVED AS TO CONTENT: 

Daye O'Connell, General Manager

APPROVED AS TO FORM: 

Ben Settle, Legal Counsel

ATTEST: 

DATE: 10/14/03

RESOLUTION NO. 2003-03

A RESOLUTION AUTHORIZING SHELTON CITY COMMISSIONER, DICK TAYLOR'S SIGNATURE TO APPROVE AGREEMENT #GCA3722

Whereas, the Mason County Transportation Authority (Contractor) has entered into a mutual agreement with the Washington State Department of Transportation for Operating Funding Assistance for passenger transportation services to the general public and to persons with special needs in Mason County and adjacent communities; and

Whereas, the Washington State Department of Transportation has requested a Resolution of the Mason County Transportation Authority Board authorizing the signature of it's representative as Contractor to this agreement, now therefore

BE IT HEREBY RESOLVED BY THE MASON COUNTY TRANSPORTATION AUTHORITY BOARD OF DIRECTORS that authorization for signing said Agreement, be established as follows:

SHELTON CITY COMMISSIONER, DICK TAYLOR, IS HEREBY AUTHORIZED TO SIGN AS CONTRACTOR ON BEHALF OF THE MASON COUNTY TRANSPORTATION AUTHORITY THE WASHINGTON STATE OPERATING ASSISTANCE AGREEMENT #GCA3722

DATED this 14th day of October, 2003.

D. Taylor
Commissioner Dick Taylor

John Tarrant
Mayor John Tarrant

ABSENT
Commissioner Wesley Johnson

ABSENT
Commissioner Jayni Kamin

Herb Baze
Commissioner Herb Baze

Dawn Pannell
Commissioner Dawn Pannell

APPROVED AS TO CONTENT: Dave O'Connell
Dave O'Connell, General Manager

APPROVED AS TO FORM: Ben Settle
Ben Settle, Legal Counsel

ATTEST: Kathy Cook

DATE: 10/14/03

RESOLUTION NO. 2003-04

**A RESOLUTION OF THE BOARD OF COMMISSIONERS
OF MASON COUNTY TRANSPORTATION AUTHORITY
REQUESTING APPROVAL BY THE HEALTH CARE AUTHORITY TO
PARTICIPATE IN THE WASHINGTON STATE INSURANCE PLANS**

Whereas, the Health Care Authority administers the medical, dental, life, and disability insurance coverage for the employees of the state of Washington, as set forth in chapter 41.05 RCW; and,

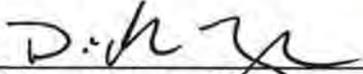
Whereas, the Board of Commissioners representing Mason County Transportation Authority has reviewed the state insurance plans, chapter 41.05 RCW, RCW 41.04.205, chapter 182-08 WAC, and chapter 182-12 WAC; and,

Whereas, we deem the state insurance plans as providing desirable insurance coverage for the employees; and,

Whereas, we certify that all employees enrolled are eligible to participate in the state insurance plans;

BE IT HEREBY RESOLVED that the Mason County Transportation Authority requests approval by the Health Care Authority to participate in the state insurance plans for the employees of the Mason County Transportation Authority, subject to the requirement of RCW 41.04.205 and the rules adopted thereunder.

DATED this 14th day of October, 2003.



Commissioner Dick Taylor



Mayor John Tarrant

ABSENT

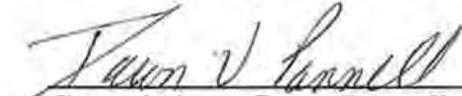
Commissioner Wesley Johnson

ABSENT

Commissioner Jayni Kamin



Commissioner Herb Baze



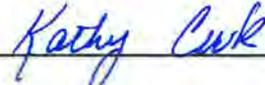
Commissioner Dawn Pannell

APPROVED AS TO CONTENT: 

Dave O'Connell, General Manager

APPROVED AS TO FORM: 

Ben Settle, Legal Counsel

ATTEST: 

DATE: 10/14/03

RESOLUTION NO. 2003-05

**A RESOLUTION AUTHORIZING THE MASON COUNTY
TRANSPORTATION AUTHORITY BOARD CHAIR TO APPLY FOR AND
ACCEPT FEDERAL GRANTS**

Whereas, the Mason County Transportation Authority desires to apply for Federal Funding Assistance; and

Whereas, the Federal Transit Administration requires a Resolution of the Mason County Transportation Authority Board authorizing a delegated representative to apply for and accept Federal Grants.

**BE IT HEREBY RESOLVED BY THE MASON COUNTY TRANSPORTATION
AUTHORITY BOARD OF DIRECTORS that authorization, be established as follows:**

**SHELTON CITY COMMISSIONER, DICK TAYLOR, IS HEREBY AUTHORIZED TO
APPLY FOR AND ACCEPT FEDERAL GRANTS ON BEHALF OF THE MASON COUNTY
TRANSPORTATION AUTHORITY.**

**SHELTON CITY COMMISSIONER, DICK TAYLOR, IS HEREBY AUTHORIZED TO
EXECUTE ALL ASSOCIATED FEDERAL GRANT CERTIFICATIONS AND ASSURANCES.**

DATED this 14th day of October, 2003.

D. Taylor
Commissioner Dick Taylor

John Tarrant
Mayor John Tarrant

ABSENT
Commissioner Wesley Johnson

ABSENT
Commissioner Jayni Kamin

Herb Baze
Commissioner Herb Baze

Dawn Pannell
Commissioner Dawn Pannell

APPROVED AS TO CONTENT: Daye O'Connell
Daye O'Connell, General Manager

APPROVED AS TO FORM: Ben Settle
Ben Settle, Legal Counsel

ATTEST: Kathy Cook

DATE: 10/14/03

**SECOND AMENDMENT TO
RESOLUTION NO. 2000-04**

**A RESOLUTION BY THE MASON COUNTY TRANSPORTATION AUTHORITY
ESTABLISHING A SURPLUS DISPOSAL POLICY**

WHEREAS, the Mason County Transportation Authority (MCTA) has determined that it is necessary and desirable to establish policies to ensure the fair, impartial, responsible and practical disposition of surplus real and personal property of the Mason County Transit; and

WHEREAS, MCTA has determined that such policies will ensure that the public shall receive the greatest possible value for such items of property;

**NOW, THEREFORE, BE IT RESOLVED BY THE MASON COUNTY
TRANSPORTATION AUTHORITY, AS FOLLOWS:**

Section 1. Policy

It shall be the policy of the Mason County Transit to dispose of surplus real and personal property in a competitive manner to ensure a fair procedure and gain the greatest value.

Section 2. Exceptions

The sale or other transfer of personal property shall not be governed by this resolution in the following circumstances:

- a) When the sale or other transfer is to the state or any municipality or any subdivision thereof, as set forth in RCW 39.33.010;
- b) When the personal property to be transferred is to be traded in upon the purchase of a like article;
- c) When the material is considered to be scrap and has no intrinsic value to the general public and has value less than \$10.00 per item.
- d) When the sale or transfer is to a private non-profit 501(c)(3) organization which primarily serves low income and/or persons with disabilities.

Section 3. Personal Property of a Value \$500.00 or Less

The General Manager is hereby delegated authority to dispose of personal property, with an estimated value of \$500.00 or less, deemed to be excess to the future need of the Mason County Transit either by public auction or sealed bids as often as needed.

Section 4. Personal Property of a Value over \$500.00 - But Not Greater than \$50,000

By resolution, the Authority shall declare personal property having an estimated value over \$500.00 as surplus at a public hearing. The General Manager shall recommend to the

Second Amendment to Resolution 2000-04

Pg. 2

Authority the method of disposal to gain the largest public participation and proceeds realized at the hearing.

Section 5. Personal Property of a Value over \$50,000:

By resolution, the Authority shall declare personal property having an estimated value over \$50,000 as surplus at a public hearing to be held in accordance with procedures set forth in RCW 39.33.020.

Section 6. Real Property

By resolution, the Authority shall declare the real property surplus at a public hearing to be held in accordance with procedures set forth in RCW 39.33.020. For the purposes of the public hearing, the General Manager shall disclose the following information:

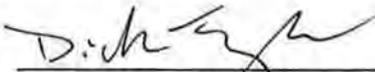
- a) Location and description of the property; and
- b) Recommended method of disposition.

Available to the Authority in Executive Session shall be a current appraisal signed by an appraiser licensed by the State of Washington.

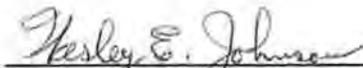
Section 7. Ethics

Employees and Board Members of MCTA shall be ineligible to purchase surplus property.

DATED this 18th day of NOVEMBER, 2003.



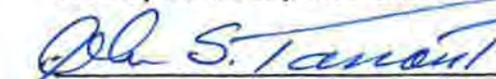
Dick Taylor, Chairperson



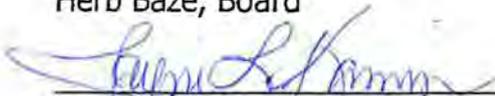
Wesley Johnson, Vice Chair



Herb Baze, Board



John Tarrant, Board



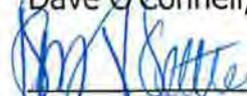
Jayni Kamin, Board



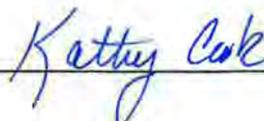
Dawn Pannell, Board

Approved as to content: 

Dave O'Connell, General Manager

Approved as to form: 

Benjamin Settle, Legal Council

Attest: 

Date: 11/18/03

**AMENDMENT TO
RESOLUTION NO. 2000-04**

**A RESOLUTION BY THE MASON COUNTY TRANSPORTATION AUTHORITY
ESTABLISHING A SURPLUS DISPOSAL POLICY**

WHEREAS, the Mason County Transportation Authority (MCTA) has determined that it is necessary and desirable to establish policies to ensure the fair, impartial, responsible and practical disposition of surplus real and personal property of the Mason County Transit; and

WHEREAS, MCTA has determined that such policies will ensure that the public shall receive the greatest possible value for such items of property;

**NOW, THEREFORE, BE IT RESOLVED BY THE MASON COUNTY
TRANSPORTATION AUTHORITY, AS FOLLOWS:**

Section 1. Policy

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- b) When the personal property to be transferred is to be traded in upon the purchase of a like article;
- c) When the material is considered to be scrap and has no intrinsic value to the general public and has value less than \$10.00 per item.
- d) When the sale or transfer is to a private non-profit 501c(3) organization which serves the elderly, disabled and/or low income population.

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Amendment to Resolution 2000-04

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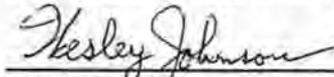
Section 7. Ethics

Employees of MCTA shall be ineligible to purchase surplus property.
and Board Members

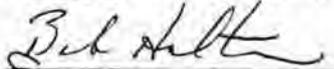
DATED this 16 day of April, 2002.



Herb Baze, Chairperson



Wesley Johnson, Board



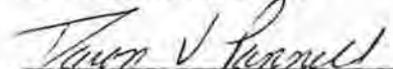
Bob Holter, Board



Dick Taylor, Vice Chair

absent

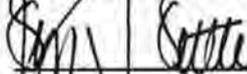
John Tarrant, Board



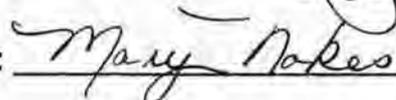
Dawn Pannell, Board

Approved as to content: 

Dave O'Connell, General Manager

Approved as to form: 

Benjamin Settle, Legal Council

Attest: 

Date: 4/16/02

RESOLUTION NO. 2000-04

A RESOLUTION BY THE MASON COUNTY TRANSPORTATION AUTHORITY ESTABLISHING A SURPLUS DISPOSAL POLICY

WHEREAS, the Mason County Transportation Authority (MCTA) has determined that it is necessary and desirable to establish policies to ensure the fair, impartial, responsible and practical disposition of surplus real and personal property of the Mason County Transit; and

WHEREAS, MCTA has determined that such policies will ensure that the public shall receive the greatest possible value for such items of property;

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Section 4. Personal Property of a Value over \$500.00 - But Not Greater than \$50,000

By resolution, the Authority shall declare personal property having an estimated value over \$500.00 as surplus at a public hearing. The General Manager shall recommend to the Authority the method of disposal to gain the largest public participation and proceeds realized at the hearing.

Section 5. Personal Property of a Value over \$50,000;

By resolution, the Authority shall declare personal property having an estimated value over \$50,000 as surplus at a public hearing to be held in accordance with procedures set forth in RCW 39.33.020.

Section 6. Real Property

By resolution, the Authority shall declare the real property surplus at a public hearing to be held in accordance with procedures set forth in RCW 39.33.020. For the purposes of the public hearing, the General Manager shall disclose the following information:

- a) Location and description of the property; and
- b) Recommended method of disposition.

Available to the Authority in Executive Session shall be a current appraisal signed by an appraiser licensed by the State of Washington.

Section 7. Ethics

Employees of MCTA shall be eligible to purchase surplus property at a public auction or other public event so as not to give the appearance of a conflict of interest or favoritism.

DATED this 13th day of June, 2000.

Mary Jo Cady
Mary Jo Cady, Chairperson

Carolyn E Kerr
Carolyn Kerr, Vice Chair

Janet R. Thornbrue
Janet Thornbrue, Board

Cindy Olsen, Board

John S. Tarrant
John Tarrant, Board

John Bolender
John Bolender, Board

Approved as to content: Dave O'Connell
Dave O'Connell, General Manager

Approved as to form: Benjamin Settle
Benjamin Settle, Legal Council

Attest: Mary Nokes

Date: 6/13/00

West's Revised Code of Washington Unannotated Title 39
Public Contracts and Indebtedness Chapter 39.33.
Intergovernmental Disposition of Property
Current through End of 1999 Sp. Sess.

**39.33.010. Sale, exchange, transfer, lease of public property authorized -
Section deemed alternative.**

- (1) The state or any municipality or any political subdivision thereof, may sell, transfer, exchange, lease or otherwise dispose of any property, real or personal, or property rights, including but not limited to the title to real property, to the state or any municipality or any political subdivision thereof, or the federal government, on such terms and conditions as may be mutually agreed upon by the proper authorities of the state and/or the subdivisions concerned.
- (2) This section shall be deemed to provide an alternative method for the doing of the things authorized herein, and shall not be construed as imposing any additional condition upon the exercise of any other powers vested in the state, municipalities or political subdivisions.
- (3) No intergovernmental transfer, lease, or other disposition of property made pursuant to any other provision of law prior to May 23, 1972 shall be construed to be invalid solely because the parties thereto did not comply with the procedures of this section.

39.33.020. Disposal of surplus property -- Hearing -- Notice

Before disposing of surplus property with an estimated value of more than fifty thousand dollars, the state or a political subdivision shall hold a public hearing in the county where the property or the greatest portion thereof is located. At least ten days but not more than twenty-five days prior to the hearing, there shall be published a public notice of reasonable size in display advertising form, setting for the date, time and place of the hearing at least once in a newspaper of general circulation in the area where the property is located. A news release pertaining to the hearing shall be disseminated among printed and electronic media in the area where the property is located. If real property is involved, the public notice and news release shall identify the property using a description which can easily be understood by the public. If the surplus is real property, the public notice and news release shall also describe the proposed use of the lands involved. If there is a failure to substantially comply with the procedures set forth in this section, then the sale, transfer, exchange, lease, or other disposal shall be subject to being declared invalid by the court. Any such suit must be brought within one year from the date of the disposal agreement.

RCW 36.57A.080. General Powers

In addition to the powers specifically granted by this chapter, a public transportation benefit area shall have all powers which are necessary to carry out the purposes of the public transportation benefit area. A public transportation benefit area may contract with the United States or any agency thereof, any state or agency thereof, any other public transportation benefit area, any county, city, metropolitan municipal corporation, special district, or governmental agency, within or without the state, and any private person, firm or corporation for the purpose of receiving gifts or grants or securing loans or advances for preliminary planning and feasibility studies, or for the design, construction or operation of transportation facilities. In addition, a public transportation benefit area may contract with any governmental agency or with any private person, firm or corporation for the use by either contracting party of all or any part of the facilities, structures, lands, interests in lands, air rights over lands and right of way for the purpose of planning, constructing or operating any facility or performing any service which the public transportation benefit area may be authorized to operate or perform, on such terms as may be agreed upon by the contracting parties. Before any contract for the lease or operation of any public transportation benefit area facilities shall be let to any private person, firm or corporation, a general schedule of rental rates for bus equipment with or without drivers shall be publicly posted applicable to all private certified carriers, and for other facilities competitive bids shall first be called upon such notice, bidder qualifications and bid conditions as the public transportation benefit area authority shall determine.

A public transportation benefit area may sue and be sued in its corporate capacity in all courts and in all proceedings. [1975 1st ex.s. c 270 § 18.]

RESOLUTION NO. 2003-06

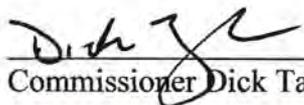
**A RESOLUTION, ADOPTING A BUDGET FOR THE MASON COUNTY
TRANSPORTATION AUTHORITY, FOR THE CALENDAR YEAR BEGINNING
JANUARY 1, 2004.**

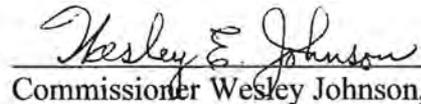
WHEREAS, the Mason County Transportation Authority Board has prepared a Budget for the 2004 Calendar Year; and

WHEREAS, the anticipated Resources of \$7,287,681.00 adequately addresses the anticipated Uses of \$7,287,681.00.

**NOW THEREFORE, BE IT RESOLVED BY THE MASON COUNTY
TRANSPORTATION AUTHORITY BOARD OF DIRECTORS** that the 2004 Budget, with the anticipated revenue and anticipated expenses in the amounts stated and detailed in the *Mason County Transportation Authority 2004 Budget*, be adopted as written, and recorded as such with the office of the Mason County Auditor.

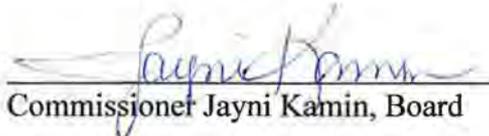
DATED this 9th day of December 2003.

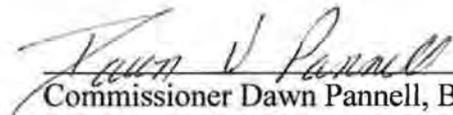

Commissioner Dick Taylor, Chairman


Commissioner Wesley Johnson, Vice Chair


Mayor John Tarrant, Board


Commissioner Herb Baze, Board

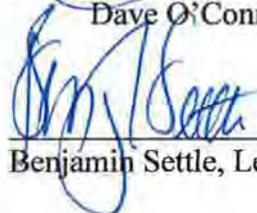

Commissioner Jayni Kamin, Board


Commissioner Dawn Pannell, Board

APPROVED AS TO CONTENT:


Dave O'Connell, General Manager

APPROVED AS TO FORM:


Benjamin Settle, Legal Counsel

ATTEST:


Kathy Cook, Clerk of the Authority

DATE: 12/9/03

RESOLUTION NO. 2003-07

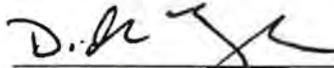
**A RESOLUTION BY THE MASON COUNTY TRANSPORTATION AUTHORITY
AMENDING THE 2003 BUDGET:**

WHEREAS, the Mason County Transportation Authority has prepared an amended Budget for the 2003 Calendar Year and;

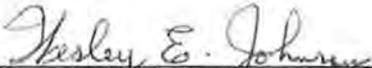
WHEREAS, the Anticipated Revenue of \$4,926,154.50 adequately addresses the anticipated Expenses of \$4,926,154.50;

NOW THEREFORE, BE IT RESOLVED BY THE MASON COUNTY TRANSPORTATION AUTHORITY BOARD OF DIRECTORS that the 2003 Budget, with anticipated revenue and anticipated expenses in the amounts stated and detailed in the Mason County Transportation Authority 2003 Budget Amendment, be adopted as written; and recorded as such with the office of the Mason County Auditor.

DATED THIS 9th DAY OF December 2003.



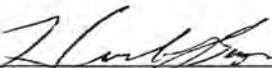
Commissioner Dick Taylor, Chairman



Commissioner Wesley Johnson, Vice-Chair



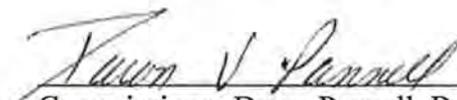
Mayor John Tarrant, Board



Commissioner Herb Baze, Board



Commissioner Jayni Kamin, Board



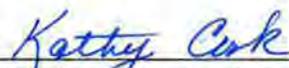
Commissioner Dawn Pannell, Board

APPROVED AS TO CONTENT: 

Dave O'Connell, General Manager

APPROVED AS TO FORM: 

Benjamin Settle, Legal Counsel

ATTEST: 

Kathy Cook, Clerk of the Authority

Date: 12/9/03

RESOLUTION NO. 2003-08

A RESOLUTION ESTABLISHING THE 2004 SCHEDULE OF REGULAR MEETINGS FOR THE MASON COUNTY TRANSPORTATION AUTHORITY

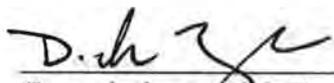
WHEREAS, the Mason County Transportation Authority holds regular monthly meetings on the 2nd Tuesday of each month, which are open to the public; and

WHEREAS, the need exists to establish a published schedule of said meetings;

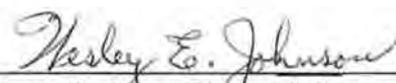
NOW THEREFORE, BE IT RESOLVED by the Mason County Transportation Authority Board of Commissioners that the regular monthly meetings for the 2004 calendar year be established as follows:

THE MONTHLY PUBLIC MEETINGS SHALL BE HELD AT THE TIMES AND LOCATIONS AS OUTLINED ON THE ATTACHED SCHEDULE. *All meetings shall be published and changes, if any, shall be published as required by law.*

APPROVED by the Mason County Transit Authority Board of Commissioners at its regular open public meeting thereof this 9th day of December 2003.



Commissioner Dick Taylor, Chairman



Commissioner Wesley Johnson, Vice Chair



Mayor John Tarrant, Board



Commissioner Herb Baze, Board



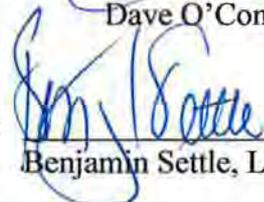
Commissioner Jayni Kamin, Board



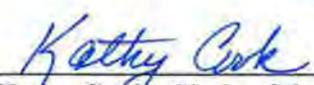
Commissioner Dawn Pannell, Board

APPROVED AS TO CONTENT: 

Dave O'Connell, General Manager

APPROVED AS TO FORM: 

Benjamin Settle, Legal Counsel

ATTEST: 

Kathy Cook, Clerk of the Authority

DATE: 12/9/03