




The attached minutes of the regular meeting held on the 12th day of August, 2008 were approved by the Mason County Transportation Authority Board, by motion, on this 16th day of September 2008.


Lynda Ring-Erickson, Board Chair


Mike Byrne, Board Vice Chair


Scott Berry, Authority Member

Deborah Peterson, Authority Member


John Campbell, Authority Member


Tim Sheldon, Authority Member


Ross Gallagher, Authority Member


Bev Wendell, Authority Member


Diana Goldy, Authority Member

ATTEST: 
Kathy Cook, Clerk of the Board



**Mason County Transportation Authority
MINUTES of the Regular Meeting
August 12, 2008**

Members Present: Lynda Ring-Erickson, Authority Board Chair; Mike Byrne, Authority Board Vice Chair; John Campbell, Authority Member; Ross Gallagher, Authority Member; Diana Goldy, Authority Member; Deborah Peterson, Authority Member; Tim Sheldon, Authority Member; and Bev Wendell, Authority Member. Tim Sheldon, Authority Member and Scott Berry, Authority Member, were absent.

Others Present: Dave O'Connell, General Manager; Kathy Cook, Administrative Services Manager/Clerk of the Board; Carolyn LePage, Finance Manager; Mike Oliver, Maintenance Manager; Dedrick Allan, KMAS; Annette Creekpau, PUD3; Emmett Dobey, Mason County; Jay Ebbeson, City of Shelton; Steve Goins, City of Shelton; Dennis McDonald, City of Shelton; Barry Mihailov, MCTAB; Dave O'Leary, City of Shelton; John Piety, MCTAB; Bob Robinson, Port of Shelton; Len Williams, Foster and Williams.

Called to Order: 4:00 p.m.

APPROVE AGENDA:

MOTION to approve the August 12, 2008 agenda as presented. **Gallagher/Campbell.**
Motion carried unanimously.

MTA MINUTES:

MOTION to approve the joint meeting minutes of July 8, 2008 as presented.
Gallagher/Campbell. Motion carried.

MTA CORRESPONDENCE:

1. City of Shelton Public Works

1. Letter from City of Shelton Public Works surrounding the water system connection for Mason Transit was read.

MTA CURRENT BUSINESS:

1. Financial Reports 07/01/08 through 07/31/08

MOTION to approve financial reports for the period **07/01/08** through **07/31/08** as presented with revenues of **\$601,774.34** and expenses of **\$591,834.29.** **Gallagher/Campbell. Motion carried unanimously.** Comparison charts demonstrating 2006-2008 Sales Tax Revenue; 2006-2008 Fuel Cost; and 2007-2008 gallons purchased and average price per gallon were presented.

2. Check Approval 07/01/08 through 07/31/08

MOTION approving payment of July 2008 financial obligations on checks **#15803** through **#15933** as presented for a total of **\$501,638.05.** The total includes Gross Payroll in the amount of **\$285,130.73** through August 8, 2008. **Gallagher/Wendell. Motion carried unanimously.**

MTA UNFINISHED BUSINESS:

1. Facility Update

Mike Oliver reported that all the requirements have been met and the permit for the fueling and wet maintenance station project is being processed.

Dave O'Connell requested that discussion on the Watermain Extension be delayed until all interested parties can be present. **MOTION** to conduct a special workshop to discuss the issue of the waterline extension within three (3) weeks. Authority Member Mike Byrne encouraged new Authority Members to attend. **Gallagher/Campbell. Motion carried unanimously.**

2. Transit Community Center Project

Dave O'Connell provided highlights of the community meeting held on July 30, 2008. The next event is a three-day design fair. Appropriate notification and advertising will be distributed upon confirmation of dates, times and location for the design fair.

3. Proposed System Schedule Changes

Highlights of proposed changes to Routes 1, 5, 7 and new Route 9 which will provide additional service on Northcliff were provided. No additional comments have been received on proposed system schedule changes with the exception of interest by Steamboat Island residents for regular stops on Route 6. Dave reported Thurston County officials have been notified of the increased interest and requests from Thurston County residents for public transportation.

4. Resolution No. 2008-17 Authorizing the Board Chair to sign Agreement with Foster & Williams Architects

MOTION to approve Resolution No. 2008-17 by the Mason County Transportation Authority Board authority the Board Chair to sign the Agreement with Foster and Williams Architects for the Transit Community Center redesign project. **Gallagher/Campbell. Motion carried unanimously.**

5. Washington State Public Transportation Conference

Authority Board Members, John Campbell, Bev Wendell and Deborah Peterson have expressed their interest in attending this year's conference September 7-10, 2008, being held in Kennewick, Washington.

MTA NEW BUSINESS

1. Vanpool Investment Program Application

Mason Transit submitted an application to the Washington State Department of Transportation on Vanpool Investment Program on August 8, 2008 for eight (8) new vanpool vehicles. This is a competitive grant program.

2. Mason County Owned Park & Ride Lots

Mason Transit was recently notified that two Mason County owned Park and Ride lots might possibly be available for transfer to Mason Transit. The State of Washington will turn over to the County the Cole Park & Ride lot after the first of the year. Mason Transit provides maintenance to system Park & Ride lots to the extent that shelters are maintained, debris around the area and garbage collected. It was noted that County Commissioners are not interested in transferring any Park & Ride lots at this time.

ITEMS TO GO BEFORE MCTAB: None.

GENERAL MANAGER'S REPORT:

Dave O'Connell reported on a potential problem that's brewing between the IRS and volunteer reimbursement. There's a corporate reimbursement rate and charitable reimbursement rate. Anything over the charitable reimbursement rate of 14 cents that must be declared income. Legislation has been proposed to eliminate the problem, however, it does not address volunteers who provide service under a public entity.

The State of Washington has approved the request by the North Mason Hospital District for transportation services to Port Orchard until the new facility is opened in Belfair.

Some organizations requesting Special Event services have requested additional days, and advertised additional days with little to no advance notice to Mason Transit.

OPERATIONS REPORT:

Comparison charts demonstrating ridership and fuel costs for 2007-2008 were presented. The July 2008 Operations Report summary distributed.

PUBLIC COMMENT: None.

OTHER BUSINESS: Mason Transit's Company picnic is scheduled to be held at the Simpson Recreation Park on Mason Lake beginning at 1:00 pm on Sunday August 17th.

The regular meeting adjourned at 4:45 pm.

The next meeting is a joint meeting of the Mason County Transportation Authority and Advisory Boards scheduled to be held on Tuesday, September 16, 2008 at 5:30 pm at the Port of Allyn 18560 E SR3, Allyn, WA.