



The attached minutes of the Mason Transit Authority special meeting held on the 3<sup>rd</sup> day of March, 2021, were approved by the Mason Transit Authority Board, by motion, on this 16<sup>th</sup> day of March, 2021.

DocuSigned by:  
*Sharon Trask*  
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Sharon Trask, Chair

DocuSigned by:  
*Sandy Tarzwell*  
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Sandy Tarzwell, Vice Chair

DocuSigned by:  
*Cyndy Brehmeyer*  
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Cyndy Brehmeyer, Authority Member

DocuSigned by:  
*John Campbell*  
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John Campbell, Authority Member

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Kevin Dorcy, Authority Member

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*[Signature]*  
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Matt Jewett, Authority Member

DocuSigned by:  
*Wes Martin*  
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Wes Martin, Authority Member

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*[Signature]*  
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Randy Neatherlin, Authority Member

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Kevin Shutty, Authority Member

ATTEST: DocuSigned by:  
*Tracy Becht*  
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Tracy Becht, Clerk of the Board

DATE: 3/22/2021  
\_\_\_\_\_

**Mason Transit Authority  
Minutes of the Special Board Meeting  
on Manager Succession  
March 3, 2021  
MTA Transit-Community Center  
Conference Room  
601 West Franklin Street  
Shelton**



*Pursuant to Governor's Proclamation 20-28.15 and 20-25.12, the public meeting was held virtually using WebEx with the public being able to attend in listen-only mode as well as in person.*

**OPENING PROTOCOL**

**CALL TO ORDER:** 1:02 p.m.

**ROLL CALL AND DETERMINATION OF QUORUM**

**Authority Voting Board Members Present:** Sharon Trask, Chair; Sandy Tarzwell, Vice Chair; Cyndy Brehmeyer, John Campbell, Matt Jewett, Wes Martin, Randy Neatherlin and Kevin Shuttly. **Quorum met, Board member Brehmeyer attended in person and remaining named Board members were present via WebEx virtual conference.**

**Authority Voting Board Members Not Present:** Kevin Dorcy.

**Authority Non-voting Board Member Not Present:** Greg Heidal, Business Representative, IAM and AW, District Lodge 160.

**Citizen Advisor to the Board Present via WebEx:** John Piety

**MTA Staff present via WebEx virtual conference:** Mike Ringgenberg, Interim General Manager; and Tracy Becht, Clerk of the Board.

**MTA Staff present via WebEx virtual conference:** LeeAnn McNulty, Administrative Services Manager and Marshall Krier, Maintenance and Facilities Manager.

**Others present via WebEx virtual conference:**  
Robert Johnson, MTA Legal Counsel.

**ACCEPTANCE OF AGENDA**

**Moved** that the agenda for the March 3, 2021 Mason Transit Authority (MTA) regular board meeting be approved. **Campbell/Martin. Motion carried.**

**CONSENT AGENDA**

**Moved** to approve Consent Agenda item 1 as follows:

1. **Moved** to approve the minutes of the MTA regular Board meeting of February 16, 2021.

**Martin/Campbell. Motion carried.**

**REGULAR AGENDA**

**NEW BUSINESS**

1. **Removal of Previously Authorized Staff Member to Sign on Financial Accounts and Approval of Interim General Manager.** The Board Clerk described the need to remove Ms. Brannon as an authorized staff member to sign on documents as described in the agenda and that the Interim General Manager should be authorized to have the signing authority. **Moved** that the Mason Transit Authority Board approve Resolution No. 2021-07 removing Danette Brannin from signing on financial accounts for Mason Transit Authority and authorizing Michael Ringgenberg, currently the Interim General Manager, to have signing authority for the Mason County Treasurer Depository Account currently held at Columbia Bank, as well as any and all other accounts that typically require the signature of the MTA General Manager. **Jewett/Tarzwel. Motion carried.**
  
2. **Manager Successor Process.** Various options were discussed. It was then asked that the HR Board Committee meet with the MTA Managers to discuss the process and provide a recommendation at the March 16 regular Board meeting. Board member Tarzwel was asked to attend the HR Board Committee meeting so she could provide some insights as Shelton School District has also been seeking a new Superintendent. Board member Tarzwel accepted the invitation to be a part of developing the process.

Citizen Adviser John Piety requested that once the candidates had been narrowed down, he would like an opportunity to participate in the interviews in his role as Citizen Adviser.

**Moved** that the meeting be adjourned.

**ADJOURNED** 1:26 p.m.

**UPCOMING MEETING**

**BOARD MEETING**

**Mason Transit Authority  
Regular Meeting  
March 16, 2021 at 4:00PM**  
*On-line via WebEx and in person at  
the Transit-Community Center  
601 West Franklin Street  
Shelton*