



The attached minutes of the Mason Transit Authority regular meeting held on the 17th day of March, 2026 were approved by the Mason Transit Authority Board, by motion, on this 21st day of April, 2026.

Signed by:

Randy Neatherlin

39A77CF6A629F457...
Randy Neatherlin, Chair

DocuSigned by:

Wes Martin

550C0645CF7B450...
Wes Martin, Vice Chair

DocuSigned by:

Cyndy Brehmeyer

58C4F4F3771E401...
Cyndy Brehmeyer, Authority Member

Signed by:

Tom Gilmore

CDB30CEE91B45E...
Tom Gilmore, Authority Member

Richard Lee, Authority Member

Pam Schlauderaff, Authority Member

DocuSigned by:

Judy Scott

F076B7754C564AF...
Judy Scott, Authority Member

Signed by:

Pat Tarzwell

8C0421FEFF92474...
Pat Tarzwell, Authority Member

Signed by:

Sharon Trask

CCF75A9CCER0422...
Sharon Trask, Authority Member

DocuSigned by:

ATTEST: *Tracy Becht*

721D7A1E69C34A5...
Tracy Becht, Clerk of the Board

DATE: 4/30/2026

**Mason Transit Authority
Minutes of the Regular Board Meeting
March 17, 2026
Virtually and at
MTA Transit-Community Center
Conference Room
601 West Franklin Street
Shelton**



OPENING PROTOCOL

1. CALL TO ORDER: 1:00 p.m.

2. PLEDGE OF ALLEGIANCE

Following the Pledge of Allegiance led by Sheriff Spurling, he personally thanked the MTA Board and staff for the opportunity to serve on the Board and his appreciation to serve the community with them. He did not seek reappointment as he had to weigh serving on the MTA Board and time away from his office. He shared that Mason County is unique in that it is a community that works together rather than in silos, making it stronger. While serving on the Board, he learned how much Mason Transit serves the community and will continue to look for future opportunities. The Board Chair thanked Sheriff Spurling for his valued participation on the Board and the experience he was able to provide to the Board.

[Sheriff Spurling departed the meeting room.]

3. ROLL CALL AND DETERMINATION OF QUORUM

Authority Voting Board Members Present at the T-CC: Randy Neatherlin, Board Chair; Vice Chair Wes Martin, Board members Cyndy Brehmeyer, Tom Gilmore, Richard Lee and Sharon Trask.

Authority Voting Board Members Present via Zoom: Pat Tarzwell (*entered meeting at 1:06pm*)

Authority Voting Board Members Not Present: [*None – two vacancy positions*]

Authority Non-voting Board Member Not Present Virtually: Zachary Collins, Business Representative, IAM and AW, District Lodge 160.

Citizen Advisor to the Board Present: John Piety

MTA Staff present at the T-CC: Amy Asher, General Manager, Paul Bolte, Facilities & Fleet Maintenance Manager; Jason Rowe, Operations Supervisor, Lissa McClanahan, Finance Manager, Haley Dorian, Human Resources Manager, Tracy Becht, Clerk of the Authority Board and Tyler Hildebrandt, IT Administrator.

Staff and Others Present Virtually: [None]

Others Present: Rob Johnson, Legal Counsel

4. PUBLIC COMMENT – *[None present virtually or in person]*

5. APPROVAL OF AGENDA

Moved that the agenda of March 17, 2026 Mason Transit Authority (MTA) regular board meeting be approved as presented. **Lee/Martin. Motion carried.**

6. CONSENT AGENDA

Approval of Consent Agenda items A through B as follows and as presented:

- A. February 17, 2026 Regular Board meeting minutes.
- B. Check approval: 2/05/2026 – 2/27/2026

Moved that the Mason Transit Authority Board approve the Consent Agenda items as presented. **Trask/Gilmore. Motion carried.**

7. ACTION ITEMS:

UNFINISHED BUSINESS. [None.]

NEW BUSINESS.

7A. Approval of Employee Handbook. Ms. Dorian briefly summarized the various changes made to the Employee Handbook which were identified on the agenda page, as well as the review process relating to the updates and changes. **Moved** that the Mason Transit Authority approve Resolution No. 2026-10 approving the updated Employee Handbook. **Trask/Brehmeyer. Motion carried.**

7B. POL-311 Washington Paid Family Leave Policy. Ms. Dorian shared that this change was due to a change in the law on January 1, 2026. She shared that Section 2.2 was being updated to reflect that employees must have worked for at least 180 days for job protection. **Moved** that the Mason Transit Authority approve Resolution No. 2026-11 approving updated POL-311. **Trask/Gilmore. Motion carried.**

7C. Authorization to Sign WSDOT Grant Agreement. Ms. Asher shared why she was requesting the authorization to sign both of these grant agreements and that MTA does not need to commit any of its own funds as a match to the purchase of the vehicles in connection with the grant agreements discussed. The contracts will be in their regular format which has been approved many times. **Moved** to authorize the General Manager to sign the two forthcoming grant agreements from WSDOT to replace 16 buses and improve bus stops and sustain fixed route operating. **Trask/Gilmore. Motion carried.**

8. STAFF REPORTS

Human Resources Manager. Ms. Dorian shared that MTA's 2025 Employee of the Year and Wall of Fame recipient is Driver Ivan Hernandez. He will enjoy a designated parking

spot for the next year and attend the Public Transportation Conference Wall of Fame banquet in August.
She also stated that MTA received the 2026 Well City designation by AWC which will mean a 2% reduction in health insurance premiums in 2027.

Maintenance. Paul Bolte, Facilities and Fleet Maintenance Manager, updated the Board with the good news that MTA will be receiving 6 of 16 buses tomorrow (March 18).

Operations. Jason Rowe, Operations Manager, shared that March 18 will be National Transit Appreciation Day and all of MTA's drivers and employees will be celebrated.

9. COMMENTS BY BOARD:

Vice Chair Martin shared he was happy to see the continued development of the wellness program.

10. UPCOMING MEETINGS

**Mason Transit Authority
Regular Meeting
April 21, 2026 at 1:00 PM
Hoodsport Library
Conference Room
40 N. Schoolhouse Hill Road
Hoodsport, WA 98548**

Moved that the meeting be adjourned.

11. ADJOURNED: 1:30 PM