



The attached minutes of the Mason Transit Authority regular meeting held on the 20th day of November, 2018, were approved by the Mason Transit Authority Board, by motion, on this 18th day of December, 2018.

Kevin Shutty, Chair

Wes Martin, Vice-Chair

John Campbell, Authority Member

Kevin Dorcy, Authority Member

Terri Drexler, Authority Member

Randy Neatherlin, Authority Member

Deborah Petersen, Authority Member

Don Pogreba, Authority Member

Sandy Tarzwell, Authority Member

ATTEST:
Tracy Becht, Clerk of the Board

DATE: December 18, 2018

**Mason Transit Authority
Minutes of the Regular Board Meeting
November 20, 2018
Transit-Community Center
601 West Franklin Street
Shelton**



OPENING PROTOCOL

CALL TO ORDER: 4:00 p.m.

Authority Voting Board Members Present: Kevin Shutty, Chair; Wes Martin, Vice Chair; Terri Drexler, Randy Neatherlin, Don Pogreba and Sandy Tarzwell. **Quorum met.**

Authority Voting Board Members Not Present: John Campbell, Kevin Dorcy and Deb Petersen.

Authority Non-voting Board Member Not Present: Bobby Joe Murray, Business Representative, IAM and AW, District Lodge 160.

Others Present: Tracy Becht, Clerk of the Board; Danette Brannin, General Manager; Rob Johnson, Legal Counsel; LeeAnn McNulty, Administrative Services Manager; Mike Ringgenberg, Operations Manager; Marshall Krier, Maintenance and Facilities Manager; Kathy Geist, Outreach-Transit Planner; and John Piety of MCTAB.

ACCEPTANCE OF AGENDA

Moved that the agenda for the November 20, 2018 Mason Transit Authority (MTA) regular board meeting be approved. **Martin/Tarzwell. Motion carried.**

RECOGNITION

Kathy Geist, MTA's Outreach-Transit Planner, was recognized for her participation in the Rural Community Leadership Program Certification. She described the overall program, the Buddy Bench program and curriculum. Ms. Geist read aloud one of the letters received by one of the students from Mary M. Knight School.

PUBLIC COMMENT – None.

CONSENT AGENDA

Moved to approve Consent Agenda items 1 – 3, as follows:

1. **Moved** to approve the draft minutes of the MTA Board regular meeting of October 16, 2018.
2. **Moved** that the Mason Transit Authority Board approve the financial reports for the period of October, 2018 as presented.

3. **Moved** that the Mason Transit Authority Board approve the payments of October 11, 2018 through November 15, 2018 financial obligations on checks #31958 through #32084, as presented for a total of \$897,128.95.

Drexler/Tarzwell. Motion carried.

REGULAR AGENDA

UNFINISHED BUSINESS

1. **Proposed Revised Non-Represented Compensation Plan** – LeeAnn McNulty, Administrative Services Manager, described the changes to the plan since the October 16, 2018 version of the proposed changes to the Non-Represented Compensation Plan. **Moved** that the Mason Transit Authority Board adopt Resolution No. 2018-13, to amend Resolution No. 2017-09, that initially adopted the Compensation Philosophy and Plan. **Drexler/Martin. Motion carried.**
2. **Second View of 2019 Budget** – Ms. McNulty provided the Board with updates to the 2019 Budget since the first view by the Board at its October 16, 2018 meeting. Ms. McNulty also informed the Board that an additional \$15,000 had been added to the budget for a graphic artist to assist in promoting MTA.

NEW BUSINESS

1. **Approval of 2019 Authority Board Meetings** – Tracy Becht, Clerk of the Authority Board, requested that the Board review the proposed calendar of regular meetings for 2019. She went on further to say that she was bringing the calendar to the Board in the event they wanted to make any changes to the calendar before the December 18, 2018 meeting. **Moved** that Mason Transit Authority Board approve Resolution No. 2018-15 establishing the 2019 schedule of regular MTA Authority Board meetings. **Tarzwell/Pogreba. Motion carried.**
2. **MCTAB and MTA Bylaw Changes** – Danette Brannin, General Manager, described the history of MCTAB, the efforts of staff to meet with MCTAB members and inability to move ahead with a viable citizen's advisory board as its previous model. Ms. Brannin expressed the value of citizen input on various matters and therefore, was requesting Board approval to update MTA bylaws to provide for a citizen to sit at the Board table as set forth in the bylaws presented. **Moved** that Mason County Transportation Area Authority Board approve Resolution No. 2018-16 and the attached Bylaws, as amended. **Drexler/Martin. Motion carried.**
3. **2019 Work Plan** – Ms. Brannin described the 2019 work plan details, areas of focus and timelines.

INFORMATIONAL UPDATES – Ms. Brannin briefly spoke to the Board relating to the park and ride projects.

GENERAL MANAGER'S REPORT – Ms. Brannin provided brief highlights.

COMMENTS BY BOARD MEMBERS – [None].

PUBLIC COMMENT – John Piety requested an application to complete to serve as the non-voting representative of the public as set forth in the MTA bylaws.

Moved that the meeting be adjourned.

ADJOURNED 4:55 p.m.

UPCOMING MEETINGS

**Mason Transit Authority
Public Hearing on Proposed 2019 Budget**
Tuesday, December 4, 2018 at 4:00 pm
**Administration Offices
Mason Transit Authority
790 East Johns Prairie Road
Shelton**

**Mason Transit Authority
Regular Meeting**
Tuesday, December 20, 2018 at 4:00 p.m.
**Transit-Community Center
601 West Franklin Street
Shelton**